

RECOMMENDED UNIT COMMANDERS COURSE SCHEDULE

Lesson/Topic/Event	Time	Note
Sat Morning Admin, Safety Brief and Intro	:15	0800-0815
Care and Feeding	:45	0815-0900
Commander's Intent	:45	0900-0945
Squadron Staff	:50	0945-1035
CAP Squadrons and Missions	:50	1035-1125
Saturday Lunch	:50 If not catered	1125-1215
Intro to CAP Pubs	:15	1215-1230
Intro to Commander's Dashboard	:15	1230-1245
Navigating eServices	:30	1245-1315
Taking Command	:50	1315-1405
Break	:10 (cut)	1405-1415
Customs and Courtesies	:50	1415-1505
Meeting Planning	1:15	1505-1620
Closing Admin for Sat	:10	1620-1630
<i>SATURDAY TIME</i>	<i>8.5 hours</i>	
Sunday Morning Admin and Questions	:15	0800-0815
Stewardship and Risk Management	:45	0815-0900
Finance Fundamentals	:50	0900-0950
Understanding the SUI Process	:30	0950-1020
Complaint Process	:30	1020-1050
Developing Our Members	:50	1050-1140
Lunch	:50 if not catered	1140-1230
Communications	2:10 (break included)	1230-1440
Delegating Authority	:50	1440-1530
Break	:10 (cut)	1530-1540
Leadership Fundamentals	:50	1540-1630
Using CAP's Performance Feedback	:45	1630-1715
Working w/Community	:15	1715-1730
Graduation	:15	1730-1745
<i>SUNDAY TIME:</i>	<i>9 Hours 45 Minutes</i>	
<i>TOTAL CONTACT TIME:</i>	<i>18 Hours 15 Minutes</i>	