

Approved: 30 Sept 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

Template Updated 10 February 2021

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Mississippi Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with (other wing or region, if applicable), to cover gaps in this wing's available resources.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

Plan Coordinator and Point of Contact: Lt Col Felix Diaz

Primary Phone:

Primary Email:

Narrative Summary of Coordination and Events To-Date in Mississippi Wing:

(Complete below, and on additional pages as-needed.)

The Mississippi Wing of Civil Air Patrol has successfully transitioned into Phase 1 of the Covid-19 Remobilization Plan.

The Wing has ensured and is ensuring that all applicable CAP, Federal, State and local rules and ordinances are being followed, including but not limited to, temperature checks before meetings, wearing of Face masks, social distancing and sanitizing and cleaning all surfaces after each use.

The Wing continues to monitor, on a daily basis, the number of Covid-19 cases in the state, as well as any “pockets of increased cases”.

The State of Mississippi has measures in place to slow the spread of Covid-19 that, at this time, appear to be working and vaccination rates increase daily. The State currently has no measures or guidelines that contradict this plan.

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Phase 2 ≤50 Low-Risk Member Meetings

Standard

- Low-risk members may resume unit day-long meetings, activities, and missions as long as ≤50 members, socially distancing, and the activity is one-day in length. All public health protection measures continue.
- Self-identified high-risk Members will continue to utilize video connect to attend meetings and activities.
- Metric to transition to Phase 2 will be at least 14-days of successful Phase 1 metrics, which may take several weeks to months to achieve.
- **Aviation** - face coverings and aircraft disinfection between sorties. Includes small-group local crew training, flight evaluations/check rides, crew proficiency, dual instruction and CAP cadet orientation flights (assuming all members are low-risk and all flights are in low-risk areas).
- Due to the change in guidance from National, the following activities are allowed with the approval of the MSWG/DO Capt. Jay Staats. Orientation flights in support of Air Force ROTC, Air Force Jr ROTC and Teacher Orientation Program (TOP) flights.

Strategy

- Continue public health protection measures such as: hygiene education, social distancing reminders, temperature checks, face coverings when social distancing is unable to be maintained, and common surface cleaning.
- **Facemasks prevent the spread of droplets through the air. All members will be required to wear face covering/mask while in attendance. Facemasks may be homemade or may be commercially purchased (i.e. medical grade surgical/simple mask). Masks will be placed on the member prior to exiting their vehicle upon arrival and will remain on until they have re-entered their car that the end of the meeting or activity. Masks will be conservative in nature, solid colors that complement and respect the United States Air Force uniform.**
- **Mask will be worn indoors by vaccinated and unvaccinated members and guest.**
- Place seats 6-feet apart, double arm interval distancing, open air meetings, if possible.
- Food preparation should be done individually – no family style or buffet meals, due to the possibility of utensil cross-contamination.

HEADQUARTERS, MISSISSIPPI WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
1635 Airport Dr.
Jackson MS 39209

29 September 2021

MEMORANDUM FOR: All Personnel

FROM Lt Col Felix Diaz

SUBJECT: Phase II Post COVID-19 Remobilization

1. Mississippi Wing is preparing to move into Phase II of CAP's post-COVID19 remobilization. We anticipate that NHQ will approve us to move to CAP's Phase II on or about October 4, 2021.
2. Training and one-day activities may be conducted as outlined for Phase II in the MSWG PLAN. Maximum group size is now limited to 50 persons. These members will be screened to make sure they are low risk with no symptoms of COVID 19 or fever. In person events should be planned, organized, and conducted with the concept of social distancing in mind (6 feet minimum).

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Indoor formations must be carefully planned and coordinated to ensure maximum safety. Outdoor formations may be conducted as long as all personnel are at least 6 or more feet apart. Cleaning and sanitization activities must be maintained.

3. Cadet Activities: Planning should begin to establish training and activities appropriate to Phase 2.

4. Emergency Services: Planning should begin to conduct training exercises this Fall to reinforce skills and upgrade members in needed ES tasks.

5. Flight operations:

- Flight Evaluations/check rides

- Local crew training Crew Proficiency

- Dual Instruction (including cadet flight instruction), CAP Cadet, AFROTC, AFJROTC and TOP Orientation flights.

