

Approved: 22 Feb 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NCWG
Completed 04 SEP 2020 / **UPDATED 17 FEB 2021**

Template Updated 8 June 2020

This plan has been developed for the North Carolina Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

Plan Coordinator and Point of Contact: Capt Robert Call

Primary Phone: (336) 266-6344

Primary Email: robert.call@ncwgcap.org

Narrative Summary of Coordination and Events To-Date in North Carolina Wing:

- Weekly meetings have been held by the NCWG Remobilization team to continually evaluate the changing status of the health metrics.
- The Phase I plan was initially approved on 18 May 20.
- Phase 0 aircrew training and flight activities were approved by the Wing Commander IAW MG Smith's 1 Jul 20 Memo, para 3, and commenced beginning 08 July 2020.
- The Plan to enter Phase I on 15 Aug was based on the projection of our Health Metrics showing a downward trajectory over the preceding 3 weeks, in addition to the Infection Rate metric maintaining a fairly stable level in NC from 10 May 20 thru 23 Jul 20, with a range from 1.14 (max) to 1.02 (min) over 11 weeks
- NCWG entered Phase I on 15 August 20.
- NCWG initially entered Phase II on 13 September 20
- NCWG reverted to Phase I on 29 January 21
- Upon approval of this revised plan the NCWG plans to re-enter Phase II upon reaching the 30 cases per 100K metric on CovidActNow with other metrics trending downward as well.
- The current NC Governor's Executive Order concerning gathering limits is scheduled to expire on 28 FEB. The current limits are ten indoors and 50 outdoors. Once this order is lifted we will adhere to the CAP Phase II limitations of 50 and 50.

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	Col Ed Angelovich	27 JUL 20	01AUG 20	01 SEP 20	
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	Lt Col Richard Tedesco	27 JUL 20	01 AUG 20	10 SEP 20	The information is being collected, collated and prioritized via a spreadsheet shared among the unit commanders via Teams.
2.1.2.	Task staff officers to provide input on list of events and priorities:	Lt Col Richard Tedesco	27 JUL 20	15 AUG 20	10 SEP 20	The information is being collected, collated and prioritized via a spreadsheet shared among the unit commanders via Teams.
2.1.2.1.	Director of Aerospace Education	Maj Doug Moody	27 JUL 20	27 JUL 20	27 JUL 20	
2.1.2.2.	Director of Cadet Programs	Lt Col Shelley Gonzales	27 JUL 20	27 JUL 20	27 JUL 20	CAPF60-80/60-81 collection will continue in Phase II. New forms will be sent to Commanders quarterly for the duration of Phases 1 and 2. Overnight activities are not permitted in Phase II. Gatherings of 50 or less can resume in this phase with all CDC guidelines and precautions in place.
2.1.2.3.	Director of Operations/Emergency Services	Maj Scott Stevens	27 JUL 20	27 JUL 20	27 JUL 20	
2.1.2.4.	Director of Professional Development	Maj Kathy Nicholas	27 JUL 20	27 JUL 20	27 JUL 20	All PD courses are now online through Volunteer University. No in person courses are currently planned.
2.1.2.5.	Plans and Programs Officer	Maj Al Griffa	27 JUL 20	27 JUL 20	27 JUL 20	Programs and activities will be evaluated on a case by case basis while in Phase II.

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible.	Lt Col Brendan Kearns / Lt Col Jeff Focke	27 JUL 20	15 AUG 20	01 SEP 20	Coordination by means of Chain of Command.
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	Lt Col Shelley Gonzales / 1 st Lt Liz Dunster	27 JUL 20	01 SEP 20	01 SEP 20	Cadet Programs will coordinate with PAO for publication of Wing activities in Phase II in an ongoing, timely manner.
2.4.	Task the Director of Safety to coordinate with Activity Directors	Lt Col Chris Duemmel	27 JUL 20	27 JUL 20	01 SEP 20	Business as usual with emphasis on COVID-19 protection, procedures and public health requirements. See FORM 60-81
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	Lt Col Chris Duemmel	27 JUL 20	15 AUG 20	01 SEP 20	Use CAPF160 with COVID-specific tasks that is currently being used tailored for the activity.
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	Lt Col Chris Duemmel	27 JUL 20	15 AUG 20	01 SEP 20	

