

Approved: 24 June 2020



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NDWG
Completed 19 June 2020

Template Updated 8 June 2020

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for North Dakota Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: Lt Col Dean Reiter

Primary Phone: (701) 720-3136

Primary Email: Dean.Reiter@ndcap.us

Narrative Summary of Coordination and Events To-Date in North Dakota Wing:

Phone calls and emails conducted for Phase II planning. For phase II, ND Wing has begun planning for three one-day SARX events that have been rescheduled to later dates in anticipation of phase II approval. We are also looking at the feasibility of conducting our ground team academy, SAV and wing conference that were also rescheduled for August/September.

North Dakota remains in the green – low risk level under the states ND Smart Restart Plan enacted 29 May 2020. https://ndresponse.gov/covid-19-resources/covid-19-business-and-employer-resources/nd-smart-restart/nd-smart-restart-protocols?fbclid=IwAR1X-UpDCd6i2Z6znyvEWcIOVNDbCh2SDP9Xe_y-GtWhd8_XXUj5f7Q1ycs. Per covidactnow.org website, ND has been at an infection rate of 0.95% trending to .90%, (well below the 1.1 requirement since 22 May), positive test rate of 2.9%, ICU headroom at 6%, and our contact tracing capability has remained at 100% since 27 May. As of 19 June 2020, ND Department of Health data reveals a downward trend with 144,282 tests conducted with 90,654 unique individuals being tested resulting in 87,461 negative tests and 3,193 positive tests. ND currently has a 0.7% daily positivity rate, with 26 currently hospitalized, 208 total hospitalizations, 2,809 total recoveries with 75 deaths.

Once this plan is approved, NDWG CC will work with squadron commanders and activity directors on how to best conduct phase II operations and training. NDWG's remobilization team continues to monitor the process daily and let us know if anything changes. Any changes will be reported, and proper measures put in place. Our proposed phase II transition is 26 June 2020.

Plan Completed By: Col Schuler
Last Updated: 19 June 2020
Template Updated 8 June 2020

ND Wing
Page 1 of 8

COVID-19 Remobilization of the Membership Plan – Phase II

NDWG ABBREVIATED PLAN: Since the number of cases have been decreasing in North Dakota and the lack of any legal restrictions on groups meeting or what individuals can or cannot do, the NDWG proposes allowing CAP activities and units to meet, following the Phase 2 guidelines of no more than 50 people in a room until further notice. If a meeting has more than 50 people, the additional people can participate via online meetings or may be staggered to limit the amount of people meeting to 50 members or less. The same would apply to training activities, aerospace activities, recruiting activities, and most other CAP activities. All members will take their temperature at home or by a no-touch thermometer before entering the meeting place. Wearing of masks and gloves will be optional if social distancing greater than 6 feet separation can be maintained. In all cases, members will practice social distancing. When considering masks in aircraft, we reference the FAA handbook; "... elements or factors affecting individuals are different and profoundly impact decision-making. These are called human factors and can transcend education, experience, health, physiological aspects, etc." Aircrew wear of masks and gloves will be highly encouraged while in the aircraft. Aircrew will have a discussion with each other before entering the aircraft about mask and glove wear and any safety concerns. Personnel in vans will practice social distancing within the vehicle and are highly encouraged to wear masks and, optionally, gloves while in the vehicle. Members will be required to wash their hands or apply hand sanitizer at all venues, vehicles, or aircraft. Anyone over the allowed temperature will be sent away. Members that are of high risk as defined by the CDC <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html> will be asked to continue to participate remotely and not travel in any CAP vehicles or aircraft.

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	Col Schuler	12 June		19 June	Review complete – monitoring rescheduled events
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	Col Schuler	12 June		19 June	2.1 above
2.1.2.	Task staff officers to provide input on list of events and priorities:	Col Schuler	12 June		19 June	Staff officers tasked
2.1.2.1.	Director of Aerospace Education	Col Schuler	12 June		16 June	Contingent on phase II approval. May be one day AE event supporting CAF in July
2.1.2.2.	Director of Cadet Programs	Major McDowell	15 June		16 June	Ongoing, looking at Aug/Sept GTA and wing conference contingent on phase III
2.1.2.3.	Director of Operations/Emergency Services	Lt Col Frazier	15 June			Email sent for inputs
2.1.2.4.	Director of Professional Development	Major McDowell	15 June		16 June	No PD activities scheduled rest of year due to COVID
2.1.2.5.	Plans and Programs Officer	N/A				Vacant
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	Col Schuler	12 June		19 June	As needed per 2.1 above
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	Col Schuler	16 June		16 June	Ongoing as they occur
2.4.	Task the Director of Safety to coordinate with Activity Directors	Col Schuler	16 June		16 June	See email below
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	Col Schuler	16 June		16 June	Link in email draft below. https://www.gocivilairpatrol.com/members/cap-national-hq/safety/covidrm
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	Col Schuler	16 June		16 June	Email draft below

