



APPROVED 08 FEB 2021

Post-COVID-19 Remobilization of the Membership Plan

Phase I: Resuming Regularly Scheduled Meetings

NVWG
Version 3
Revised 8 FEB 2021

Template Updated 8 June 2020

COVID-19 Remobilization of the Membership Plan – Phase I

This plan has been developed for Nevada Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase I, Resuming Regularly Scheduled Meetings.

Additional staffing and resources have been coordinated with Pacific Coast Region, to cover gaps in this wing's available resources.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

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Narrative Summary of Coordination and Events To-Date in Nevada Wing:

The State of Nevada is seeing significant improvement in the number of COVID-19 cases and hospitalizations in line with the overall trend in the United States. We are using sources of data in addition to the **covidactnow.org** website to make decisions for Nevada Wing. Our best source of timely information comes from the State of Nevada Department of Health and Human Services website - <https://nvhealthresponse.nv.gov/>.

We were previously approved to transition into Phase 1 for all parts of Nevada Wing on March 1st, 2021. We are now “in the green” for 2 of the 3 metrics on covidactnow.org (ICU capacity and infection rate) and seeing rapid improvement in the third (positive test rate). This, coupled with the fact that our cadet membership is down 40% since the beginning of the pandemic, we would like to open as soon as possible, and request that our Phase I effective date be moved up to February 15th, 2021.

Nevada Wing has identified the abilities of each unit to resume meetings. Of the 12 units within Nevada, we have identified four squadrons that due to size and participation will need to “split” to meet. These units will be conducting “hybrid” meetings by splitting into separate locations and/or meeting on alternate weeks. A virtual option will be made available for to all members for all meetings.

Even with parents being asked to conduct temperature checks prior to bringing their cadets, units will conduct temperature checks and health screenings at the entrance prior to admitting any member or guest. If the parent is dropping off the cadet, this will be done before the parent

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departs, in case the cadet is tested and results in a high temperature. All cadets will also be required to have a parent sign a permission slip, in person and witnessed by a senior member, to return to in-person meetings and activities.

The Nevada Wing finance committee approved the purchase of two touch-free thermometers for each unit. These devices have already been delivered to the units. Adequate cleaning and sanitation supplies will be purchased by the units before reopening as well.

Essential missions and meetings shall employ full public health protection measures such as: hygiene education, having hand sanitizer available, performing routine hand washing breaks, daily cleaning of individual workspace cleaning, wearing of cloth face coverings, social distancing, temperature checks, and asking members if they feel well before entering a meeting/mission.

All previously submitted documents remain unchanged except where they reference our previously approved Phase I date.

Thank you for your prompt attention to the needs of Nevada Wing Civil Air Patrol.

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Phase I: Resuming Regularly Scheduled Meetings

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.1.	Verify state government guidance currently allows or will allow gatherings on the date proposed for resuming meetings (Review of overall directives in impacted state)	Lt Col Pete Goertzen	11/5/2020		11/6/2020	Gatherings up to 250 people are permitted. CAP restrictions are likely to remain far more stringent than the State of Nevada throughout our remobilization process. State of Nevada Emergency Directive attached.
1.2.	Hold meeting with between Plan Coordinator and Health Services Officer	Maj Darrin Scheidle	5/18/2020		5/29/2020	
1.2.1.	Wing priorities for training events should be coordinated	Maj Darrin Scheidle	5/18/2020		5/29/2020	Virtual training and communication will mostly continue until we reach Phase 2, except for aircrews and when appropriate in small groups.
1.2.1.1.	Check state and local health guidance regarding gatherings (Review of each jurisdiction impacted by this plan)	Lt Col Pete Goertzen	11/5/2020		11/6/2020	“Nevada Guidance for Safe Gatherings” document attached.
1.2.1.2.	Prepare information for subordinate units on temperature screening, health education, and sanitation	Lt Col Thom Cooper	6/2/2020		6/3/2020	Memo to squadrons for health screening procedures attached.
1.2.2	Consult with Wing Legal Officer about resuming meetings	Lt Col Pete Goertzen	11/5/2020		11/16/2020	Sent remobilization documents to CAWG legal officer for consultation on 11/16/2020.
1.2.3	Coordinate with Wing Director of Safety	Lt Col Pete Goertzen	11/5/2020		11/8/2020	Asked NVWG/SE to coordinate risk assessment analysis.
1.2.3.1	Verify proper risk planning tools are available to units	Maj James Grindstaff	11/4/2020		6/14/2020	Identified use of CAPF 160 for risk assessment for all events, including meetings, for use by unit commanders and activity directors.
1.2.3.2	Prepare to communicate with subordinate units on Safety-related matters (see 1.7. below)	Maj Darrin Scheidle	11/4/2020		5/27/2020	Unit safety officers were contacted via email. Also requested unit specific requirements for occupancy and abilities to meet criteria.
1.2.4	Coordinate with Wing Director of Cadet Programs	Maj Darrin Scheidle	5/19/2020		6/10/2020	Received response from DCP and tasked with writing cadet programs memo. Memo attached.
1.2.4.1	Prepare recommendations for units regarding meeting activities and alternatives to maintain optimal distance while at meetings	CAC Chair C/Capt Timothy Gelfer	11/6/2020		11/11/2020	E-mailed CAC with request for recommendations on 11/6/2020. CAC has prepared memo for safe cadet activities and meetings. Attached.

