

Approved: 4 Mar 2021



Post-COVID-19 Remobilization of the Membership Plan Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NEWG
Completed 18 SEP 20

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Nebraska Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One- Day Special Activities.

Additional staffing and resources have been coordinated with Minnesota Wing (MNWG) and North Central Region (NCR), to cover gaps in this wing's available resources.

***NOTE:** Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: 2d Lt. Justin P. Stoffolano, CAP, NEW/XP, NE-001

Primary Phone:

Primary Email:

Narrative Summary of Coordination and Events To-Date in Nebraska Wing:

Nebraska Wing (NEWG) Completed Phase 2 Planning on 15 Sep 20. Planning involved updating policies and information. At the completion of the Phase 2 Planning statewide numbers were reporting at 19.7 cases per 100,000, an infection rate of 1.05% and test positive rate of 9.20% (Covid Act Now). COVID numbers continued to increase and the State Governor Pete Ricketts moved the state from Directed Health Measures (DHMs) Phase 4 to Phase 3 on October 21. Nebraska wing reverted to Phase 0 at the same time. Nebraska remained in Phase 0 though the surge of the holidays and waited till the end of January before returning to phase 1 in January 27. The planning team monitored the decline of covid Cases within the State. At Present Nebraska Reports 14.3 cases per 100,000, an infection rate of .91% and test positive rate of 6.4% (Covid Act Now). Given this decline Nebraska wing intends to move to phase 2 on 05 Mar 21.

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	LtCol. Cassell	27 AUG 20	07 SEP 20	07 SEP 20	Wing Commander coordinated with Staff.
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	LtCol. Calderon	27 AUG 20	07 SEP 20	07 SEP 20	Wing Commander coordinated with Unit Commanders.
2.1.2.	Task staff officers to provide input on list of events and priorities:	Lt Col. Wachholtz	27 AUG 20	07 SEP 20	07 SEP 20	Chief of Staff coordinated with Staff.
2.1.2.1.	Director of Aerospace Education	Capt. Daniels	27 AUG 20	07 SEP 20	11 SEP 20	Input was provided by Director
2.1.2.2.	Director of Cadet Programs	LtCol. Waite	27 AUG 20	07 SEP 20	11 SEP 20	Input was provided by Director
2.1.2.3.	Director of Operations/Emergency Services	Maj. Larkin	27 AUG 20	07 SEP 20	11 SEP 20	Input was provided by Director
2.1.2.4.	Director of Professional Development	-	-	-	-	NEWG Does not have a Professional Development Officer
2.1.2.5.	Plans and Programs Officer	-	-	-	-	NEWG Does not have a Plans and Programs officer
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	LtCol. Calderon	27 AUG 20	07 SEP 20	11 SEP 20	Coordination was Completed and the calendar will be published to Units
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	LtCol. Calderon	27 AUG 20	11 SEP 20	11 SEP 20	Calendar published for Wing Staff
2.4.	Task the Director of Safety to coordinate with Activity Directors	1st Lt Lewis	07 SEP 20	13 SEP 20	07 SEP 20	Director of Safety Tasked
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	1st Lt Lewis	07 SEP 20	13 SEP 20	07 SEP 20	See Memorandum

COVID-19 Remobilization of the Membership Plan – Phase II

2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	1st Lt Lewis	11 SEP 20	13 SEP 20	07 SEP 20	See Memorandum
--------	--	--------------	-----------	-----------	-----------	----------------

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	Maj. Weaver D.O.	01 SEP 20	13 SEP 20	01 SEP 20	Health Officer NEWG to distribute information regarding Tasks 2.5.1, 2.5.2 and 2.5.3 to Activity Directors and Incident Commanders on record with NEWG staff.
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Maj. Weaver D.O.	01 SEP 20	13 SEP 20	01 SEP 20	See Memorandum
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Maj. Weaver D.O.	01 SEP 20	13 SEP 20	01 SEP 20	See Memorandum
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Maj. Weaver D.O.	01 SEP 20	13 SEP 20	01 SEP 20	See Memorandum
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	SQ/CC	28 AUG 20	08 SEP 20	08 SEP 20	Units will be briefed. Squadron Commanders must submit a letter to WG/HQ outlining plans
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Maj. Larkin	08 SEP 20	11 SEP 20	08 SEP 20	See Memorandum
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and	Maj. Larkin	08 SEP 20	11 SEP 20	08 SEP 20	Activity directors and ICs will provide information to Maj. Larkin.