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	Lt Col Steve Leighton	27 JUL 20	15 AUG 20	19 AUG 20	Will continue to use the memo from Safety and Health Services to all HSOs, SOs and Commanders
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Lt Col Steve Leighton	27 JUL 20	15 AUG 20	19 AUG 20	Continued requirement for HSOs and SOs at meetings to provide screening. At home temperature measurement is acceptable.
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Lt Col Steve Leighton	27 JUL 20	15 AUG 20	19 AUG 20	Continue the same guidance as in Phase I.
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Lt Col Steve Leighton	27 JUL 20	15 AUG 20	19 AUG 20	Continue same guidance as in Phase I
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	Squadron Commanders	27 JUL 20	15 AUG 20	15 SEP 20	Current NC State restriction is 10 indoors and 50 outdoors. Upon the state lifting this restriction we will move to allow for 50 personnel indoors in Phase II.
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Activity Director's Reporting Directorate			Per Activity	<u>All activities</u> will have email and phone contact for participants and cadet parents should any last-minute notification be needed. Go/no go decisions will be made with as much advance notice as possible using the available data / metrics.

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	HSO / Safety			Per Activity	Current NC State restriction is 10 indoors and 50 outdoors. Upon the state lifting this restriction we will move to allow for 50 personnel indoors in Phase II.
2.7.1.	45 Days Prior Continuation Check	Activity Director's Reporting Directorate			Per Activity	See 2.6 above
2.7.2.	14 Days Prior Continuation Check	Activity Director's Reporting Directorate				See 2.6 above
2.7.3.	7 Days Prior Continuation Check	Activity Director's Reporting Directorate				See 2.6 above
2.7.4.	1 Day Prior Continuation Check	Activity Director's Reporting Directorate				See 2.6 above
2.7.5.	Day-Of Continuation Check	Activity Director's Reporting Directorate				See 2.6 above
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Group Commanders	27 JUL 20	15 AUG 20	Per Activity	Responsibility will be clearly stated in instructions to the Unit Commanders.

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	Capt Robert Call	27 JUL 20	01 AUG 20	02 SEP 20	
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	Capt Robert Call	27 JUL 20	27 JUL 20	01 SEP 20	See Page 2 of this document for a list of activities and coordination.
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Lt Col Shelley Gonzales	27 JUL 20	15 AUG 20		Will continue to get ongoing briefs from NCEM and disseminate accordingly.
2.9.3.	Set date to resume one-day special activities	Col Ed Angelovich	27 JUL 20	27 JUL 20	27 JUL 20	NCWG is planning to re-enter Phase II upon reaching the 30 cases per 100K threshold with a continued downward trend in metrics on CovidActNow.
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Capt Robert Call	27 JUL 20	15 AUG 20		See 2.9.3 above
2.10.	Publish the date that one-day special activities will resume to subordinate units	Col Ed Angelovich	27 JUL 20	01 SEP 20		See 2.9.3 above
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	Lt Col Matt Urbanek	27 JUL 20	27 JUL 20	27 JUL 20	
2.11.1.	Identify flight operations permitted during Remobilization Phase II	Lt Col Matt Urbanek	27 JUL 20	27 JUL 20	27 JUL 20	Ops Normal except for no overnight activities per the NHQ COVID-19 FAQ item 16.
2.11.2.	Identify requirements (Currency, etc) for Senior members	Lt Col Matt Urbanek	27 JUL 20	27 JUL 20	27 JUL 20	Pilots have obtained or maintained currency in Phase I.
2.11.3.	Identify cadet training requirements that may be different than Phase I requirements	Lt Col Matt Urbanek	27 JUL 20	27 JUL 20	27 JUL 20	Cadet training is allowed in Phase I of the NCWG plan. No changes are anticipated in Phase II. Cadet flight training requires a form 60-86 as well as a 60-80 and 60-81.
2.11.4.	Identify cleaning standards for aircraft and vehicles before and after use	Lt Col Matt Urbanek	27 JUL 20	27 JUL 20	27 JUL 20	Continue cleaning IAW https://www.gocivilairpatrol.com/members/cap-national-hq/logistics-mission-resources/aircraft-management/hot-news/covid-19-aircraft-care



