

**PODCAST CREATOR**  
**NATIONAL CADET TEAM**

Cadet Programs is establishing a new content development team to assist in the creation of online courses, specifically aimed towards adult leaders. This new team will develop online modules for adults who work with cadets.

The National Cadet Team is in search of a member to focus on podcast development. The ideal individual will combine a collaborative spirit, great people skills, and the practical know-how needed to create podcasts for Cadet Programs Officers.

**Position Reports To:** Senior Instructional Designer

**Key Responsibilities**

1. **Collaboration.** Work with the eLearning team to create podcasts for Cadet Programs Officers.
2. **Podcast Production.** Oversees podcast development, including recording & editing.
3. **Other assigned duties.** As related to Cadet Programs podcast production.

**Eligibility Requirements**

- Experience with the digital technologies needed for podcasting.
- Excellent oral and written communication skills
- Minimum completion of Level 2, Part 1.
- Knowledge of Cadet Programs preferred.
- Position is ADY from current unit.

**Application Instructions:**

- Complete the National Staff Application Form and send it to [HQCAPDP@capnhq.gov](mailto:HQCAPDP@capnhq.gov)
- Please include a resume with the application form.
- Include work samples, where available.