Plan Completed By: 2d Lt. Justin P. Stoffolano
 Last Updated: 01 MAR 21

COVID-19 Remobilization of the Membership Plan – Phase II

	any other information that may lead to event cancellation (Continuation Check)					
2.7.1.	45 Days Prior Continuation Check	Activity Director	27 AUG 20			Will be performed as needed for each activity
2.7.2.	14 Days Prior Continuation Check	Activity Director	27 AUG 20			Will be performed as needed for each activity
2.7.3.	7 Days Prior Continuation Check	Activity Director	27 AUG 20			Will be performed as needed for each activity
2.7.4.	1 Day Prior Continuation Check	Activity Director	27 AUG 20			Will be performed as needed for each activity
2.7.5.	Day-Of Continuation Check	Activity Director	27 AUG 20			Will be performed as needed for each activity

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Lt Col. Cassell	07 SEP 20	11 SEP 20	11 SEP 20	Same day procedures are outlined in the
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	2dLt. Stoffolano	28 AUG 20	14 SEP 20	18 SEP 20	Plan Submitted
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	2dLt. Stoffolano	28 AUG 20	14 SEP 20	14 SEP 20	Task Completed
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	2dLt. Stoffolano	27 AUG 20	29 AUG 20	27 AUG 20	There are no jurisdictional requirements at this time that oppose gatherings at the mandated size.
2.9.3.	Set date to resume one-day special activities	2dLt. Stoffolano	28 AUG 20	11 SEP 20	11 SEP 20	Date to Resume 1 Day special activities will be 18 SEP 20.
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	2dLt. Stoffolano	27 AUG 20	16 SEP 20		Approval by 15 SEP 20
2.10.	Publish the date that one-day special activities will resume to subordinate units	2dLt. Stoffolano	27 AUG 20	08 SEP 20	08 SEP 20	Publication 16 SEP 20
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	LtCol. Calderon	10 SEP 20	13 SEP 20	13 SEP 20	Task outlined in the Memorandum
2.11.1.	Identify flight operations permitted during Remobilization Phase II	LtCol. Calderon	10 SEP 20	13 SEP 20	13 SEP 20	Task outlined in the Memorandum
2.11.2.	Identify requirements (Currency, etc) for Senior members	Lt Col. Calderon	10 SEP 20	13 SEP 20	13 SEP 20	Task outlined in the Memorandum
2.11.3.	Identify cadet training requirements that may be different than Phase I requirements	Lt Col. Calderon	10 SEP 20	13 SEP 20	13 SEP 20	Task outlined in the Memorandum

Plan Completed By: 2d Lt. Justin P. Stoffolano
 Last Updated: 01 MAR 21

COVID-19 Remobilization of the Membership Plan – Phase II

2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	Lt Col. Calderon	10 SEP 20	13 SEP 20	10 Sept 20	Lt Col. Calderon is working with the WG/AMO & WG/LGT. Information will be provided via the WG OPS/ ES Google Drive
--------	--	------------------	-----------	-----------	------------	--

COVID-19 Remobilization of the Membership Plan – Phase II



**HEADQUARTERS NEBRASKA WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
P.O. Box 1321
Fremont, Nebraska 68026-1321**



01 Mar 21

MEMORANDUM FOR COMMANDERS

FROM: NEWG/CC

SUBJECT: Nebraska Wing Phase 2 Remobilization

Reference: Colorado Wing Phase 2 Remobilization

1. Effective 5 March 2021, Nebraska Wing will transition back to a full phase 2 remobilization of the national COVID-19 remobilization plan. This will allow the wing and squadron units to continue to hold in person weekly squadron meetings, one-day events such as aerospace education activities, training exercises, flight clinics, community support events, and fundraising activities.

