

Approved: 13 May 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

MDWG
Completed 22 JUL 2020

Template Updated 8 June 2020

This plan has been developed for Maryland Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase III, Resuming Overnight Activities.

Additional staffing and resources have been coordinated with the Congressional Squadron, the National Capital Wing, and the Virginia Wing, to cover gaps in this wing's available resources.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: Lt Col John Henderson, Vice Commander

Primary Phone: _

Primary Email: _

Narrative Summary of Coordination and Events To-Date in Maryland Wing:

(Complete below, and on additional pages as-needed.)

The Maryland Wing Commander appointed a Wing Remobilization Committee on 8 May 2020 including the Vice Commander (plan coordinator), Health Services Officer, and the Wing Safety officer. The committee has been monitoring the situation in Maryland, the District of Columbia, and Virginia. We have had regular plan development meetings with the committee and have also closely coordinated our plan with our partners in the National Capital and Virginia Wings. The Maryland Wing was approved to start Phase 1 on June 24th and Phase 2 on July 8th.

Our intent if all metrics remain on track will be to consider phase 3 entry at Phase 2 approval + 3 weeks. It is our goal to move forward the recovery of the Wing without jeopardizing the health and wellness of our members. If at any time it appears that public health information does not support approved operations under the phase 3 plan, those operations will be suspended pending a change in status which will be determined based upon information provided by our Federal and State partners.

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

NOTE: Resuming overnight activities will not be done until Phase III, when most public health restrictions have been lifted, schools & businesses have reopened, and the forecasted risk is minimal.

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.1.	Verify current state-level guidance allows overnight events to resume	CV	01 Jul	13 Jul		The MDWG COVID planning team will continue to monitor guidance by the Governor of MD to determine if the Executive Orders will support a move to Phase 3 operations.
3.2.	Consult with staff officers to prepare for overnight activities	CV / CS	01 Jul	13 Jul	10 Jul	
3.2.1.	Coordinate with Health Services	CV	01 Jul	13 Jul	10 Jul	HSO has reviewed the plan and continues to monitor current trends as they relate to the health and welfare of our members.
3.2.1.1.	Check state and local health guidance regarding gatherings	CV / HSO	01 Jul	13 Jul	10 Jul	The MDWG COVID planning team will continue to monitor guidance by the Governor of MD to determine if the Executive Orders will support a move to Phase 3 operations.
3.2.1.2.	Prepare to communicate with subordinate units on Health Services-related matters to continue selected public health measures	SE / HSO	01 Jul	13 Jul	13 Jul	Units will continue to be briefed on current plan requirements as well as health screening requirements.
3.2.2.	Consult with Legal Officer about resuming overnight activities	CV	01 Jul	13 Jul	13 Jul	No adverse actions at this time with resuming overnight activities as long as proper CDC recommendations are followed.
3.2.3.	Coordinate with Director of Safety	CV	01 Jul	13 Jul	13 Jul	MDWG SE has reviewed the plan and was responsible for section 9 concerning the safety plan during remobilization. SE will be responsible for overseeing the CAPF160 which are submitted prior to activities taking place.
3.2.3.1.	Verify proper planning and mitigation tools are available to staff and units	CV / SE / HSO	01 Jul	13 Jul	13 Jul	SE will ensure that each AD/IC has the link to the appropriate RM tools on the COVID resource page to be able to properly plan for their respective activity in this unusual time

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3.2.3.2.	Prepare to communicate with subordinate units on Safety-related matters	SE	01 Jul	13 Jul	13 Jul	The Safety Officer is involved in all activities which are held outside of a normal meeting. Each activity will have a safety officer responsible for completing the appropriate Risk Management assessments as well as those forms required per CAP Regulations. For ES activities, the Incident Safety Officer completes those tasks under the guide of the Wing Safety Officer who reviews.
3.2.4.	Coordinate with Director of Cadet Programs	CV / CS	01 Jul	13 Jul	13 Jul	Parents of cadets will be provided information prior to the start of any event where cadets will be RON. Communication will include the safety plan for the event as well as what protocols are being covered to ensure safety and welfare of all members in attendance.
3.2.4.1.	Prepare recommendations for units regarding overnight activities	CV / SE / HSO	01 Jul	13 Jul	13 Jul	Member to membership included in section 14 of the Wing remobilization plan.
3.2.4.2.	Prepare bullets for units to incorporate when sending messages to parents about the resumption of overnight activities	CV	01 Jul	13 Jul	13 Jul	Commanders will be directed on what information should be released to parents and members concerning overnight activities. That information will include applicable portions of the phase 3 remobilization plan as well as information specific to the event being held.
3.3.	Query commanders of subordinate units to verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	CV	01 Jul	13 Jul	13 Jul	This section is being coordinated by the Vice Commander on behalf of the Wing based on information provided by the state which includes all 26 Maryland counties.