NCWG COVID-19 Phase II Remobilization Plan

XX February 2021

ONE CIVIL AIR PATROL | EXCELLING IN SERVICE TO OUR NATION AND OUR MEMBERS





Health and Safety Requirements for Meetings and Activities

- Meetings and activities should remain virtual whenever possible.
- High risk members **SHOULD NOT** attend meetings or activities in person in Phase II, but the decision to participate in person is left up to the member based on their own self assessment.
- No more than 50 total personnel are allowed to be in attendance for any event or meeting.
 - **50 personnel outdoors or**
 - **10 personnel indoors until the limit is raised by the state of North Carolina.**
- **No overnight activities**
- **Masks or face coverings will be worn at all times and by all personnel when indoors**, and outdoors when social distancing is not possible. Face coverings will not display logos, images or messages and should complement the uniform if at all possible.
- Cadets **must** have the NCWG pre-filled CAPF 60-80 and a CAPF 60-81 signed by a parent **QUARTERLY** during Phases I and II of the remobilization.
- Meeting / activity rosters will be emailed to Lt Col Shelley Gonzales within 24 hours of the meeting. This is to facilitate contact tracing if necessary.



Health and Safety Requirements for Meetings and Activities

- Squadron Commanders will provide CLEAR guidance that members with any COVID-19 symptoms (loss of taste or smell, coughing, fever, etc.) NOT attend the meeting and for members to self-report if they develop symptoms or test positive after attending.
- Squadron HSO's, Commanders or their designated senior member will conduct symptom and temperature checks before entry to the building. Temperature checks may also be conducted before leaving home. CDC defines a fever as greater than 100.4 F
- Verify that hand sanitizer and/or hand washing facilities are available at all times.
- Maintain increased situational awareness of others regarding their social distancing and face coverings.
- Sanitize frequently touched surfaces (door knobs, seats, tables, etc) prior to, during and after the meeting.





Resumption of Limited Meetings and Activities

ONE CIVIL AIR PATROL | EXCELLING IN SERVICE TO OUR NATION AND OUR MEMBERS





Approved Aviation Activities

	Essential Missions (SAR /DR, AOB, NCEM)	Maintenance Flights	CAPF5 / CAPF91 Checkrides	Proficiency Flights	CAPF5 / CAPF91 Prep w/ Safety Pilot / CFI / MP Trainer	Full Aircrew Training (MP, MO, AP, TISO or MS)	CAP Cadet / ROTC O- Rides	Cadet / SM Flight Training
Phase I (Current)	Yes	Yes	Yes. Ground / Oral portion should be conducted virtually if at all possible.	Yes	Yes	Yes – Flights with Minimum Crew Classroom Portion Virtual	Yes Single Cadet Only	Yes
Phase II	Yes	Yes	Yes.	Yes	Yes	Yes	Yes Including multiple cadet O-Rides	Yes

ALL ACTIVITIES REQUIRE THE USE OF FACE MASKS BY ALL CREW MEMBERS AND THE FOLLOWING OF CAP / CDC DIRECTIVES FOR THE SANITIZING OF AIRCRAFT AND VEHICLES.

