

Approved: 1 July 2020



Post-COVID-19 Remobilization of the Membership Plan

Phase I: Resuming Regularly Scheduled Meetings

NEWG

Completed 22 Jun 2020

COVID-19 Remobilization of the Membership Plan – Phase I

This plan has been developed for Nebraska Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase I, Resuming Regularly Scheduled Meetings.

Additional staffing and resources have been coordinated with Minnesota Wing (MNWG) and North Central Region (NCR), to cover gaps in this wing's available resources.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: 2dLt. Justin P. Stoffolano, CAP, NEWG DOSA/ Readiness Officer, NE-001

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Narrative Summary of Coordination and Events To-Date in Nebraska Wing:

Executive Summary:

Per Maj Gen. Mark Smith's Memorandum dated 14 Mar 20 Nebraska Wing (NEWG) ceased regularly scheduled meetings and all non-mission essential activities. Upon approval of this Plan, NEWG plans to resume regularly scheduled meetings on 01 Jul 20 for all units that have completed all assigned tasks and meet all guidelines.

On 27 May 20, Col. Whelan assigned 2dLt. Justin Stoffolano as the point of contact for the Nebraska Wing Remobilization Plan. Col. Whelan and 2dLt Stoffolano were both present on the region briefing concerning the remobilization plan held on 27 May 20. The Initial wing Staff Meeting was held on 2 Jun 20.

Over the next month, data was compiled on the state of Nebraska to examine community spread within specific communities. The staff coordinated with the units to help remobilize the cadet program in the safest, most effective way possible. Squadron commanders were briefed on the initial plan via zoom on 17 Jun 20. For those unable to attend, a recording was sent out afterward. The wing Health Services Officer is currently working on the acquisition of thermometers for each unit. Tasks of the wing Director of Safety are ongoing to best disseminate the information to subordinate units.

Plan Completed By: 2dLt. Justin P. Stoffolano

Last Updated: 24 Jun 20

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Summary of the State of Nebraska:

In accordance with (IAW) the Governor of Nebraska's Phase 1 Directed Health Measures (DHM) of 04 May 2020, meetings in person must be limited to a maximum of 10 persons, building, hangar, or facility in which the meeting is taking place. The governor moved all counties within the state to DHMs Phase 2, except for Dakota, Hall, Hamilton, and Merrick counties on 01 June 2020. On 22 June 2020, except for the aforementioned counties, the State of Nebraska moved into DHM Phase 3. A date has not been set for the start of phase 4.

In the state of Nebraska, the incidence of COVID-19 cases varies greatly from county to county. Some rural counties have not reported a single case of COVID-19, while others, mainly with urban centers, have seen a greater number of cases. We compiled our numbers based on the locations of squadrons in our state. Nebraska has not had open testing. Since many of our squadrons are in counties that have an urban center and have more community spread, we compiled data on individual counties where the majority of our members reside (Attachment 1.) As of June 15, 2020, only 11.19% of the population in the counties where membership is concentrated have tested positive for COVID-19. In the first 14 days of the month, only 1.15% of residents in these counties total tested positive for COVID-19.

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Attachment 1

County	County Population	15-Jun-20			
		Positive tests in the last 14 days		Total positive cases	
Sarpy	187,196	271	0.14%	898	0.48%
Platte	33,470	53	0.16%	642	1.92%
Dodge	36,565	152	0.42%	621	1.70%
Douglas	571,327	1401	0.25%	5668	0.99%
Dawes	8,589	0	0.00%	1	0.01%
Lancaster	319,090	263	0.08%	1463	0.46%
Cherry	5,689	0	0.00%	1	0.02%
Lincoln	34,914	6	0.02%	53	0.15%
Hall	61,353	55	0.09%	1561	2.54%
Total		2201	1.15%	13916	11.19%

source for pop estimates:

[census.gov](https://www.census.gov/)

source for NE county totals:

<https://nebraska.maps.arcgis.com/apps/opsdashboard/index.html#/4213f719a45647bc873ffb58783ffef3>