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COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.4.	Email the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander for permission to reinstate overnight activities	CV	01 Jul	13 Jul	13 Jul	Plan to be submitted to NHQ COVID planning team per guidance provided.
3.4.1.	Describe previous coordination accomplished	CV	01 Jul	13 Jul	13 Jul	See previous plans for phase 1 and 2.
3.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	CV	01 Jul	13 Jul	13 Jul	No restrictions are currently in place for the conduct of phase 3 operations. The MDWG will continue to monitor current status of the state and per the overnight memo will use strict discretion in the approval of any overnight activities.
3.4.3.	Set date to resume overnight activities, this is the start of Phase III	CV	01 Jul	13 Jul	13 Jul	The Maryland Wing in coordination with the Congressional Squadron, the National Capital Wing and the Virginia Wing have agreed on the date of July 29 for entry into Phase 3. This permits a 3-week operation in Phase 2 prior to moving to phase 3.
3.4.4.	Receive approval from the CAP COVID-19 Planning Team to resume overnight activities. Plan for one-week lead time.	CV	01 Jul	13 Jul	13 Jul	Based on previous submissions, the MDWG would expect an approval/disapproval within 2-3 days after submitting the plan to NHQ COVID Planning Team
3.5.	Publish the date that Phase III will begin to subordinate units	CV	01 Jul	13 Jul	13 Jul	This will be briefed and published once the plan is approved by the NHQ COVID planning team however a draft memo is included as part of our remobilization plan.
3.6.	Task Wing Director of Safety to communicate the following to subordinate units:	CV				
3.6.1.	Units may use steady-state RM forms to mitigate local risks	SE	01 Jul	13 Jul	13 Jul	SE will ensure that each AD/IC/CC has the link to the appropriate RM tools on the COVID resource page to be able to properly plan for their respective activity in this unusual time
3.6.2.	Units continue to consider face coverings, gloves, hand sanitizer, and an emphasis on hygiene during meetings and activities	SE	01 Jul	13 Jul	13 Jul	This is included as part of our phase 3 plan as well as the safety plan which is included within the plan.

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						Members will be advised to continue to follow CDC recommendations.
3.7.	Task Wing Health Service Officer to communicate the following to subordinate units:	CV / CS				
3.7.1.	Health Services will continue to consider screening with no-touch thermometers prior to entry to the meeting or will require members to take their temperature at home prior to attending the activity	SE / HSO	01 Jul	13 Jul	13 Jul	The Maryland Wing was able to procure IR thermometers for each Unit, the HQ, our mobile EOC, and our ES Training section to be sure members will be able to be screened appropriately
3.7.2.	Health Services will educate members on the importance of monitoring their health and avoiding participation in activities if sick	SE / HSO	01 Jul	13 Jul	13 Jul	See Section XII on page 18 of the MDWG Phase 1 remobilization plan which makes known the NHQ CC memo dated 20 March 2020.

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.7.3.	Health Services will continue to educate members on public health practices such as emphasizing hygiene, having face coverings & gloves available, social distancing for those at high-risk, and common surface cleaning	HSO	01 Jul	13 Jul	13 Jul	See Section XII on page 18 of the MDWG Phase 1 remobilization plan which makes known the NHQ CC memo dated 20 March 2020.
3.8.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	CS				
3.8.1.	Units plan to resume formations, drill, and other close-distance activities as appropriate	CV	01 Jul	13 Jul	13 Jul	Units are being advised to use discretion on the continuance of close proximity operations. Members will continue to exercise caution while maintaining CDC guidelines in the resumption of activities.