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1.2.4.2	Prepare bullets for units to incorporate when sending messages to parents about the resumption of meetings	Maj Darrin Scheidle	5/28/2020		5/28/2020	Memo was provided to unit safety officers and requested their input on their unit's criteria. Sample squadron memos attached.
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Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.3.	Have subordinate unit commanders verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	Maj Darrin Scheidle	5/19/2020		5/28/2020	Requested of unit safety officers on 5/28/20. No local governments have more restrictive guidelines than CAP Phase I requirements.
1.4.	Send copy of planning documents to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region CC to reinstate meetings.	Lt Col Pete Goertzen	11/6/2020		11/16/2020	All documents are included with this plan.
1.4.1.	Briefly describe/ summarize previous coordination accomplished	Lt Col Pete Goertzen	11/5/2020		11/16/2020	Summary included in e-mail with planning documents.
1.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Maj Darrin Scheidle	5/28/2020		6/2/2020	None found, units report nothing local that differentiates from state requirements.
1.4.3.	Set date to resume meetings; this is also the start of Phase II.	Lt Col Pete Goertzen	11/5/2020		11/16/2020	1 March 2021
1.5.	Receive approval from the CAP COVID-19 Planning Team to reinstate meetings. Plan for one-week lead time.	Lt Col Pete Goertzen	Upon Approval from NHQ			
1.6.	Publish the date that meetings may resume to subordinate units	Col Deborah Pierce (Wing CC)	Upon Approval from NHQ			
1.7.	Task Wing Director of Safety to communicate the following to subordinate units	Maj James Grindstaff	Upon Approval from NHQ			
1.7.1.	Units will review CAPFs 160, 160S, and 160HL to be sure COVID-19 risks are considered and mitigated	Unit safety officers	Upon Approval from NHQ			
1.7.2.	Unit Safety Officers will emphasize continued use of face coverings, gloves, and hand sanitizer, as well as social	Unit safety officers	Upon Approval from NHQ			

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	distancing, hand washing and surface cleaning/disinfection					
1.8.	Task Wing Health Service Officer to communicate the following to subordinate units:	Lt Col Thom Cooper	Upon Approval from NHQ			Memo to squadrons for health screening procedures attached.

Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.8.1.	Units will ensure no members or guests with a temperature of 100.4 or greater are admitted (a temperature at or above 100.4°F is the CDC recognized point where there is a fever). Units will require members to take their temperature at home or may screen with no-touch thermometers prior to entry.	Squadron commanders	Upon Approval from NHQ			Memo to squadrons for health screening procedures attached.
1.8.2.	Educate members on their stratified level of risk (i.e., Low-risk vs. High-risk)	Lt Col Thom Cooper	Upon Approval from NHQ			Memo to squadrons for health screening procedures attached.
1.8.3.	Units perform all appropriate public health measures (e.g., social distancing, surface cleaning/disinfection, face coverings, hand sanitizer, at-home temperature check or no-touch temperature check prior to entry and routine symptom checks)	Squadron commanders	Upon Approval from NHQ			Memo to squadrons for health screening procedures attached.
1.8.4.	Units will ensure no more than 10 members are together at gatherings. Squadrons with more than 10 members must submit a plan on how they will comply with restrictions	Squadron commanders	Upon Approval from NHQ			Large squadrons identified in summary above with their plans to break up membership into separate meetings.
1.9.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	Capt Robert Margeson	10/5/2020		10/10/2020	Director of Cadet Programs memo to units attached.

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1.9.1.	Units identify ways to meaningfully engage and fully participate in meetings without formations, drill, or other close-distance activities	Squadron cadet commanders	11/5/2020		11/12/2020	CAC has provided recommendations to unit cadet commanders regarding cadet activities and meetings. CAC memo attached.
1.9.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate	Squadron commanders	Upon Approval from NHQ			Sample squadron memos attached.
1.10.	Task Wing Director of Operations to communicate the following to subordinate units.	Col Russ Smith	10/5/2020		10/9/2020	Director of Operations flight operations memo attached.
1.10.1	Identify flight operations permitted during Phase I	Col Russ Smith	10/5/2020		10/9/2020	Director of Operations flight operations memo attached.
1.10.2.	Identify requirements (Currency, etc) for senior members	Col Russ Smith	10/5/2020		10/9/2020	Director of Operations flight operations memo attached.
1.10.3.	Identify requirements for cadets that have earned their Private Pilot's License to return to flying	Col Russ Smith	10/5/2020		10/9/2020	Director of Operations flight operations memo attached.
1.10.4.	Identify requirements for cadets training to earn their Private Pilot's License	Col Russ Smith	10/5/2020		10/9/2020	Director of Operations flight operations memo attached.
1.10.5.	Identify cleaning standards for aircraft and vehicles before and after use	Lt Col Thom Cooper	6/2/2020		6/3/2020	Covered in attached HSO memo.