



HEADQUARTERS CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
105 South Hansell Street
Maxwell AFB, Alabama 36112

1 June 2023

MEMORANDUM FOR ALL EAKER CADETS
DCS-CPs
DCPs

FROM: NCAC Senior Advisor

SUBJECT: National Cadet Advisory Council Leadership Applications for 2023-2024

1. Greetings! All Cadets who have earned the Gen Ira C. Eaker Award, and who were born after 10/1/2003, are invited to apply for the position of National Cadet Advisory Council (NCAC) Chair and/or Vice-Chair.
2. **Experience.** Prior experience on the NCAC is highly desired; but NOT mandatory. Applicants do NOT need to have already been appointed as incoming Regional Representatives to the NCAC. Applicants are strongly encouraged to review the CAC section in CAPR 60-1 and CAPP 52-19. Each applicant will automatically be considered for BOTH positions.
3. **Expectations.** Please note that the NCAC Chair and Vice-Chair are REQUIRED to attend scheduled in-person NCAC meetings in Washington, D.C., in March 2024, and the National Conference in August 2024. There may be an additional NCAC meeting TBD early in the new term. National Headquarters will pay for the cadets' airfare and lodging to these events only. In addition, the NCAC Chair and Vice-Chair must participate in monthly web-based meetings and devote substantial time to committee work and coordination.
4. **Process.** The top candidates MAY be interviewed by MS Teams, telephone, or in-person. Before offering a position to a Cadet, National Headquarters will coordinate with the affected Wing and Region Commanders. Final selection will be made by the National Commander. We anticipate this will happen on or about 1 August 2023.
5. **Procedure.** Submit the following by Wednesday, 30 June 2023, to [this link](#) using the following naming convention: CAPID#_Lastname_Resume and CAPID#_Lastname_Vision.
 - (1) a resume of your CAP, academic, and community service accomplishments, and
 - (2) a statement describing your vision for the NCAC 2023-24 term.

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JANON D. ELLIS, Colonel, CAP
National Cadet Advisory Council Senior Advisor