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3.8.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate in the resumption of all manner of activities in Phase III (a return to normal post-COVID-19 operations)	CV	01 Jul	13 Jul	13 Jul	See section XI of the remobilization plan for the letter to the membership concerning the remobilization of the Wing.
3.9.	Task Wing Director of Operations to communicate the following to subordinate units	CS				
3.9.1.	Identify flight operations permitted during Remobilization Phase III	A3	01 Jul	13 Jul	13 Jul	Items are included as part of the Phase 3 remobilization plan. Commanders and staff will be briefed on the specifics of the plan upon approval to ensure understanding and compliance.
3.9.2.	Identify requirements for Senior and Cadet members to return to flying as required	A3	01 Jul	13 Jul	13 Jul	Members will be directed to the remobilization plan concerning flight operations and cadet orientation flights. Members will be reminded of CDC guidelines to be followed as well as requirements for the cleaning and sanitizing of common touch areas before and after operations being conducted.

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MD Wing



HEADQUARTERS
Civil Air Patrol Maryland Wing
United States Air Force Auxiliary
3085 Hernwood Road
Woodstock, MD 21163

10 May 2021

To: HQ, CAP COVID Task Force

From: HQ, Maryland Wing/CC

Re: Remobilization Plan – Maryland Wing / Congressional Squadron - **PHASE 3**

1. On 30 June 2020, the NHQ COVID Planning approved the Maryland/Congressional plan for the movement into Phase 2 effective 08 July 2020.
2. The Maryland Wing in coordination with the Congressional Squadron will prepare for the next phase of remobilization from the shut down due to the COVID-19 pandemic. To prepare for this remobilization, the appropriate command staff will conduct a thorough briefing with all members to assure 100% understanding of the plan and what roles each individual staff directorate will play in the execution of the next phase of the plan.
3. Due to its proximity and close working relationship with the Maryland Wing, Congressional Squadron will continue to be covered under the MDWG remobilization plan. In addition, the Maryland Wing is working in close cooperation with the National Capital and Virginia Wings to coordinate remobilization plans.
4. It is our hope that the downward trends continue and that no requirement to return to Phase 0 - Phase 2 will be required. It is our intent that member safety and well-being is at the forefront of any actions and will be the primary concern moving forward.
5. The Maryland point of contact for COVID remobilization is the Vice Commander, Lt Col John Henderson; JHenderson@cap.gov
6. If you have any questions, please contact Lt Col Henderson or me.

Signed,

WES LAPRE, Colonel, CAP
Commander

REMOBILIZATION PLAN

MARYLAND WING & CONGRESSIONAL SQUADRON

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1.INTRODUCTION

Coronavirus disease 2019 (COVID-19) is an infectious disease caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2). It was first identified in December 2019 in Wuhan, China, and has since spread globally, resulting in an ongoing pandemic.

2.SOURCE DATA

- 2.1. Civil Air Patrol National HQ has adopted the federal information website <https://covidactnow.org> to serve as the main point of information for the status of each state.
- 2.2. The Covid Act Now site is run by a multidisciplinary team of technologists, epidemiologists, health experts, and public policy leaders working to provide disease intelligence and data analysis on COVID in the U.S.
- 2.3. The first version of the model was released on March 20. Over 10 million Americans have used the model since. They have engaged with dozens of federal, state, and local government officials, including the U.S. military and White House, to assist with response planning.
- 2.4. The site utilizes four (4) sets of criteria in conducting its assessment. These are:
 - 2.4.1. Infection Rate - On average, each person in Maryland with COVID is infecting a # of other people.
 - 2.4.2. Positive Test Rate - Percentage of COVID tests which are positive, which indicates the testing status in Maryland.
 - 2.4.3. ICU Headroom Used – Status of the healthcare system to absorb a wave of new COVID infections without substantial surge capacity.
 - 2.4.4. Contact Tracing - The ability to contact trace new COVID infections within 48 hours.
- 2.5. The grading criteria for each of the assessments are listed as:
 - 2.5.1. Red – Critical
 - 2.5.2. Amber – High Risk
 - 2.5.3. Yellow - Medium Risk
 - 2.5.4. Green – Low Risk
- 2.6. In addition to the federal website, the state of Maryland has its own local website at <https://coronavirus.maryland.gov> and <https://governor.maryland.gov/recovery>.
 - 2.6.1. The Maryland Department of Health will update this data daily during the 10:00 a.m. hour based on the most recently available information. All data are preliminary and are subject to change based on additional reporting. Data reflects cases and deaths among Maryland residents only. Information for cases by ZIP code, cases and deaths by race/ethnicity and confirmed/probable deaths represent data that is available to MDH at this time. Death data are presented by both date of report and by date of death. Death data are updated as amendments to the death record are received. Data for ZIP codes with 7 or fewer cases are suppressed. MDH is continuously evaluating its data and reporting systems and will make updates as more data becomes available.

