



## NEW MEXICO WING SUPPLEMENT 1

### CAP REGULATION 173-3

6 February 2023

APPROVED/J. DESMARAIS/CAP/DO

Finance

### PAYMENT FOR MISSION SUPPORT

CAP Regulation 173-3 dated 1 October 2015, with ICL 17-07 dated 1 October 2017, is supplemented as follows:

**1.1.2.3.1. Added.** In addition to the “dry” hourly rate specified in Attachment 1, members are charged an additional \$2.50 per flight hour as a wing surcharge. This surcharge does not apply to cadets, state, or federally funded flying. Subordinate units may charge up to an additional surcharge of \$2.50 per flight hour, to be used for flying-related expenses (cleaning supplies, etc.). A subordinate unit surcharge must be approved by the wing finance committee, and reaffirmed annually.

**2.2.1.1 Added.** Members will submit reimbursement requests to wing finance using NMWG Form 104F *Aircraft Fuel Usage Data*, 104G *Ground Vehicle Fuel Usage Data*, or 173C *Request for Payment*, as applicable. NM Wing Finance will submit CAPF e108 to NHQ for reimbursement as needed.

**2.2.1.2. Added.** Members will complete NM Wing form 104F and attach aircraft fuel receipts prior to uploading the form 104F and receipt to WMIRS. Full size (8 ½” by 11”) fuel receipts are exempt from attachment to form 104F provided the required information is written on the receipt. The original fuel receipt and form 104F will be delivered or mailed to wing HQ within 7 days.

**2.2.1.3. Added.** Members will complete NM Wing form 104G and attach vehicle fuel receipts prior to uploading the form 104G and receipt to WMIRS. The original fuel receipt and form 104G will be delivered or mailed to wing HQ within 7 days.

#### Attachment 1 Notes:

**11. Added.** A dry hourly maintenance rate of \$38.00 per ‘hot’ hour is applied to member-funded hot air balloon flights (Table 1). A dry hourly maintenance rate of \$48.00 per ‘hot’ hour is applied to hot air balloon flights funded by external agencies (Table 2). The maintenance rate funds will be segregated by wing finance, and applied to maintenance of the hot air balloon system.

MIKE LEE, Colonel, CAP  
Commander

Attachment 1  
COMPLIANCE ELEMENTS

There are no compliance elements for this supplement