- Small Group Crew Training (units or groups of locally conducted training for members to earn crew qualifications, no large classes (over 50 people) and avoid any potential for overnight activities.

- Carefully pre-scheduled local CAP Orientation Flights. Commanders will execute concurrent training before, during and after the orientation flights to keep Cadets from congregating. Cadets will show up at the appointed time and place and training will be conducted on a variety of assigned topics. Cadets can move from the classroom to the preflight briefing and to their assigned aircraft. After the post flight briefing the Cadets can return to an assigned class/activity. Everyone will wear a mask and execute social distancing requirements. Squadron Commanders and the O Flight coordinator are responsible to review the Cadet records to make sure that they are assigned the correct module for powered syllabus flight (or Glider Flights) IAW CAPP 60-40. Additionally, Commanders will confirm all Cadets have a CAP ID are current members and are in the proper uniform for flight.

6. Training priorities:

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- a. **Cadet Activities:** CAP cadet orientation rides will resume immediately and planning for this is already underway. To ensure the availability of FY 22 funds, O Flight weekends are being planned and coordinated at several locations in the State. These Cadet O Flights serve two critical purposes to our mission; Cadet retention and motivation as well as Pilot proficiency and motivation. These will resume while using all safety control measures. Squadron Commanders and/or local O Flight Coordinators will insure that safe and effective meeting places are available for all activities. The WG Director of Cadet Programs will suggest Cadets activities that will enhance our Cadet Program once we transition to Phase 2 and later activities.
- b. **Flight Operations:** "WG/DO will host a stan/eval meeting with the express purpose of identifying aircrew skills that have atrophied during the COVID 19 reduced OPTEMPO. The results of this meeting will be a suggested training plan to correct training deficiencies for all aircrew."
- c. **Emergency Services:** The planning for ES activities will begin in earnest with events scheduled by the end of the calendar year. The priority is to do a "table top" staff exercise this year using the leadership that will plan and conduct ES training events in the second quarter of CY 2021.
- d. **Aerospace Education:** One day events may be planned and executed after approval by the chain of command.
- e. **SAREX** may be planned and executed. Continue to capitalize on lessons learned from using a virtual IC concept developed during Phase 0 operations.

7. Safety and hygiene practices as outline in the MSWG Remobilization Phase 1 plan remain in effect and will continue to be followed.

8. The following guidance is in effect concerning the travel in CAP vehicles. While practicing social distancing in CAP Vans is a difficult restriction, it is essential for limiting opportunities to spread the virus. The basic rule is to transport ONLY those members who are essential to the mission or activity. Riding in a vehicle, even with facial coverings, is relatively high-risk situation due to the enclosed space.

The following are guidelines:

- **Everyone in the vehicle must wear facial coverings. Maintain 1 person per row of seats if member vaccination status is unknown. If all members in the vehicle are vaccinated, this can be adjusted to 2 persons per row of seats. Arrange seating to maximize the social distance between members. Ensure that cabin vents are open and allow for air flow into and out of the van.**
- **If available, POV transportation with only family members in each vehicle is preferable to limit opportunities for exposure.**