3.PHASE DESCRIPTIONS

- 3.1. **Removed Phase 0, Phase 1, and Phase 2 descriptions**
- 3.2. PHASE 3 – Intermittent High-Risk Member Return
 - 3.2.1. Standard
 - 3.2.1.1. Self-identified high-risk members may gradually return to intermittent unit, activity, and mission duties, however, should continue social distancing.
 - 3.2.1.2. Those with external factors, such as childcare availability or those without low risk commuting options will gradually return.
 - 3.2.1.3. All members should always refrain from crowds.
 - 3.2.1.4. Metric to transition to Phase 3 will be at least 4 weeks of successful Phase 2 metrics.
 - 3.2.2. Aviation:
 - 3.2.2.1. Aviation gloves are worn, and the aircraft is disinfected between sorties.
 - 3.2.2.2. Includes all CAP aviation duty for low-risk and high-risk members (if high-risk members are present, all must wear face covers), and adds in TOP flights and external orientation flights customers (AFROTC & AFJROTC) and potentially flight academies.
 - 3.2.3. Strategy
 - 3.2.3.1. Public health protection measures shall consist of common surface cleaning, social distancing for high risk categories, hand hygiene, crowd reminders, and logistically preparing for any further COVID or Influenza season.
 - 3.2.3.2. Refrain from operations near crowds; consider double arm interval distancing.
 - 3.2.3.3. For overnight activities, maintain 6-feet between bed spaces.

4.PHASE 1 REMOBILIZATION PLAN - **Approved 17 June; Effective 24 June 2020**

5.PHASE 2 REMOBILIZATION PLAN - **Approved 30 June; Effective 08 July**

6.PHASE 3 REMOBILIZATION PLAN – **Tentatively Planned for 18 May 2021**

- 6.1. Member Meetings
 - 6.1.1. Wing Staff meetings to resume with all Staff
 - 6.1.2. Hi-risk members may be integrated back into the meetings.
 - 6.1.3. Maintain CDC recommendations on gathering numbers
 - 6.1.3.1. Follow state guidance per current Executive Orders
- 6.2. Unit Activities.
 - 6.2.1. Overnight activities permitted with proper RM
 - 6.2.2. SE will review all plans under phase 3

- 6.3. Emergency Services / Operations
 - 6.3.1. Emergency Services training
 - 6.3.2. Maintain state Executive Order on cloth face coverings.
 - 6.3.3. Overnight training permitted with proper RM
- 6.4. Flight Operations Training
 - 6.4.1. Crew training may be conducted
 - 6.4.2. Maintain COVID precautions per state guidance
- 6.5. Orientation Flights
 - 6.5.1. May integrate TOP Flight, ROTC, and JROTC flights.
 - 6.5.2. Cloth face coverings worn in aircraft
 - 6.5.3. Internal aircraft surfaces (including CAP owned headsets) wiped with sanitizing cloths after each flight
 - 6.5.4. Social distancing will be maintained during preflight and ground school where possible.
 - 6.5.5. Health Screening parameters will apply for training evenings; monitored by on-site coordinators/Cadet Orientation Pilot

7.CURRENT STATUS OF MARYLAND

DAILY NEW CASES	10.3 per 100k	As of May 9	AMBER / High
INFECTION RATE	0.82%	As of May 9	GREEN / Low
POSITIVE TEST RATE	3.9%	As of May 9	YELLOW /Medium
ICU HEADROOM USED	73%	As of May 9	YELLOW / Medium
VACCINATION (1 st Shot)	50.9%	As of May 9	Non-Rated
FULLY VACCINATED	38.0%	As of May 9	Non-Rated

OVERALL RISK LEVEL : MEDIUM

- 7.1. The Maryland Wing and Congressional Squadron in coordination with the Virginia and National Capital Wings, initiated Phase 2 on 08 July 2020 per the approved plan.
- 7.2. All squadrons reported 100% compliance on:
 - 7.2.1. Disinfecting of meeting locations
 - 7.2.2. Corporate vehicles and aircraft
 - 7.2.3. Community equipment
- 7.3. The Maryland Wing was able to secure non-contact IR Thermometers which have been distributed to each Unit, the Wing HQ complex, our Mobile EOC, and the ES section for use during training activities.