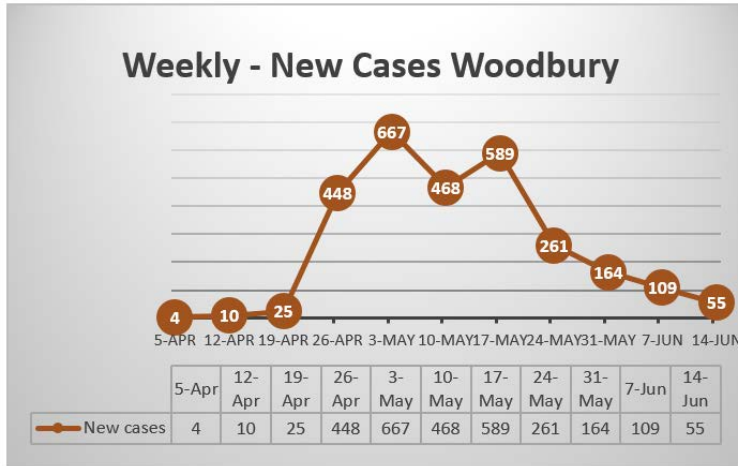
source for IA county totals

<https://coronavirus.iowa.gov/>

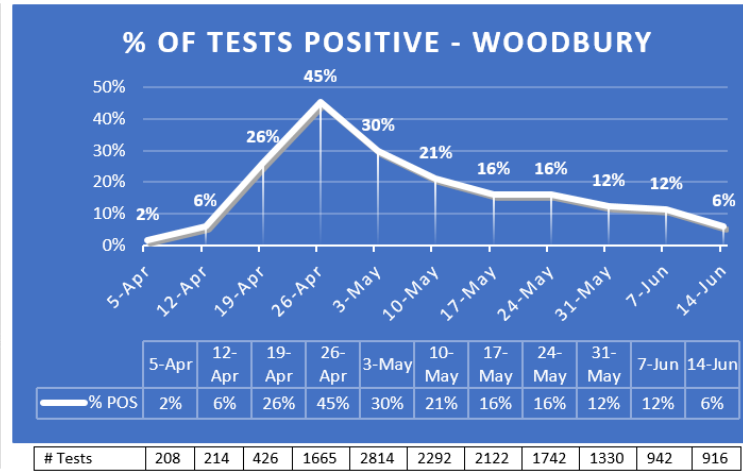
Nebraska Wing has one Squadron located within the jurisdiction of Woodbury, IA (Attachment 2 & Attachment3.) Within the first 15 Days of June there were a total of the were 164 new cases and of the tests given. Positive Test rates dropped from 12% to 6% in the span of a week. Iowa also does not have open testing.

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Attachment 2



Attachment 3



Source: <http://siouxlanddistricthealth.org/component/content/article/4-a-z-search/231-covid-19.html?directory=85>

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Phase I: Resuming Regularly Scheduled Meetings

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.1.	Verify state government guidance currently allows or will allow gatherings on the date proposed for resuming meetings (Review of overall directives in impacted state)	2dLt. Stoffolano	01 Jun 20	03 Jun 20	02 Jun 20	Per the State of Nebraska Directed Health Measures Phase 1 dated 04 May 20 groups of 10 people or less can resume meeting while maintaining social distancing.
1.2.	Hold meeting with between Plan Coordinator and Health Services Officer	2dLt. Stoffolano	01 Jun 20	04 Jun 20	02 Jun 20	Phase I Remobilization meeting held, and tasks were discussed. Refer to 1.2.1.2
1.2.1.	Wing priorities for training events should be coordinated	Maj. Larkin	01 Jun 20	05 Jun 20	03 Jun 20	All non-essential training is suspended until Phase II or State Directed Health Measures are relaxed or are indicated.
1.2.1.1.	Check state and local health guidance regarding gatherings (Review of each jurisdiction impacted by this plan)	2dLt. Stoffolano	01 Jun 20	03 Jun 20	03 Jun 20	As of 01 Jul, 20; 89 counties in the state of Nebraska are in Phase 2 (DHMs) by order of the Governor. With the exception of Hall County which is in DHMs Phase one. In all phase's gatherings are allowed.
1.2.1.2.	Prepare information for subordinate units on temperature screening, health education, and sanitation	Maj. Weaver D.O.	01 Jun 20	05 Jun 20	01 Jun 20	Dr. Weaver will be coordinating the acquisition of thermometers and Sanitation equipment. Instruction to follow upon acquisition.
1.2.2	Consult with Wing Legal Officer about resuming meetings	2dLt. Stoffolano	01 Jun 20	05 Jun 20	17 Jun 20	Capt. Cory Anderson MNWG/JA consulted ad aware of current restrictions in Nebraska
1.2.3	Coordinate with Wing Director of Safety	2dLt. Stoffolano	01 Jun 20	04 Jun 20	19 Jun 20	Currently awaiting WG/SE Response tasks to be completed by Col. Whelan NEWG/CC
1.2.3.1	Verify proper risk planning tools are available to units	LtCol. McMillan	01 Jun 20	06 Jun 20	Ongoing	
1.2.3.2	Prepare to communicate with subordinate units on Safety-related matters (see 1.7. below)	LtCol. McMillan	01 Jun 20	06 Jun 20	Ongoing	
1.2.4	Coordinate with Wing Director of Cadet Programs	2dLt. Stoffolano	01 Jun 20	07 Jun 20	05 Jun 20	LtCol. Waite Consulted
1.2.4.1	Prepare recommendations for units regarding meeting activities and alternatives to maintain optimal distance while at meetings	LtCol. Waite	01 Jun 20	07 Jun 20	05 Jun 20	LtCol. Waite disseminated recommendations

