



Civil Air Patrol

Unit Commander's Course Learning Lab



**1 September 2017
San Antonio, TX**

CITIZENS SERVING COMMUNITIES



Introductions

- Col Regena Aye, Squadron Commander Team Lead
- Ms. Bobbie Tourville, CAP/PD



Why are we here?

The New Unit Commanders Course is on the street, and it's better than ever! Discover the new course, its design, its content and how you – whether a course director, instructor or student – can make the most of one of CAP's most important courses!

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The LDWG

- Timeline
- Charge
- Scope



Team UCC

- Began January 2016
- Our Journey
- The Deliverables
 - Hybrid UCC
 - Online UCC
 - JIT Pamphlet



Guiding Tenets

- Flipped Learning
- Application Based Exercises
- Discussion
- Active Learning
- Best Practices in Online Design



Module 1: Getting Started

Also known as the “Care and Feeding of a Commander”

- Care and Feeding of a Member
- Commander’s Intent
- Squadron Staff Responsibility
- CAP Squadrons and Missions
- Taking Command



Module 2: Commander's Toolbox

A focus on the tools commanders use frequently:

- Customs, Courtesies, and Ceremonies
- Introduction to the Commander's Dashboard
- Introduction to CAP Publications
- Meeting Planning
- Navigating eServices



Module 3: Compliance

A little prior planning and prevention gives you... a happier squadron and a happier home.

- Stewardship and Risk Management
- Cadet Record Keeping
- Complaint Process and Your Responsibility
- Basic Knowledge of a File Plan
- Finance Fundamentals
- Understanding the SUI Program



Module 4: Leadership

The most important skill for a commander is leadership.

- Communication Fundamentals
- Delegating Authority
- Developing our Members
- Using CAP's Performance Feedback Form
- Leadership Fundamentals for Commanders
- Working with the Community



Hybrid Mechanics

- How the Course Works: **Flipped Learning**
- Pre-course work in the LMS: **8-10 Hours**
- Hours of Classroom Instruction: **16-17.5 Hours**



Online Mechanics

- Blackboard Coursesites
- Enrollment
- Eight week course
- Four modules
- Visitors via discussion board
- Optional webinars with guests



Tips for Directors

- Planning is Key
- Communicate Student Expectations Clearly
- Communicate Instructor Expectations Clearly
- What makes a good location for UCC?
- Sample Schedules
- This course is unique.



Tips for Instructors

- Review the materials in advance.
- Read the student guide.
- What questions will you ask?
- Preview the related exercises. Make modifications, if needed.
- High energy and enthusiasm.
- Share experiences.
- This course is unique.



Tips for Students

- Begin preparing early.
- Read the background material early.
- Note questions, concerns, and examples you can share as you prepare.
- Actively participate in the discussions and exercises.
- Online is not easier.
- This course is unique.



The Feedback

- Ratings for the materials.
- Quotes



Questions

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A nighttime photograph of the Anaheim Marriott hotel. The building is illuminated with warm yellow lights from the windows and a red neon sign at the top. In the foreground, there is a large, curved fountain with water cascading over a stone wall. The sky is dark blue, and other buildings are visible in the background.

Save the Date
23-25 August
2018

**National Conference &
Command Council**

Anaheim Marriott
Anaheim, California

Online Registration Opens April 2018