8.RECOMMENDATION

It is the recommendation that the following plan be approved.

- 8.1. Phase timeline:
 - 8.1.1. Phase 1: [Approved 17 June; Effective 24 June](#)
 - 8.1.2. Phase 2: [Approved 30 June; Effective 08 July](#)
 - 8.1.3. Phase 3: **May 18, 2021**
 - 8.1.3.1. Phase 3 is planned for +4 weeks of a negative trend
 - 8.1.3.2. If at any time the state of Maryland must “roll back” its reopening plan, Maryland Wing will adjust its phases to meet the same requirements set by the Governor.
- 8.2. It is understood that based on Military requirements, some facilities may not be available due to differing reopening parameters. Any unit which meets on a military installation (i.e. Congressional Squadron) will be subject to those restrictions.
 - 8.2.1. Alternate meeting facilities would be encouraged to allow meetings to occur
 - 8.2.2. These restrictions will not affect the rest of the state/wing.
 - 8.2.3. Any unit which is unable to open due to meeting location or other parameters not being met, will be encouraged to maintain the use of virtual meetings to keep members engaged while working to meet the requirements to open.

9.MDWG REMOBILIZATION SAFETY PLAN

- 9.1. Overview

The purpose of this high-level safety plan is to provide all squadron commanders and Safety Officers a blueprint to ensure the safe resumption of CAP activities. This plan is used in conjunction with the MD wing Remobilization Plan once approved by NHQ. Any questions or help in completing any portion of the safety plan please contact the MD wing Director of Safety (Lt Col Matt Cauthen)
- 9.2. **Removed Phase 1 and 2 from the Safety Plan. These components may be viewed by reviewing our Phase 1 and 2 plans which are on file.**
- 9.3. Phase 3

The following Safety items need to be complete for any activity under Phase 3.

 - 9.3.1 All members should review the Wing Remobilization Safety Plan
 - 9.3.2 Each Squadron Safety Officer shall generate a safety plan for their squadron and a CAPF 160 for the meeting location.
 - 9.3.3 Copy of the squadron Plan should be sent to the MD wing Safety Officer
 - 9.3.4 The Plan should include if the meeting space is available and other options to hold the meeting (I.E. Google Meets, WebEx, Teams, Zoom)
 - 9.3.5 Each of the following have been provided an IR Thermometer for the purpose of monitoring members’ health:
 - 9.3.5.1 All Maryland Wing Units
 - 9.3.5.2 Maryland Wing Headquarters Complex
 - 9.3.5.3 Emergency Services Section for ES Training Events
 - 9.3.5.4 Mobile Emergency Operations Center.
 - 9.3.6 All members should continue to check their temperature before they leave home and then will be checked upon arrival at the meeting / activity.
 - 9.3.7 Any member who has a temp near, at, or above 100.4 should stay home.

- 9.3.8 Once at the activity any member who has a temperature will be denied access and returned home.
- 9.3.9 The member will also answer the typical health questions about any potential symptoms within the last 24 to 48 Hrs
- 9.3.10 All members should wear masks during the activity (provided by member.
- 9.3.11 All Members should abide by Social distance of 6ft unless the activity is flying or driving a corporate vehicle.
- 9.3.12 All corporate owned vehicles should be disinfected after each use by following the current guidelines that have been established by NHQ. (see NHQ videos about disinfecting vehicles.
- 9.3.13 All high touch surfaces should be disinfected as often as possible with disinfecting wipes (provided by the individual squadron
- 9.3.14 All Activities within the Wing should have an activity Safety Officer
- 9.3.15 If the help is needed in determining who should be a Activity Safety officer reach out to the MD Wing director of Safety
- 9.3.16 All activities should have a CAPF 160 completed and available to all participants
- 9.3.17 A copy of the completed CAPF 160 should be sent to the MD wing Director of Safety

10. SAFETY LINKS

COVID-19 Aircraft and Vehicle Care:

<https://www.gocivilairpatrol.com/members/cap-national-hq/logistics-mission-resources/aircraft-management/hot-news/covid-19-aircraft-care>

COVID-19 - CLEANING/DISINFECTING GARMIN AVIATION PRODUCTS:

<https://www.gocivilairpatrol.com/members/cap-national-hq/logistics-mission-resources/aircraft-management/hot-news/covid-19---cleaningdisinfecting-garmin-aviation-products>

Risk Management and COVID-19:

<https://www.gocivilairpatrol.com/members/cap-national-hq/safety/covidrm>

Risk Management Worksheets and Templates:

<https://www.gocivilairpatrol.com/members/cap-national-hq/safety/risk-assessment-resources>

COVID-19 Remobilization of the Membership tools:

<https://www.gocivilairpatrol.com/covid-19-remobilization>

COVID Act Now Website:

<https://www.covidactnow.org/?s=38532>

MD COVID Information Site:

<https://coronavirus.maryland.gov/>

CDC COVID-19 Website:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

HEADQUARTERS
MARYLAND WING CIVIL AIR PATROL
3085 Hernwood Rd
Woodstock, Maryland 21163

18 May 2021

MEMORANDUM FOR ALL UNITS

FROM: CC

Re: COVID Health Screening

Members will not report to **ANY ACTIVITY** if they are sick. All members will check their temperatures and be aware of new onset of symptoms (within the past 24 hours) before leaving the house to avoid potential spread to fellow members and the public. Upon arrival at a meeting or activity location, each member will again have their temperature assessed utilizing a non-contact IR Thermometer (supplied to each unit).

The criteria below should be utilized to determine health status:

- Fever ($\geq 100.4^{\circ}$)
- Cough
- Shortness of breath
- Muscle aches
- Fatigue
- Chills
- Repeated shaking with chills
- New loss of sense of taste or smell
- Sore throat
- Headache
- GI Symptoms- Vomiting or Diarrhea

Any member while participating in an activity who develops any of the above symptoms will immediately report the same to their Commander and isolate themselves from other members.

Care will be taken to protect the privacy of the member(s) involved. Units will be responsible for tracking all members who attend their meeting to assure compliance.

Any questions may be directed to Wing Safety Officer, Lt Col Matthew Cauthen at MCauthen@cap.gov, or Wing Health Services Officer, Lt Col Chris Hiles at CHiles@ucwsf.org

HEADQUARTERS
MARYLAND WING CIVIL AIR PATROL
3085 Hernwood Rd
Woodstock, Maryland 21163

18 May 2021

MEMORANDUM FOR ALL MEMBERS, MARYLAND WING

FROM: CC

SUBJECT: Maryland Wing COVID-19 Safety Reopening Plan - Phase 3

Members, volunteers, and family members of Maryland Wing,

First, we would like to thank all of you for your patience and understanding of the safety precautions we must take, and we hope you and your families are well at this time. As you all know, the safety of our members and volunteers are our top priority.

On June 30, 2020, the Maryland Wing was approved to start Phase 2 of our remobilization plan. As part of this process, units were permitted to open with less than 50 members in attendance. In addition, we were able to start larger group ES training and our pilots and aircrews are permitted to start to get current using the monthly training money.

While we look to move to phase 3, there are still restrictions which we must maintain:

- I. At meetings conducted indoors, gatherings are still limited to no more than 50 members. There are no limitations for events held outdoors.
- II. Each member must comply with current state mandates concerning the use of face coverings and social distancing.
- III. Temperature checks before arrival and before entrance into a building, etc. Members will also continue to be asked about any flu or virus-related symptoms prior to arrival at a meeting. If members show any symptoms, they may be asked not to attend the meeting for the safety of themselves and others.
- IV. Phase 3 allows us to start to conduct overnight activities while still being cognizant of the CDC guidelines.
- V. Also as part of phase 3, some of our higher risk members may consider starting to get involved again.

As our team presses on and plans for the reopening of the wing, we may progress to further stages or regress depending on the information from our local health department. Please keep in mind these guidelines are subject to change based on the updates of our local health officials. If you are still uncomfortable attending or allowing your cadet to attend possible training, we understand and none are required.

Members shall continue to review guidelines for disinfection as well as the information sheets concerning the COVID virus which was distributed with the Phase 1 approved plan on 17 June 2020.

We thank you for your patience and understanding.