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1.2.4.2	Prepare bullets for units to incorporate when sending messages to parents about the resumption of meetings	LtCol. Waite	01 Jun 20	07 Jun 20	05 Jun 20	Bullet points were disseminated.
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Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.3.	Have subordinate unit commanders verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	2dLt. Stoffolano	01 Jun 20	07 Jun 20	07 Jun 20	Three counties have more restrictive measures and are one phase behind the rest of the State
1.4.	Send copy of planning documents to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region CC to reinstate meetings.	2dLt. Stoffolano	01 Jun 20	10 Jun 20	23 Jun 20	Documents Sent.
1.4.1.	Briefly describe/ summarize previous coordination accomplished	2dLt. Stoffolano	05 Jun 20	10 Jun 20	20 Jun 20	See executive summary.
1.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	2dLt. Stoffolano	05 Jun 20	07 Jun 20	05 Jun 20	State DHMs outlined in Memorandum for distribution.
1.4.3.	Set date to resume meetings; this is also the start of Phase II.	2dLt. Stoffolano	01 Jun 20	15 Jun 20	17 Jun 20	NEWG will resume meetings in 01 Jul 20. Upon approval of Phase 1
1.5.	Receive approval from the CAP COVID-19 Planning Team to reinstate meetings. Plan for one-week lead time.	2dLt. Stoffolano	01 Jun 20	07 Jun 20	24 Jun 20	Edits from NHQ Received and resubmitted 24 Jun 20.
1.6.	Publish the date that meetings may resume to subordinate units	2dLt. Stoffolano	14 Jun 20	15 Jun 20	17 Jun 20	Date published in briefing for SQ/CC and Memorandum for Distribution.
1.7.	Task Wing Director of Safety to communicate the following to subordinate units	LtCol. McMillan	05 Jun 20	15 Jun 20	Ongoing	
1.7.1.	<u>Units</u> will review CAPFs 160, 160S, and 160HL to be sure COVID-19 risks are considered and mitigated	LtCol. McMillan	05 Jun 20	15 Jun 20	Ongoing	
1.7.2.	Unit Safety Officers s will emphasize continued use of face coverings, gloves, and hand sanitizer, as well as social distancing, hand washing and surface cleaning/disinfection	LtCol. McMillan	10 Jun 20	15 Jun 20	Ongoing	
1.8.	Task Wing Health Service Officer to communicate the following to subordinate units:	2dLt. Stoffolano	05 Jun 20	10 Jun	05 Jun 20	Wing Heath Service Officer Tasked