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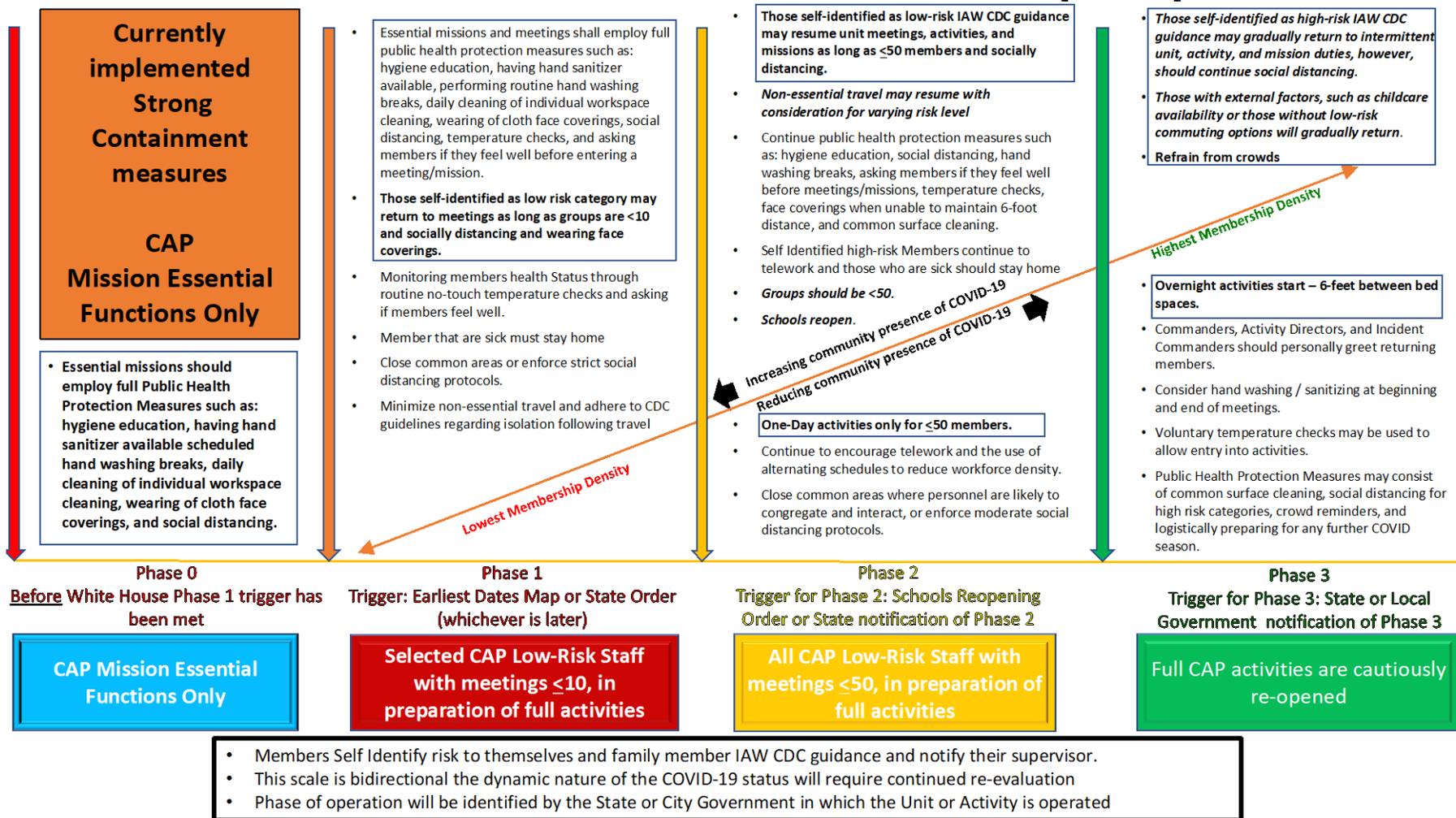
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- **The vehicle should be thoroughly sanitized at the end of the journey, cleaning all touched surfaces.**

Fogging of the vehicle is not necessary.

Lt Col Felix D. Diaz, CAP
Character Development Officer

CAP COVID-19 “Remobilization of the Membership” Graphic



Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

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NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	Col Mims	9/28/21		9/30/21	Complete / Coordinator with Lt Col Street
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	Col Mims	9/28/21		9/30/21	Complete
2.1.2.	Task staff officers to provide input on list of events and priorities:	Lt Col Street	9/28/21		9/30/21	This task was discussed and disseminated to Staff and Squadron leaders during the Staff Meeting on this date. Further, a daily review of the Wing calendar of events is also performed to ensure compliance with all Covid-19 protocols and safety measures.
2.1.2.1.	Director of Aerospace Education	Maj Ogan	9/28/21		9/30/21	Complete
2.1.2.2.	Director of Cadet Programs	Capt Shiyou	9/28/21		9/30/21	Complete
2.1.2.3.	Director of Operations/Emergency Services	Maj Broussard	9/28/21		9/30/21	Complete
2.1.2.4.	Director of Professional Development	Lt Col Street	9/28/21		9/30/21	This task was discussed and disseminated to Staff and Squadron leaders during the Staff Meeting on this date. Further, a daily review of the Wing calendar of events is also performed to ensure compliance with all Covid-19 protocols and safety measures.
2.1.2.5.	Plans and Programs Officer	Lt Col Street	9/28/21		9/30/21	
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	Lt Col Street	9/28/21		9/30/21	This task was discussed and disseminated to Staff and Squadron leaders during the Staff Meeting on this date. Further, a daily review of the Wing calendar of events is also performed to ensure compliance with all Covid-19 protocols and safety measures.
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	Lt Col Street	9/28/21		9/30/21	This task was discussed and disseminated to Staff and Squadron leaders during the Staff Meeting on this date. Further, a daily review of the Wing calendar of events is also performed to ensure compliance with all Covid-19 protocols and safety measures.