ONE CIVIL AIR PATROL | EXCELLING IN SERVICE TO OUR NATION AND OUR MEMBERS





Approved Emergency Services Activities

	Essential Missions (SAR /DR, POD, NCEM)	POD / UDF / Ground Team Training	Aircrew Training (MP, MO, AP, TISO or MS)	SUAS Training
Phase I (Current)	Yes with Risk identified + CDC Compliance. Cadets require mission specific CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian	Outdoors Only No overnight activities Groups of 10 or less Cadets require CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian Classroom Portion Virtual	Yes – Flights with Minimum Crew Classroom Portion Virtual	Field training only. Classroom portion to remain virtual.
Phase II	Yes with Risk identified + CDC Compliance. Cadets require mission specific CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian	Outdoors Only No overnight activities Groups of 50 or less outdoors Cadets require CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian Classroom Portion Up to 10 Personnel	Yes Classroom Portion Groups of 10 Maximum	Yes

ALL ACTIVITIES REQUIRE THE USE OF FACE MASKS BY ALL CREW MEMBERS AND THE FOLLOWING OF CAP / CDC DIRECTIVES FOR DISTANCING IN VEHICLES AND SANITIZING OF AIRCRAFT AND VEHICLES.

ONE CIVIL AIR PATROL | EXCELLING IN SERVICE TO OUR NATION AND OUR MEMBERS





Approved Cadet Programs Activities

	Squadron Meetings	Cadet Testing	CPFT	Essays / Speeches / SDA / Leadership Feedback	Milestone Exams	Character Development	Drill and Ceremonies / Drill Test Requirements	Spatz Exams
Phase I (Current)	Virtual or No more than 10 total attendees. Quarterly CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian No overnight activities	Virtual or In Person No more than 10 total attendees	Same as Phase 0 or In Person No more than 10 total attendees	Virtual or In Person No more than 10 total attendees	Virtual or In Person No more than 10 total attendees	Virtual or In Person No more than 10 total attendees	Waived, Virtual or In Person No more than 10 total attendees	Ops Normal with CDC Precautions
Phase II	Virtual or No more than 50 total attendees in person. Quarterly CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian No overnight activities	Virtual or In Person No more than 10 personnel indoors or 50 outdoors.	Virtual or In Person No more than 10 personnel indoors or 50 outdoors.	Virtual or In Person No more than 10 personnel indoors or 50 outdoors.	Virtual or In Person No more than 10 personnel indoors or 50 outdoors.	Virtual or In Person No more than 10 personnel indoors or 50 outdoors.	Virtual or In Person No closed ranks. 6' social distancing required in all formations.	Ops Normal with CDC Precautions





Approved Aerospace Education Activities

	AE Classroom Training	Rocketry	STEM Kits	Orientation Flights	External Activities or TOP Flights
Phase I (Current)	Virtual Only	<ul style="list-style-type: none"> • Outdoors Only • No overnight activities • No more than 10 total attendees • CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian • Classroom Portion Virtual 	<ul style="list-style-type: none"> • CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian • No more than 10 total attendees 	No	Virtual Only No TOP Flights
Phase II	No more than 10 indoors.	<ul style="list-style-type: none"> • No more than 50 total attendees outdoors and 10 indoors. • Quarterly CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian 	<ul style="list-style-type: none"> • Quarterly CAPF 60-80 and CAPF 60-81 completed and signed by Parent/Guardian • No more than 10 personnel indoors or 50 outdoors. 	Yes Including multiple cadets Including small groups (10 or less) at O-Rides days.	TOP Flights Only

ALL ACTIVITIES REQUIRE THE USE OF FACE MASKS BY ALL MEMBERS AND THE FOLLOWING OF CAP / CDC DIRECTIVES





Highlighted Changes in Phase II

- Meetings of up to **10 indoors or 50 outdoors** will now be permitted.
- Multiple CAP cadet Orientation Flights are approved.
 - Cadets waiting for O-Rides should be minimized. Masking and 6' distancing must be observed at all times.
 - TOP flights are now permitted.
- All Phase I health and safety protocols are still in effect including health checks at the door, CAPF 60-80 and 60-81 forms for cadets, masks for everyone and rosters sent to Lt Col Gonzales.
- **No overnight activities**
- No non-CAP personnel at CAP activities except cadet parents and no CAP personnel at external activities or events except for actual missions until Phase III.





Questions?

The health and safety of our members is of the utmost importance. If you have any questions or concerns please contact your Squadron Commander, Health Services Officer or Safety Officer.