2. Resumption of Phase 2 Remobilization weekly squadron meetings and one-day activities are subject to the following limitations and safety requirements:

- a. Wear of facial coverings is always mandatory except during physical training where cadets are authorized to remove their facial coverings during the physical exertion. During physical training cadets should increase physical distancing and the physical training without facial coverings must be outdoors. Facial coverings must be worn immediately following the physical training.
- b. Six-foot social distancing must be maintained between members wherever possible. For activities during which social distancing is impractical (e.g. pilot or aircrew training, traveling in corporate vehicles, etc.), members must wear facial coverings and continue to sanitize commonly touched surfaces before and after use.
- c. Frequent handwashing, hand sanitation, cleaning, and sanitation of commonly touched surfaces are required before, during, and after all meetings and activities.
- d. A written attendance log is mandatory for all activities and must be retained for future review or contact tracing as required by local health departments.
- e. Members should take their temperature prior to attending a meeting or activity to ensure a body temperature lower than 100.4. An alternative is for temperature screening to occur prior to each member signing in for the squadron meeting or activity.

COVID-19 Remobilization of the Membership Plan – Phase II

Members exhibiting a temperature of 100.4 degrees Fahrenheit, flu-like symptoms, or who have come in contact with individuals exhibiting COVID-19-like symptoms shall not be permitted to attend meetings or activities.

f. Participation is limited to members whose general health places them at lower risk for COVID-19 vulnerability. Members who consider themselves in a high-risk category should refrain from attending squadron meetings or activities.

g. Travel in corporate vehicles or aircraft may resume with consideration of appropriate risk mitigation.

3. CAP flight activities may resume provided that all crew members wear facial coverings and that commonly touched surfaces are disinfected before and after each flight. The following flight operations are allowed under Phase 2:

- Flight Evaluations / check rides
- Local crew training and proficiency
- Dual instructions
- Cadet orientation flights (no more than 2 cadets per sortie)
- ROTC/ JROTC Cadet orientation flights
- Small Group Crew Training
- Other mission essential flights

4. Overnight events are prohibited at this time.

5. Attendance. At no time should attendance at a squadron meeting or activity exceed 150 members as authorized by NEWG's COVID-19 phase 2 remobilization plan. Each group of 50 members must maintain physical separation throughout the duration of the meeting or activity.

a. Restrictions set forth by the state for indoor and outdoor event must be followed and reviewed weekly as part of planning for squadron meetings and squadron activities. The most restrictive attendance thresholds must be followed.

6. Squadron commanders have the discretion to approve squadron in person meetings and day activities. Squadron commanders must complete a thorough review of NEWG phase 2 remobilization plan, and [Nebraska DHHS dashboard](#) which reflects the in-person threshold for indoor / outdoor events. Squadron Commanders or the assigned Activity Director must complete a Risk Assessment CAPF 160 deliberate risk for all activities.

COVID-19 Remobilization of the Membership Plan – Phase II

//SIGNED//
LEONARD D. CASSELL, Lt Col, CAP
NEWG/CC

Attachment 1

NEWG reminder regarding High Risk Individuals :

It is important to recognize that “risk” is a spectrum, not a black and white situation. “High Risk” indicates the potential that those being so designated may have a higher risk of the complications that can result from infection with the COVID-19 virus. Those complications can produce much more serious illness and even death. Units are advised to consider CDC guidelines regarding the high risk category. Some of the conditions that may put an individual into a higher risk category include:

- People 65 year of age and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled including (but not limited to):
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised. Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
 - People with severe obesity (body mass index [BMI] of 40 or higher)
 - People with diabetes
 - People with chronic kidney disease undergoing dialysis
 - People with liver disease

With regard to CAP members, this designation is not “legal” term, rather an indicator of the level of potential risk the member might be carrying.

Each member must self-assess his or her own health status and make a personal decision about their risk level. Recognizing that participating in certain activities during the pandemic period at any Phase could put the member at risk for becoming infected, each member self-assessing his or her health risks as in the higher risk category must make a personal decision about participation. High risk individuals are encouraged to participate virtually.