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2.4.	Task the Director of Safety to coordinate with Activity Directors	1Lt Miguez	9/28/21		9/30/21	See Attached Documents
NOTE:	<i>The term “Activity Directors” may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and tasks. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	1Lt Miguez	9/28/21		9/30/21	See Attached Documents
2.4.2.	Activity Directors identify sources for face coverings & sanitizer to use in case of a return to increased risk	1Lt Miguez	9/28/21		9/30/21	See Attached Documents

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	Capt. Conners	9/28/21		9/30/21	
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Capt. Conners	9/28/21		9/30/21	Ongoing Task
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Capt. Conners	9/28/21		9/30/21	Ongoing Task
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Capt. Conners	9/28/21		9/30/21	Ongoing Task, will continue to use plan from Phase 1.
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	Lt Col Yarborough	9/28/21		9/30/21	Briefed all Squadron Commanders

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2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Lt Col Street	9/28/21		9/30/21	This task was discussed and disseminated to Staff and Squadron leaders during the Staff Meeting on this date.
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	Lt Col Street	9/28/21		9/30/21	This task was discussed and disseminated to Staff and Squadron leaders during the Staff Meeting on this date. Further, I review, daily, all CAP updates on Covid-19 protocols, as well as those of Federal and State agencies involved in the Covid-19 pandemic. Should there be a change in any of these protocols, I will immediately notify the Wing Commander and review any changes, if any required. Then, as needed and as may be required, the appropriate Staff and Squadron Commanders will be notified via e-mail and or telephone as to any action required. A regular check with Squadron Commanders, as well as news sources are conducted to verify any local protocol changes. This heightened where any suspected “hotspots” are noted and/or reported.
2.7.1.	45 Days Prior Continuation Check	Lt Col Street	9/28/21		9/30/21	The same procedure is in place for this check, as those set forth in 2.7, above.
2.7.2.	14 Days Prior Continuation Check	Lt Col Street	9/28/21		9/30/21	The same procedure is in place for this check, as those set forth in 2.7, above.
2.7.3.	7 Days Prior Continuation Check	Lt Col Street	9/28/21		9/30/21	The same procedure is in place for this check, as those set forth in 2.7, above.
2.7.4.	1 Day Prior Continuation Check	Lt Col Street	9/28/21		9/30/21	The same procedure is in place for this check, as those set forth in 2.7, above.
2.7.5.	Day-Of Continuation Check	Lt Col Street	9/28/21		9/30/21	The same procedure is in place for this check, as those set forth in 2.7, above.

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Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Col Mims	9/28/21		9/30/21	Informed all Unit Commanders
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	Lt Col Diaz	9/28/21		9/30/21	Complete
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	Lt Col Street	9/28/21		9/30/21	Complete
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Maj Shiyou	9/28/21		9/30/21	Complete
2.9.3.	Set date to resume one-day special activities	Lt Col Diaz	9/28/21		9/30/21	4 October 2021, Pending Approval from Covid Team
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Lt Col Diaz	9/28/21		TBD By Covid Team	Pending Approval from Covid Team
2.10.	Publish the date that one-day special activities will resume to subordinate units	Lt Col Street	9/28/21		TBD	Will Publish Upon Approval from Covid Team
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	Capt Staats	9/28/21		9/30/21	Complete
2.11.1.	Identify flight operations permitted during Remobilization Phase II	Capt Staats	9/28/21		9/30/21	Use CAP NHQ guidelines; list of approved flight activities attached.
2.11.2.	Identify requirements (Currency, etc) for Senior members	Capt Staats	9/28/21		9/30/21	Use CAPR 70-1
2.11.3.	Identify cadet training requirements that may be different than Phase I requirements	Capt Staats	9/28/21		9/30/21	Continue to use Phase I requirements
2.11.4.	Identify cleaning standards for aircraft and vehicles before and after use	Capt Staats	9/28/21		9/30/21	Continue to use CAP NHQ guidelines

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