

Approved: 20 May 2021



Post-COVID-19 Remobilization of the Membership Plan V1.1

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

NHWG
Completed 15 MAY 2021

Template Updated 20 April 2021

COVID-19 Remobilization of the Membership Plan – Phase III

This plan has been developed for NHWG Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase III, Resuming Overnight Activities.

Additional staffing and resources have been coordinated with MEWG and NER, to cover gaps in this wing's available resources.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: Lt. Col John Washington

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Narrative Summary of Coordination and Events To-Date in NH Wing:

This Phase III plan was a collaboration of input from the NHWG Remobilization Task Force Team. Certain items in this plan will be carried over from Phase II procedures. These procedures will remain in effect until NHWG is well established and comfortable in Phase III operations. This will help avoid confusion in procedures if operations is taken back into Phase II.

NHWG will closely follow travel restrictions and COVID phase operations in neighboring Wings for any change. This is due to their close proximity and amount of functions we conduct outside our state borders.

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

NOTE: Resuming overnight activities will not be done until Phase III, when most public health restrictions have been lifted, schools & businesses have reopened, and the forecasted risk is minimal.

Below are the phase III criteria:

A four-week downward trend in the daily new case count metric (Federal resources have told us that trends that last this long are far less likely to reverse)

- Daily new case count number should ideally be at 10.0 / 100k population or lower
- Infection rate of 0.9 or lower
- Positive test rate of 5% or lower

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.1.	Verify current state-level guidance allows overnight events to resume	Maj Lang	2 Mar 21		6 May 21	Will verify with Maj Lang prior to moving into Phase III operations.
3.2.	Consult with staff officers to prepare for overnight activities	Lt. Col Washington	2 Mar 21		6 May 21	Will conduct consultation with staff/activity officers. Will cover Phase III in Phase II operations as well.
3.2.1.	Coordinate with Health Services	Lt. Col Lamontagne	2 Mar 21		6 May 21	Will brief with Lt. Col Lamontagne regarding Phase III operations.
3.2.1.1.	Check state and local health guidance regarding gatherings	Lt. Col Lamontagne Maj Lang	2 Mar 21		6 May 21	Will have Lt. Col Lamontagne and Maj Lang monitor any changes in state/local guidance.
3.2.1.2.	Prepare to communicate with subordinate units on Health Services-related matters to continue selected public health measures	Lt. Col Lamontagne	2 Mar 21		6 May 21	See Appendix 1.
3.2.2.	Consult with Legal Officer about resuming overnight activities	Lt. Col Korona	2 Mar 21		6 May 21	All overnight activities will be reviewed by the legal officer prior to NHWG approval.
3.2.3.	Coordinate with Director of Safety	Lt. Col Lauder	2 Mar 21		6 May 21	Before moving into Phase III operations, the safety officer will provide a brief on safety related items.
3.2.3.1.	Verify proper planning and mitigation tools are available to staff and units	Capt Rizzi Capt Wegner	2 Mar 21			Will use the procedure in NHWG COVID-19 Phase II Item 2.4.1
3.2.3.2.	Prepare to communicate with subordinate units on Safety-related matters	Lt. Col Lauder	2 Mar 21		6 May 21	See Item 3.2.3
3.2.4.	Coordinate with Director of Cadet Programs	Lt. Col Hullinger	2 Mar 21		6 May 21	Before moving into Phase III operations, coordination will be made with the NHWG DCP.
3.2.4.1.	Prepare recommendations for units regarding overnight activities	Lt. Col Hullinger	2 Mar 21		6 May 21	See Appendix 2.

Plan Completed By: Lt. Col John Washington

Last Updated: 15 May 2021

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NH Wing Ver 1.1

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COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.2.4.2.	Prepare bullets for units to incorporate when sending messages to parents about the resumption of overnight activities	Capt Rizzi Capt Wegner	2 Mar 21		6 May 21	See Appendix 3.
3.3.	Query commanders of subordinate units to verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	Maj Lang	2 Mar 21		6 May 21	N/A since local governments follow state restrictions. Confirmed by Maj Lang.
3.4.	Email the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander for permission to reinstate overnight activities	Col Ninness	2 Mar 21		TBD	
3.4.1.	Describe previous coordination accomplished	Lt. Col Washington	2 Mar 21			N/A
3.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Maj Lang	2 Mar 21		6 May 21	Will verify with Maj Lang prior to moving into Phase III operations.
3.4.3.	Set date to resume overnight activities, this is the start of Phase III	Lt. Col Washington	2 Mar 21		6 May 21	Date pending NH moving to Phase III.
3.4.4.	Receive approval from the CAP COVID-19 Planning Team to resume overnight activities. Plan for one-week lead time.	Lt. Col Washington	2 Mar 21		TBA	Based on approved Phase III plan submitted in Item 3.4
3.5.	Publish the date that Phase III will begin to subordinate units	Col Ninness	2 Mar 21		TBA	Based on Items 3.4.4 and 3.4.3
3.6.	Task Wing Director of Safety to communicate the following to subordinate units:	Lt. Col Lauder	2 Mar 21		6 May 21	
3.6.1.	Units may use steady-state RM forms to mitigate local risks	Lt Col Lauder	2 Mar 21			NHWG Safety Officer will inform units to use CAPF 160-1 as a steady-state RM form.
3.6.2.	Units continue to consider face coverings, hand sanitizer, and an emphasis on hygiene during meetings and activities	Lt. Col Lamontagne	2 Mar 21		6 May 21	Will continue to utilize the procedures in our NHWG COVID-19 Phase I/II plan.
3.7.	Task Wing Health Service Officer to communicate the following to subordinate units:	Lt. Col Lamontagne	2 Mar 21		6 May 21	