There are individuals who are over age 65 whose actual risk status is much lower than other individuals who are much younger. Including age 65 as a potential indicator of a high risk status reflects the observation that a higher percentage of those becoming infected with COVID-19 who are over age 65 have experienced severe illness and a higher mortality rate than other younger individuals. However, this includes a large number of individuals whose health is clearly impaired and who are living in high risk environments (e.g. nursing homes).

It is strongly recommended that members who might be considered high risk consult with their own personal medical provider before returning to participation in in-person CAP activities.

NEWG may accept member’s self-assessments as to their risk status, and allow such members to participate as needed. However, if a member’s self-assessment is patently erroneous (e.g. the member is clearly at higher risk than his or her self-assessment would indicate), the Commander or IC would need to act accordingly, limiting the member’s participation. This is analogous to situations where members request being deployed in situations where their physical or emotional status would clearly not be adequate for the demands of the task.

Attachment 2

NEWG Unit Cleaning and Sanitizing plan:

Coronaviruses on surfaces and objects naturally die within hours to days. Warmer temperatures and exposure to sunlight will reduce the time the virus survives on surfaces and objects. Normal routine cleaning with soap and water removes germs and dirt from surfaces. It lowers the risk of spreading COVID-19 infection.

Members should consider what items can be moved or removed completely to reduce frequent handling or contact from multiple people. Soft and porous materials, such as area rugs and seating, may be removed or stored to reduce the challenges with cleaning and disinfecting them.

If your meeting area has been unoccupied for 7 days or more, it will only need your normal routine cleaning to reopen the area. This is because the virus that causes COVID-19 has not been shown to survive on surfaces longer than this time.

Read all manufacturer's instructions for the cleaning and disinfection products you will use.

- Wear disposable gloves to clean and disinfect.
- Clean surfaces using soap and water, then use disinfectant (cleaning with soap and water reduces number of germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces).
- Practice routine cleaning of frequently touched surfaces.
- More frequent cleaning and disinfection may be required based on level of use.
- Minimize equipment sharing and clean and disinfect shared equipment between use by different people.
- Examples of frequently touched surfaces and objects that will need routine disinfection following reopening are:
 - tables,
 - doorknobs,
 - light switches,
 - countertops,
 - handles,
 - desks,
 - phones,
 - keyboards,
 - toilets,
 - faucets and sinks and
 - touch screens.

Recommend use of EPA-registered household disinfectants:

COVID-19 Remobilization of the Membership Plan – Phase II

- Check to be sure the product will not damage the item being disinfected; i.e. touchscreens. Follow the instructions on the label to ensure safe and effective use of the product. Many products recommend keeping surface wet for a period of time (see product label).
- Precautions such as wearing gloves and making sure you have good ventilation during use of the product.
- Consider eye protection for potential splash hazards.
- Ensure adequate ventilation
- Use no more than the amount recommended on the label
- Use water at room temperature for dilution (unless stated otherwise on the label)
- Avoid mixing chemical products
- Label diluted cleaning solutions
- Store and use chemicals out of the reach of children and pets
- Members should never apply household surface disinfectants directly to skin as they can cause serious harm.
- Special considerations should be made for people with asthma and they should not be present when cleaning and disinfecting is happening as this can trigger asthma exacerbations

Diluted household bleach solutions may also be used if appropriate for the surface. Unexpired household bleach will be effective against coronaviruses when properly diluted. Check the label to see if your bleach is intended for disinfection and has a sodium hypochlorite concentration of 5%–6% (some bleaches, such as those designed for safe use on colored clothing or for whitening may not be suitable for disinfection). Ensure the product is not past its expiration date. Follow manufacturer’s instructions for application and proper ventilation.

- Never mix products.
- Leave solution on the surface for at least 1 minute.
- To make a bleach solution, mix:
- 5 tablespoons (1/3rd cup) bleach per gallon of room temperature water

Or

- 4 teaspoons bleach per quart of room temperature water
- Bleach solutions will be effective for disinfection up to 24 hours.

Alcohol solutions (not methanol) with at least 70% alcohol may also be used.