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Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.8.1.	Units will ensure no members or guests with a temperature of 100.4 or greater are admitted (a temperature at or above 100.4°F is the CDC recognized point where there is a fever). Units will require members to take their temperature at home or may screen with no-touch thermometers prior to entry.	Maj. Weaver D.O.	15 Jun 20	25 Jun 20	17 Jun 20	Instructions provided in memorandum for distribution.
1.8.2.	Educate members on their stratified level of risk (i.e., Low-risk vs. High-risk)	LtCol. McMillan	15 Jun 20	25 Jun 20	Ongoing	
1.8.3.	Units perform all appropriate public health measures (e.g., social distancing, surface cleaning/disinfection, face coverings, hand sanitizer, at-home temperature check or no-touch temperature check prior to entry and routine symptom checks)	Maj. Weaver D.O.	15 Jun 20	25 Jun 20	20 Jun 20	Instructions provided in memorandum for distribution.
1.9.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	LtCol. Waite	5 Jun 20	10 Jun 20	05 Jun 20	LtCol. Waite Communicated with subordinate units .
1.9.1.	Units identify ways to meaningfully engage and fully participate in meetings without formations, drill, or other close-distance activities	LtCol. Waite	07 Jun 20	14 Jun 20	07 Jun 20	LtCol. Waite held his monthly Cadet programs meeting in which ways to engage cadets with proper social distancing were discussed.
1.9.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate	LtCol. Waite	07 Jun 20	14 Jun 20	21 Jun 20	LtCol. Waite sent out a sample draft got all continues to track and monitor compliance among units. No unit will be given approval to resume meetings till this requirement is met. All units have completed this requirement
1.10.	Task Wing Director of Operations to communication the following to subordinate units.	2dLt. Stoffolano	20 Jun 20	22 Jun 20	21 Jun 20	Discussed with the DO

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1.10.1	Identify flight operations permitted during Phase I	2dLt. Stoffolano	20 Jun 20	22 Jun 20	21 Jun 20	See Memorandum Paragraph 4.
1.10.2.	Identify requirements (Currency, etc) for senior members	2dLt. Stoffolano	20 Jun 20	22 Jun 20	21 Jun 20	See Memorandum Paragraph 4. a
1.10.3.	Identify requirements for cadets that have earned their Private Pilot's License to return to flying	2dLt. Stoffolano	20 Jun 20	22 Jun 20	21 Jun 20	See Memorandum Paragraph 4.d
1.10.4.	Identify requirements for cadets training to earn their Private Pilot's License	2dLt. Stoffolano	20 Jun 20	22 Jun 20	21 Jun 20	See Memorandum Paragraph 4.c
1.10.1.	Identify cleaning standards for aircraft and vehicles before and after use	2dLt. Stoffolano	20 Jun 20	22 Jun 20	21 Jun 20	Information will be disseminated with director of safety's information.

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HEADQUARTERS NEBRASKA WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
PO Box 1321
Fremont, NE 68026-1321

24 Jul 20

MEMORANDUM FOR DISTRIBUTION

FROM: NEWG/DOSA- Readiness Officer

SUBJECT: Nebraska Wing (NEWG) Remobilization Plan Phase 1

1. Over the last several months Nebraska Wing has faced several challenges. The safety of our members and communities is always our highest priority in CAP. National Headquarters has provided a three-phase plan for the reopening of CAP. Wing Headquarters has worked hard to not only ensure the health and safety of our members but also guarantee compliance with local policies.
2. Effective 01 July 2020, Nebraska Wing units may reopen for regularly scheduled squadron meetings and/or meetings of critical staff, subject to the restrictions below.
3. Resumption of meetings is subject to the following limitations and safety requirements:
 - a. In Reference to the state of Nebraska; the Governor of Nebraska's Phase 1 Directed Health Measures (DHM) of 04 May 2020, meetings in person must be limited to a maximum of 10 persons within a building, hangar, or facility in which the meeting is taking place. The governor moved all counties within the state to DHMs Phase 2 with the exception of Dakota, Hall, Hamilton and Merrick counties on 01 June 2020. On 22 June 2020 with the exception of the aforementioned counties the State of Nebraska moved into DHM Phase 3. A date has not been set for the start of phase 4. It's recommended all members should monitor announcements from the governor's office for any change to the state DHMs. In such an event, Nebraska Wing will communicate additional guidance to unit leadership.
 - b. In reference to CAP all units must adhere to stricter guidance than that of the state of Nebraska. Units that cannot accommodate all potential attendees due to occupancy limits may allow simultaneous meetings of separate groups (e.g. senior meeting, cadet meeting, staff meeting) provided that:
 - i. Each group meets in a separate building, hangar, or facility.
 - ii. Each group is no larger than 10 persons.
 - iii. Each group remains completely separate for the duration of the meeting.

