

Approved: 2 Mar 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc.)

OHWG

Completed 24 Feb 2021

Template Updated 10 February 2021

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Ohio Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

NOTE: Deviations from the template are authorized but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

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Narrative Summary of Coordination and Events To-Date in Ohio Wing:

The Wing has been able to remain at Phase I Remobilization Level since its August 2020 approval while successfully conducting a modicum of activities besides virtual/in-person meetings, e.g., community food bank distributions, flight training/evaluations.

Ohio Wing has been closely monitoring the COVID-19 data points continuously since early January 2021.

The OHWG/CC/CV/CS monitor daily COVIDActNow.org updates.

As of 24 February 2021, COVIDActNow.org website, Ohio is at Daily New Cases 18.2 per 100K, an Infection Rate of 0.84, Positive Test Rate of 4.9%, ICU Headroom of 68%, and 13.2% of the population having received the first shot of the COVID vaccine. All these indicators are down considerably since December 2020.

OHWG'S PLAN IN BRIEF: Given that COVIDActNow.org data points have been decreasing in Ohio since early January 2021, OHWG proposes allowing CAP activities and units to meet following the Phase II guidelines, currently restricted by Ohio Department of Health (ODH) orders, to no more than 10 people indoors and the use of facial coverings and physical distancing during Phase II when groups meet indoors will be enforced. When outdoors, physical distancing must still be maintained and mask wearing mandatory when physical distancing is not maintained. If a meeting has more than 10 people, additional people can participate via online or meetings may be staggered to limit the amount of people meeting to members or less. Outdoor activities are limited to 25 people, provided physical distancing and face covering

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protocols are maintained. The same would apply to training activities, aerospace activities, recruiting activities, and CAP activities. In flight activities will follow current Phase I COVID protocols and add the Phase II activities to the list of permissible operations. All members will take or have their temperatures taken before entering the meeting place employing current Phase I COVID protocols. As COVID vaccinations become more available, the Wing will require those individuals who are vaccinated to continue employing Phase I COVID protocols, e.g., mask wearing, physical distancing, etc. However, IAW CDC guidelines, should they come in contact with the coronavirus they will not have to self-quarantine, provided the exposure occurs within 3 months of their last COVID-19 vaccination and they are asymptomatic.

Current as of 24 February 2021:

Cities and counties in Ohio do not have more restrictions than the State of Ohio. OHWG's COVID-19 Remobilization Planning Team will continually monitor state-level restrictions and COVIDActNow.org data points for Ohio and appropriately adjust plans accordingly.

Once OHWG's revised Post COVID-19 Phase II Remobilization Plan is approved, OHWG/CC will work with the unit commanders and the Ohio COVID-19 Remobilization Planning Team on how to best re-open OHWG units for training and operations under Phase II guidelines.

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc.)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	¹ OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously postponed and upcoming day-only events	WG/CC Col Jennison	9 Feb 21		16 Feb 21	Continue coordinating activities with Wing Staff and Unit Commanders. Events being added to Wing Calendar and monitored.
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	WG/CV Lt Col Curell	9 Feb 21		16 Feb 21	- Unit and Wing in-person meetings (≤ 25 persons) - Continue all previously captured events in Wing Phase 1 Remobilization Plan - Phase II flight operations added to events/activities IAW CAP/CV Memo, dated 29 Sep 20. -- Number of people permitted to participate in-person based upon national, state and/or local guidelines in effect at the time, whichever is most restrictive.
2.1.2.	Task staff officers to provide input on list of events and priorities:	WG/CV Lt Col Curell	9 Feb 21		16 Feb 21	Continue tasking staff officers to provide input on list of wing events and priorities.
2.1.2.1.	Director of Aerospace Education	WG/AE Major Holtzclaw	9 Feb 21		16 Feb 21	Provided input on list of Aerospace Education training activities and priorities
2.1.2.2.	Director of Cadet Programs	WG/CP Capt McNeilly	9 Feb 21		16 Feb 21	Continued close coordination among CP, HS & CS monitoring increased cadet activity opportunities
2.1.2.3.	Director of Operations/Emergency Services	WG/ES Lt Col Bodnarik	9 Feb 21		16 Feb 21	ES-related activities identified with continued emphasis on maintaining currencies
2.1.2.4.	Director of Professional Development	Vacant	9 Feb 21		16 Feb 21	Individual units are conducting virtual courses with participation from both in and out of state participants
2.1.2.5.	Plans and Programs Officer	WG/XP 1Lt Kanning	9 Feb 21		16 Feb 21	Currently conducting virtual presentations that will transition to some face-to-face activities
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	WG/XP 1Lt Kanning	9 Feb 21		16 Feb 21	Continuing to capture forthcoming events for Wing master calendar
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	WG/XP 1Lt Kanning	9 Feb 21		16 Feb 21	Ongoing inputs and coordination ² OCR = WG/PA