For soft surfaces such as carpeted floors and rugs:

- Clean the surface using soap and water or with cleaners appropriate for use on these surfaces.
- Launder items (if possible) according to the manufacturer’s instructions. Use the warmest appropriate water setting and dry items completely.

Or

- Disinfect with a household disinfectant.
- Vacuum as usual.

For electronics, such as tablets, touch screens, keyboards and remote controls:

- Consider putting a wipeable cover on electronics if possible.
- Follow manufacturer’s instruction for cleaning and disinfecting.
- If no guidance, use alcohol-based wipes or sprays containing at least 70% alcohol. Dry surface thoroughly.

For clothing, towels, linens and other items:

- Launder items according to the manufacturer’s instructions. Use the warmest appropriate water setting and dry items completely.
- Wear disposable gloves when handling dirty laundry.
- Do not shake dirty laundry.

COVID-19 Remobilization of the Membership Plan – Phase II

- Clean and disinfect clothes hampers according to guidance above for surfaces.
- Remove gloves, and wash hands right away.

Cleaning and disinfecting outdoor areas:

- Outdoor areas generally require normal routine cleaning, but do not require disinfection.
- Do not spray disinfectant on outdoor fixtures- it is not an efficient use of supplies and is not proven to reduce risk of COVID-19.
- High touch surfaces made of plastic or metal, such as grab bars and railings should be cleaned routinely.
- Cleaning and disinfection of wooden surfaces (benches and tables) or groundcovers (mulch, sand) is not recommended.
- Sidewalks and roads should not be disinfected.

NEWG Hand Washing Plan:

First, wear disposable gloves for all tasks in the cleaning process, including handling trash, and additional personal protective equipment (PPE) as might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.

- When you finish cleaning, gloves should be removed carefully to avoid contamination of the wearer and the surrounding area.
- Next, wash your hands often with soap and water thoroughly for 20 seconds (sing Happy Birthday twice).
- Hand sanitizer: If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol (not methanol) may be used. However, if hands are visibly dirty, always wash hands with soap and water.

Additional key times to wash hands include:

- When you finish cleaning
- After blowing one's nose, coughing, or sneezing.
- After using the restroom. Viral RNA has been detected in feces and urine of some patients and infectious virus has also been isolated from urine of patients with severe COVID-19. Although it is unclear whether the virus in feces is infectious, it might be an additional source for transmission.
- Before eating or preparing food.
- After contact with animals or pets.
- Before and after providing help to another member who needs assistance.

NEWG Social Distancing Plan:

- Staying 6 feet away from others when you must go into a shared space.
- Frequently washing hands or use alcohol-based (at least 60% alcohol, not methanol) hand sanitizer when soap and water are not available
- Wear masks
- Avoiding touching eyes, nose, and mouth
- Stay home when sick
- Cleaning and disinfecting frequently touched objects and surfaces as discussed
- Pay attention to any physical guides, such as tape markings on floors or signs on walls, directing attendees to remain at least 6 feet apart from each other in lines or at other times.
- Allow other people 6 feet of space when you pass by them in both indoor and outdoor settings.
- Don't shake hands, give high-fives, do elbow bumps, or touch others.
- Rearrange seating to increase distance between them.

Attachment 3

NEWG Face Covering Plan:

- Wear a mask that fits snugly against the sides of your face, covers your nose and mouth and secure it under your chin.
- Wear masks with two or more layers.
- Handle only by the loops & ties.
- Be sure to wash your hands before putting on a mask.
- Do NOT touch the mask when wearing it.
- Do not use masks with exhalation valves or vents.
- Gaiters are not recommended.

COVID-19 Remobilization of the Membership Plan – Phase II

- Masks should NOT be worn by children younger than two, people who have trouble breathing, or people who cannot remove the mask without assistance

How to Clean reusable (cloth) masks:

- Masks should be washed regularly.
- Always remove masks correctly and wash your hands after handling or touching a used mask.
- Include your mask with your regular laundry.
- Use regular laundry detergent and the warmest appropriate water setting for the cloth used to make the mask.

Use the highest heat setting and leave in the dryer until completely dry