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	Lt Col Reiter	16 June		17 June	NDWG has no HSO. Updated phase I plan information and added into email below.
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Lt Col Reiter	16 June		17 June	See 2.5
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Lt Col Reiter	16 June		17 June	2.5 above
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Lt Col Reiter	16 June		17 June	2.5 above
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	Lt Col Reiter	16 June		17 June	Narrative summary plan addresses restrictions if more than 50 members are planned/present
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Lt Col Reiter	16 June		16 June	Reference email below
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	Lt Col Reiter	16 June		16 June	Will continue coordination as events evolve
2.7.1.	45 Days Prior Continuation Check					As required
2.7.2.	14 Days Prior Continuation Check					As required
2.7.3.	7 Days Prior Continuation Check					As required
2.7.4.	1 Day Prior Continuation Check					As required
2.7.5.	Day-Of Continuation Check					As required

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Col Schuler	15 June			Reference below email
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	Col Schuler				
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)					
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Lt Col Johnson	15 June		17 June	No current limitations. www.ndresponse.gov
2.9.3.	Set date to resume one-day special activities	Col Schuler	12 June		22 June	26 June
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Col Schuler	15 June			
2.10.	Publish the date that one-day special activities will resume to subordinate units	Col Schuler	15 June			Upon phase II approval
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	Col Schuler	15 June		15 June	Email sent
2.11.1.	Identify flight operations permitted during Remobilization Phase II	Lt Col Frazier	15 June		19 June	See attached draft email
2.11.2.	Identify requirements (Currency, etc) for Senior members	Lt Col Frazier	15 June		19 June	Ongoing. DO working with Stan Eval
2.11.3.	Identify cadet training requirements that may be different than Phase I requirements	Lt Col Frazier	15 June		19 June	Ongoing.
2.11.4.	Identify cleaning standards for aircraft and vehicles before and after use	Col Schuler	15 June		16 June	Referenced in email below and utilize approved phase I sanitizing procedures

COVID-19 Remobilization of the Membership Plan – Phase II

Draft Message to all ND Wing Members (send after approval of Phase II)

NDWG members and staff, great news, we are currently approved to move to Phase II of the COVID-19 Remobilization Plan. Phase II allows for one day events, such as meetings and one day SAREX's. The size of any group is limited to fifty or less. Phase II allows, small-group local crew training, flight evaluations/check rides, crew proficiency, dual instruction, and CAP cadet orientation flights (assuming all members are low-risk and all flights are in low-risk areas). Any SAREX's and other activities will be local or operated as a distributed (Eastern/Western state) SAREX to meet these criteria. In the case of an Eastern/Western area SARX, intermixing of air crew and ground team members between individual squadrons to facilitate training should be held to a minimum. Consideration of each squadron's local area / county COVID-19 conditions must be considered.

Please be sure to re-familiarize yourselves with the information on the links provided. Please note that distancing is still needed. Masks at every activity are highly encouraged and should be worn in most instances when distancing cannot be maintained. Aircrew and vehicle personnel will have a discussion with each other before entering any CAP aircraft or vehicle about mask and glove wear and any safety concerns. A reminder that wearing of masks is for the safety of others, not just ourselves. This matters because about half of those infected will have no symptoms and do not realize that they are potentially risking the life of fellow members. Sanitizing and cleaning of surfaces is required. If masks or cleaning supplies are needed, please look for local supplies. Alcohol bottles and wipes have been purchased by the Wing and placed in every aircraft to use for sanitizing before and after use. Squadrons will need to purchase alcohol and wipes for vehicle sanitizing before and after use. Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks. <https://www.gocivilairpatrol.com/members/cap-national-hq/safety/covidrm>

Activity Directors and Squadron Commanders consider screening with no-touch thermometers at events (if such equipment is available and practical) or ask each member to take their temperature before arriving at the event. All personnel shall continue daily temperature checks and monitor for symptoms. If a no-touch thermometer is available, a designated senior member shall be assigned to take temperatures of members prior to entrance to unit events. A temperature of 100.4 or higher shall be considered a fever. Members presenting with fever or other symptoms shall not attend events. Follow all current CAP/CDC guidelines. Be aware that these guidelines may change rapidly. <https://www.whitehouse.gov/openingamerica/> <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Activity Directors and Squadron Commanders remind members that identify as High-risk to remain home but participate virtually. Activity Directors and Squadron Commanders shall be aware of high-risk conditions associated with increased mortality in patients with Covid-19. Members who identify as high risk should be encouraged to stay home and participate virtually. <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>

COVID-19 Remobilization of the Membership Plan – Phase II

Activity Directors and Squadron Commanders ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan. Activity Directors and Squadron Commanders shall ensure there is a unit plan to minimize the spread of Covid19. Current CAP/CDC guidelines shall always be followed. If guidelines differ, the most stringent guideline shall be followed. Activity Directors and Squadron Commanders shall refer to guidelines often as they are likely to change rapidly.

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

CAP COVID-19 “Remobilization of the Membership” Graphic

