



CAPR 66-1, dated 14 September 2015, including ICL 17-06 & ICL 18-04, is supplemented as follows:

3.1. Corporate Aircraft. Added

CAP corporate owned aircraft are assigned to KY Wing HQ by NHQ CAP via assignment in ORMS. CAP corporate owned aircraft assigned to KY Wing HQ are referred to in this supplement as "CAP KY Wing Aircraft."

4. Responsibilities.

4.1. Aircraft Maintenance Officer. Added. The Wing Aircraft Maintenance Officer (AMO) is responsible for assisting the Wing Commander by assuring that all CAP KY Wing aircraft meet the airworthiness standards established by Federal Aviation Regulations (FARs) and CAP regulations, that all aircraft maintenance records and forms are maintained as required by FARs and CAP regulations, that all aircraft are in compliance with FAR Part 39, FAR Part 43 and CAPR 66-1, and that the aircraft logbooks are properly documented.

4.1.1. Added. The Wing AMO shall report to the Wing Chief of Staff – Missions (CS-M)

4.1.2. Added. The Wing AMO and/or the Assistant Wing AMO shall insure that all maintenance performed on Kentucky Wing Aircraft is properly logged in the aircraft logbooks.

4.1.3. Added. The Wing AMO shall establish relationships with any local maintenance facilities that may exist at each airport where CAP KY Wing aircraft are assigned. The AMO shall obtain contact information and Certificates of Insurance from each of these facilities. These facilities may be used for minor and emergency maintenance at the discretion of the Wing AMO/Assistant Wing AMO.

4.2 Aircraft Custodian. Added. Each squadron with assigned aircraft shall appoint a Squadron Operations Officer, who shall be the Aircraft Custodian. By the 5th day of each month, Aircraft Custodians shall assure that the following tasks are performed:

- Collect aircraft tach sheets and email copies in PDF format to the Kentucky Wing Squadron Operations Officer list, squadronops@kywg.cap.gov
- Perform CAP Form 71 inspections and email copies in PDF format to the aforementioned Kentucky Wing Squadron Operations Officer list.

Aircraft Custodians shall also be responsible for the following:

- Updating the navigation database in any assigned aircraft with an IFR GPS prior to its expiration.
- Insuring that aircraft are washed bi-annually.
- Maintaining the general cleanliness & security of the aircraft and the condition of its tie downs.

6. Aircraft Maintenance Approval Authority.

6.1. Added. The Wing AMO, Wing Asst. AMO, (or, in their absence, the Wing DO or CS-M) must approve all aircraft maintenance prior to actual work being done. All billings for aircraft maintenance done at local maintenance facilities shall be forwarded to the AMO for approval prior to payment by the Wing or NHQ.

6.2. Added. The Wing AMO and Wing Asst. AMO, and if absolutely necessary the Wing DO, CS-M, CV, and CC, are the only members of the Wing permitted to interact with aircraft maintenance vendors. A pilot may be authorized to interact with maintenance vendors if directed to do so by the CS-M, DO, AMO or Asst. AMO. No other members of the Wing will contact maintenance vendors unless expressly authorized by the Wing/CC.

20. Aircraft Custody. Added. The KYWG Form 937A outlines the unit's responsibility to maintain the aircraft on behalf of Civil Air Patrol and in accordance with Civil Air Patrol, Great Lakes Region and Kentucky Wing directives. This agreement will be completed upon change of a custody unit commander and anytime the aircraft assigned to the unit is changed. The current agreement for all assigned aircraft will be maintained by KYWG/DO.

DARREL D. WILLIAMSON, Colonel, CAP
Commander

CAPR 66-1 SUPPLEMENT 1 ATTACHMENT 1 1 SEPTEMBER 2018

Attachment 1
COMPLIANCE ELEMENTS

No compliance elements are created by this supplement.