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2.4.	Task the Director of Safety to coordinate with Activity Directors	WG/CS	9 Feb 21		16 Feb 21	
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	WG/CV Lt Col Curell	9 Feb 21		16 Feb 21	Information provided to Activity Directors
2.4.2.	Activity Directors identify sources for face coverings & sanitizer to use in case of a return to increased risk	WG/HS Major MacKellar	9 Feb 21		16 Feb 21	Coordination among these staff agencies to acquire and appropriate PPE/sanitizer, etc., to reduce costs to units/members and ensure PPE/sanitizer, etc., available. ² OCR = WG/LG/FM

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc.; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	WG/CS Lt Col Jones	9 Feb 21		16 Feb 21	
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	WG/HS Major MacKellar	9 Feb 21		16 Feb 21	Necessary equipment, e.g., no-touch thermometers issued to individual units during Phase 1 for use across the enterprise
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	WG/HS Major MacKellar	9 Feb 21		16 Feb 21	Part of WG/CC update letter to all unit CCs
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	WG/HS Major MacKellar	9 Feb 21		16 Feb 21	Phase 1 COVID cleaning/sanitizing protocols reviewed for compliance with current guidance and are current. Continued compliance with these procedures is the order of the day for Phase II
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	WG/CC Unit CCs	9 Feb 21		16 Feb 21	Wing initially plans an opening to 25 members at outdoor events based upon previous state-level incremental approach to reopening events to 25 participants first and then expanded to 50 participants at a later point.

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2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	WG/PA/Activity Directors	9 Feb 21		16 Feb 21	WG/PA responsive to last-minute support to Activity Directors to help spread the word for any changes to scheduled events.
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	Unit CCs/Activity Directors & WG/HS	9 Feb 21		16 Feb 21	Activity Directors working in specific unit AORs have support from Unit CCs, WG/HS to identify local protocols which may impact activities.
2.7.1.	45 Days Prior Continuation Check					
2.7.2.	14 Days Prior Continuation Check					
2.7.3.	7 Days Prior Continuation Check					
2.7.4.	1 Day Prior Continuation Check					
2.7.5.	Day-Of Continuation Check					

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc.; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	WG/CC Col Jennison	9 Feb 21		16 Feb 21	Updated WG/CC memo will include this reminder
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	WG/CV Lt Col Curell	9 Feb 21		27 Feb 21	
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	WG/CV Lt Col Curell	9 Feb 21		16 Feb 21	
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	WG/CV Lt Col Curell	9 Feb 21		16 Feb 21	Wing is following the most restrictive of guidance provided to the public for COVID protocols. OCR = WG/HS/JA
2.9.3.	Set date to resume one-day special activities	WG/CC Col Jennison			TBD	As conditions permit transitioning to Phase II, Wing leadership will make and announce that decision and date OCR = WG/CS
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.				TBD	
2.10.	Publish the date that one-day special activities will resume to subordinate units	WG/CC Col Jennison			TBD	OCR = WG/CV/CS/PA
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	WG/CV Lt Col Curell	9 Feb 21		16 Feb 21	OCR = WG/CS/DO
2.11.1.	Identify flight operations permitted during Remobilization Phase II	WG/DO Lt Col Ullman	9 Feb 21		16 Feb 21	Operations permitted outlined in CAP/CV memo dated, 29 September 2020
2.11.2.	Identify requirements (Currency, etc.) for Senior members	WG/DO Lt Col Ullman	9 Feb 21		16 Feb 21	OCR = WG/DOV

