MISSOURI WING SUPPLEMENT 1

CAP REGULATION 132-1

9 September 2026

APPROVED/E. MANNING/CAP/LG

Logistics & Mission Resources

CAP VEHICLE MANAGEMENT

CAP Regulation 132-1, dated 29 May 2025, is supplemented as follows:

2.3.3. Units will upload the CAPF 132 in eServices using the ORMS "Vehicle Usage Entry" module no later than the 5th of each month following the reported month.

2.3.3.1. Added. Units who fail to report vehicle usage for three consecutive months may have the vehicle removed from unit at the discretion of the Wing Commander. Annually, the Wing Transportation Officer will review vehicle usage for all COVs assigned to the wing and make any needed recommendations to the Wing Commander for COV movement.

5.1.2.5. Added. Missouri Sales and Use Tax Exemption Certificate.

7.4.6. Added. By approving vehicle operator license requests in eServices, commanders or their designee are certifying that the operator is at least 21 years of age and is qualified in the specific vehicles listed in the request. It is the responsibility of the commander or designee to review the license request in its entirety, ensuring that the request has been completed properly, and all required documentation is submitted~~.~~

7.4.8. Added. Missouri wing driver's license requests for members less than 21 years of age, will not be approved.

7.5.1. Added. Towing privileges will only be given to those that tow CAP owned trailers only. Towing privileges will be only given to those in a duty position that will require it. Towing a non-CAP trailer will not be allowed.

8.11.3. Added. Special Purpose Vehicles (SPVs) are not authorized for purchase, assignment, or use within Missouri Wing. Any future requirement for an SPV must be approved by the Wing Commander and incorporated into Missouri Wing policy prior to acquisition or operation.

11.8. First aid kits will not be installed in COVs assigned to Missouri Wing.

13.2.10. **Added**. All COVs over five years from the model year of manufacture will undergo a valid state inspection conducted by an authorized state inspection station. Inspections will be completed in the first quarter of each calendar year. The inspection sticker will be placed on the windshield in the normal manner. COVs are not required to have emissions testing completed. State safety inspections are preventive maintenance approved on the WEX EFS Card. If the state inspection station does not accept the WEX EFS Card, a copy of the inspection report and a legible itemized receipt should be forwarded to MOWG/WB with a MOWGF 173-1, MO Wing Civil Air Patrol Payment or Advance Request, for reimbursement.

13.2.11 Added. For major maintenance, or routine maintenance exceeding the limits in paragraph 13.2, units must contact MOWG/LGT and provide a written tax-exempt estimate for approval before having work performed. Vendors must be provided the Missouri Sales and Use Tax Exemption Certificate when requesting an estimate. The estimate must be tax-free. MOWG/LGT will coordinate with HQ/LGT to request a one-time limit increase approval when required to use the EFS Card. Units should not contact NHQ/LGT for approval directly; units must coordinate with MOWG/LGT. Once units receive NHQ/LGT approval through MOWG/LGT, the unit may authorize work to begin. Unauthorized repairs will be at the unit's risk. Unauthorized repairs placed on the EFS Card may be back-drafted through the unit's Wing Banker funds at the discretion of the Wing and National Headquarters. Upon completion of the authorized repairs, units will submit a legible, itemized invoice in addition to the EFS Card authorization slip to MOWG/WB and MOWG/LGT via email as soon as possible, but no later than 72 hours after payment. A legible, itemized receipt and card authorization slip must also be uploaded into the vehicle's ORMS Maintenance log within the same 72-hour time frame. If payment was made with unit or member funds instead of the EFS Card, the unit will send legible, itemized receipts with a completed MOWGF 173-1 to the MOWG/WB for reimbursement.

MICHAEL R. TOEDEBUSCH, Col, CAP
Commander

ATTACHMENT 1

COMPLIANCE ELEMENTS

There are no compliance elements with this supplement