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c. Members must employ social distancing and remain six feet away from other members at all times. If this distance cannot be maintained in their existing facility, units must make arrangements to meet elsewhere.

d. Members must wear facial masks at all times, with the exception of members actively engaging in physical fitness activities; that can meet the minimum 6 feet in social distancing. Prior to and following the completion of PT activities, masks must be worn.

e. Touch-free thermometers must be used to check the temperature of each person prior to entering the meeting area. Members may take their own temperatures at home and self-report upon arrival. Members exhibiting a temperature higher than 100.4 degrees Fahrenheit shall not be permitted to enter meetings.

f. Units should utilize a health services officer, if available, to screen members prior to entering the meeting, including asking members about COVID-19 related symptoms. If a health services officer is not available, the unit safety officer or other suitably qualified senior member shall be used. Use of the attached Nebraska Wing Health Screening Questions is recommended.

g. Availability of hand washing facilities, hand sanitizer, and sanitizing wipes is required. Sanitization of common surfaces with wipes or bleach/water cleaning solution is highly encouraged.

h. Non-members, with the exception of parents dropping off or picking up cadets, are not permitted at this time. Guests attending as potential new members are also not authorized at this time.

i. Members that classify as vulnerable individuals by the Center for Disease Control (CDC) must wait till phase 3 to resume meetings in person. More direction will come out

4. During Phase 1, air operations may be conducted with the following limitations and safety requirements:

a. Essential mission flying, maintenance flights, and engine preservation flights shall continue according to previous direction from national headquarters.

b. Proficiency and check flights requiring more than one crew member (e.g. instrument currency, instructor proficiency, check flights) may be conducted with the advance approval of the wing commander, Remobilization Point of contact and, Director of Operations. Face mask wear is required for all flights with more than one crew member. Commonly touched surfaces will continue to be disinfected before and after flight as described in previous guidance.

c. Proficiency flights conducted under Profile #16 Introductory Proficiency Profile for onboarding new CAP pilots with an instructor on board may be conducted with the same restrictions as above.

d. Proficiency flying by AFROTC and CAP cadets who possess at least a private pilot license may be

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conducted subject to the same restrictions as above.

e. Mission aircrew training flights are not permitted at this time.

5. This authorization does not permit weekend activities, overnight activities, field trips, community service activities, fund raising activities, emergency services day long training, unnecessary travel in corporate vehicles or aircraft, or any similar type of activity.

6. Wing Headquarters will determine when each individual squadron can resume meetings. Squadron and Flight commanders shall have the discretion to determine when and if it is in the best interests of their members to resume meetings. Nothing in this authorization shall be construed to require units to hold in person meetings.

7. Wing leadership is already working on a timetable to transition to Phase 2 of the remobilization plan, which will allow for additional activities. We will communicate further information to the wing as it becomes available.



Justin P. Stoffolano, 2d Lt, CAP
NEWG/ DOSA- Readiness Officer

cc. wing administrator file

Plan Completed By: 2dLt. Justin P. Stoffolano
Last Updated: 24 Jun 20

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Attachment 1

Nebraska Wing Covid- 19 Screening Questions

1. Do you now or have you had within the last two weeks any symptoms associated with COVID-19?

Yes/No

- a. Cough
- b. Fever over 100.4 degrees Fahrenheit
- c. Shortness of breath/difficulty breathing
- d. Sore throat
- e. Chills
- f. Loss of taste or smell
- g. Muscle pain

2. Have you had any contact with a known positive COVID-19 patient within the last two weeks?

Yes/No

3. Have you traveled outside the U.S. in the last two weeks?

Yes/No

By answering "yes" to questions 1-2, access to the CAP Meeting will be declined until symptoms resolve. If you answered "yes" to question 3, please request a determination by the squadron safety officer or squadron commander before access is granted.

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