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2.11.3	Identify cadet training requirements that may be different than Phase I requirements	WG/DO Lt Col Ullman	9 Feb 21		16 Feb 21	OCR = WG/DOV
2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	WG/DO/HS	9 Feb 21		16 Feb 21	Phase I Cleaning standards carrying over to Phase II

Attachment #1
Phase II email announcement to the wing

TO: All OH Wing

FROM: OHWG/CV

SUBJECT: Phase II Reopening

We are approved to transition to Phase II of the COVID-19 Remobilization Plan. Using the more restrictive guidance from the Ohio Department of Health, one-day indoor meetings/activities are limited to 10 low-risk members and one-day outdoor activities are limited to 25 low-risk members (or 20 per 1,000sq ft). Face masks are always required of members when indoors. Face masks are required of members when outdoors and 6-foot social distancing cannot be guaranteed and should be worn in public areas. For those unit meetings and activities conducted on Federal land, face covering must be worn at all times.

We now can expand our activities with some flexibility. In addition to flying operations already permitted in Phase I, we may now also hold small-group local crew training and AFROTC, AFJROTC, and Teacher Orientation Program (TOP) Flights (assuming all members are low-risk and all flights are in low-risk areas). Proper hygiene and cleaning practices, socially distancing, and mask wear, as previously directed during Phase I are still in effect. Commanders and activity directors will continue to accommodate those members who identify as high-risk and provide virtual training options. Even when low risk, each member must still self-assess their health before, during, and after the event. Action plans will need to be in place to prevent meetings/activities from exceeding 10 members indoors and 25 members (or 20 per 1000sq ft) outdoors. In preparation for Phase II, please ensure that you are knowledgeable of the health and safety procedures contained in the OH Wing Phase II Plan (attached). For other COVID-19 related material, navigate to the National COVID-19 website following link: <https://www.gocivilairpatrol.com/covid-19-information-cena>. Note that a critical impact to decreasing the spread of COVID-19 and its variants is the proper type, fit and wear of face coverings. We've all seen people wearing their masks as chin diapers, totally negating the effectiveness of a face covering. The CDC has provided [Guidance for Wearing Masks](#). Reviewing this guidance and complying with this guidance offers us the best information to protect ourselves and those with whom we may interact in some way.

Our Phase I operations have been highly successful. Our collective efforts and diligence in adhering to the guidelines for conducting our activities resulted in less than a handful of COVID cases identified with any of the Wing's activities. I know you'll be equally diligent complying with our Phase II guidance, and our doing so will ensure our ability to continue to expand our activities while protecting our members.

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Attachment #2
Phase II email announcement to wing pilots

TO: All OH Wing Pilots

FROM: OHWG/CV

SUBJECT: Phase II Reopening and Flight Operations

We are approved to transition to Phase II of the COVID-19 Remobilization Plan. Using the more restrictive guidance from the Ohio Department of Health, one-day indoor meetings/activities are limited to 10 low- risk members and one-day outdoor activities are limited to 25 low-risk members. Face coverings are always required indoors and also required outdoors anytime the requisite physical distancing is not maintained. Additionally, face coverings are always required, indoors or outdoors, when conducting any activities on Federal land.

All Phase I COVID-19 protocols cited in the [OHWG/CC letter dated 19 August 2020](#) , attachment 1 to the OHWG's Phase I Remobilization Plan, are still in effect and will be adhered to during Phase II COVID-19 flight operations. Phase II COVID-19 flight operations will now also include all the Phase I flight operations plus those identified in the [CAP CV Memo: Flying Operation in Remobilization Phase I and II - 29 September 2020](#) as permissible under Phase II COVID-19 Remobilization Plans. Please review these two documents carefully, know and understand your specific actions needed to comply with these two documents and incorporate them into your flight activity plans. Should you have questions, please contact me (kenneth.curell@ohwg.cap.gov) or the WG/DO (michael.ullman@ohwg.cap.gov) and we'll help provide you with information you may need.

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