

CADET STAFF DUTY ANALYSIS EVALUATION RUBRIC

Cadet Name:

Achievement:

Date:

PERSONAL LEADERSHIP PLAN

	Yes	Partially	No
Length & Thoroughness			
1. All six sections have been completed; each entry is 5 to 10 lines in length, except section 4 (goals) is about 8 lines in total	2	0	0
Content			
2. Narrative explains where cadet is on leadership journey, discusses accomplishments, and discusses future leadership-related projects	2	1	0
3. Readings entry identifies at least one particular leadership-related reading and discusses how that reading's main points apply to the cadet's life	2	0	0
4. Personal reflections entry discusses how one of the cadet's viewpoints has changed recently as evidence of growing maturity	2	1	0
5. Goals are specific, measurable, and are inter-related or at least broadly connected	2	0	0
6. Skills plan identifies specific skills and specific ways in which the cadet will develop them	2	0	0
7. Mentors and mentees entry discusses with some specificity ways that the cadet will further his or her relationship with at least 2 people	2	0	0
Professionalism			
8. Every entry indicates the cadet has offered a thoughtful response and displays a seriousness of purpose	2	1	0
9. Entries show awareness of cadet's current leadership habits; self-honesty is evident	2	0	0
10. Entries are grammatically correct and free of spelling errors	2	1	0

Mandatory Qualities If the cadet scores a 0 in any of the shaded categories, the cadet must edit and resubmit the personal leadership plan to earn credit.

Senior Mentor / Evaluator	Total Points Earned (minimum 16 of 20 to pass)	MEETS STANDARDS	
		REQUIRES REVISION	

Senior Mentor's Comments