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.7.1.	Health Services will continue to consider screening with no-touch thermometers prior to entry to the meeting or will require members to take their temperature at home prior to attending the activity	Lt. Col Lamontagne	2 Mar 21		6 May 21	Members will be required to take their temperature at home prior to attending the activity.
3.7.2.	Health Services will educate members on the importance of monitoring their health and avoiding participation in activities if sick	Lt. Col Lamontagne	2 Mar 21		6 May 21	Will be issued in an email to all NHWG members prior to moving to Phase III.
3.7.3.	Health Services will continue to educate members on public health practices such as emphasizing hygiene, having face coverings, social distancing for those at high-risk, and common surface cleaning	Lt. Col Lamontagne	2 Mar 21		6 May 21	Will continue to utilize the procedures in our NHWG COVID 19 Phase I/II plan.
3.8.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	Lt. Col Hullinger	2 Mar 21		6 May 21	
3.8.1.	Units plan to resume formations, drill, and other close-distance activities as appropriate	Lt. Col Hullinger	2 Mar 21		6 May 21	See Appendix 4.
3.8.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate in the resumption of all manner of activities in Phase III (a return to normal post-COVID-19 operations)	Lt. Col Hullinger	2 Mar 21		6 May 21	Draft will be completed by NHWG DCP once all information has been compiled and approved for distribution. This will occur based on current phase level, CDC and facility guidelines.

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3.9.	Task Wing Director of Operations to communicate the following to subordinate units	Lt. Col B. Riis	2 Mar 21		6 May 21	
3.9.1.	Identify flight operations permitted during Remobilization Phase III	Lt. Col B. Riis	2 Mar 21		6 May 21	All flight operations is Phase I/II with the addition * Traditional crew training allowing for large Wing or Region class sessions. * Flight Academies.
3.9.2.	Identify requirements for Senior and Cadet members to return to flying as required	Lt. Col B. Riis	2 Mar 21		6 May 21	All healthy members willing to participate are permitted, but not required to attend individual, group or multi-day flight operations events. If high-risk members are present, all must wear face coverings.

APPENDIX 1
(Item 3.2.1.2)

Commanders:

As you are aware, NH Wing is entering Phase III and has developed a plan for the remobilization of our membership.

Although the United States is on a mass vaccination campaign and positive tests and deaths are declining, there are ongoing risk factors for COVID-19 variants. We will be following the previously established procedure for exposure questionnaire, having members self-monitor their temperature and symptoms prior to a meeting. As you may recall this document was provided by National Headquarters and contained all documents that you needed.

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US Air Force Auxiliary

APPENDIX 2

(Item 3.2.4.1)

Overnight activities will be determined off several mitigations and risk assessments. These include sleeping arrangements, facility requirements, and the Wing Health Services Officers recommendations. Should sleeping occur outside for example, accommodations for single tents and distance will be used unless cadets are related and parents allow for grouping. Should it be in a facility, distance and additional safety measures will be utilized. In conjunction with CDC guidelines and recommendations, members will follow guidelines to their best ability without compromise to the overall group. Examples include: if sleeping indoors, single rooms, and every other bed in open barracks.

APPENDIX 3

(Item 3.2.4.2)

For any New Hampshire Wing sponsored overnight event, the sponsoring event staff should follow all health and safety protocols outlined in the Phase II reopening plan. If the overnight event is being planned to take place in a different state, additional research regarding active Covid-19 levels and restrictions should be completed and travel guidelines and restrictions identified and followed. Additional coordination with local CAP Wing in destination state should be made to understand current state of affairs prior to coordination and confirmation of any event in that specific state.

APPENDIX 4

(Item 3.8.1)

Activities will resume based on current state guidelines or facilities. These items will be sent out in a message with recommendations from both the CDC and Wing. These activities can resume if distance and precautions are used i.e. masks, hand sanitizer. Additional measures for using equipment and hands-on activities. These include smaller group activities, wiping surfaces in-between groups and regular hand-washing. Activities such as physical fitness should be limited to those for testing, and all others in a manner that is more individual in nature.