



NATIONAL HEADQUARTERS CIVIL AIR PATROL

CAP REGULATION 76-1

26 DECEMBER 2012

Airlift

CIVIL AIR PATROL MEMBER MOVEMENT VIA MILITARY AIRCRAFT

This regulation establishes procedures to be used by Civil Air Patrol (CAP) personnel to obtain authorization for transportation of CAP members on military aircraft and use of military facilities and vehicles.

SUMMARY OF CHANGES.

General update to include airlift coordination for overseas units. **Note: Shaded areas identify new or revised material.**

1. Authority. The Department of Defense (DoD) allows CAP members to travel on military aircraft as passengers under certain conditions and for specific purposes per DoD 4515.13-R, *Air Transportation Eligibility*, and the *DoD Airlift Passenger Eligibility for FY99 CAP Programs Memorandum*, dated 28 Mar 99. CAP-USAF Airlift (XOO) will distribute this letter to each CAP-USAF liaison region commander (LR/CC) and all airlift coordinators upon revision. Support will continue under this FY99 memorandum until revised.

2. Definitions. For the purposes of this regulation, the following definitions apply:

a. CAP National Events: National Board, National Cadet Competition and other events listed in the *DoD Airlift Passenger Eligibility for FY99 CAP Programs Memorandum*.

b. CAP-USAF Airlift Coordinator: LR personnel designated in writing by their LR/CC to coordinate, request and approve airlift missions under their purview. CAP-USAF Director of Operations (XO) will serve as the airlift coordinator for CAP overseas squadrons.

c. DoD Airlift Passenger Eligibility for FY99 CAP Programs Letter: A HQ USAF-approved document that specifies which CAP programs are eligible for military airlift. CAP national and regional events are specified in this memorandum. Note: Copies of this document are available through the CAP-USAF/XOO or Web Mission Information Reporting System (WMIRS).

d. Military Aircraft: Aircraft assigned to and/or controlled by the Armed Forces of the United States.

e. Military Opportune Flights: A generic term for all military airlift flown on a space-available, non-revenue generating basis per CAP-USAFI 24-101, *Passenger Movement*.

Supersedes: CAPR 76-1, 9 April 2012.
Distribution: National CAP website.

OPR: DO
Pages: 4

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f. Military Orientation Flights: Flights in DoD-owned aircraft performed within the local flying area and terminating at the point of origin. These flights are conducted to reward and/or motivate individuals (incentive and orientation flights only), ensure a better understanding of a particular aircraft and its role, or when the flight is determined to be in the best interest of the USAF per AFI 11-401, *Aviation Management*.

g. Military Support Authorization (MSA): A document that authorizes airlift on military aircraft and/or the use of military installation facilities. This document is prepared per CAPR 10-3, *Administrative Authorizations*, and forwarded to the CAP-USAF liaison region for approval, except for overseas units which will be processed through CAP-USAF/XOO for HQ CAP-USAF approval.

h. Non Revenue Account Number (NRA): The NRA number is the legal approval from U.S. Transportation Command (USTRANSCOM) allowing Active, Guard and Reserve units to fly CAP members on military aircraft.

i. Transportation Authorization (TA): A document authorizing airlift on military aircraft for CAP members. The document is prepared as described in CAPR 10-3 and forwarded to the CAP-USAF liaison region for approval, except for overseas units which will be processed through CAP-USAF/XOO for HQ CAP-USAF approval.

3. Travel via Military Aircraft.

a. Military airlift is authorized for:

(1) Senior Members. Senior members (including escorts for cadet programs) are authorized military airlift for those programs outlined in the *DoD Airlift Passenger Eligibility for FY99 CAP Programs Memorandum*. Senior members are authorized to participate in military orientation flights and opportune flights with an approved NRA number.

(2) CAP Cadets. CAP cadets are authorized military airlift for the programs outlined in the *DoD Airlift Passenger Eligibility for FY99 CAP Programs Memorandum*. All cadets under 18 years of age must have written parental approval using the CAPF 31, *Application for CAP Encampment or Special Activity*, or other specific parental consent statement indicating the minor cadet is approved to fly aboard military aircraft. A customized parental approval document for specific activities or events is acceptable. A recommended written parental consent statement can be found in Attachment 1. Approval must be received before minor cadets will be permitted to fly on military aircraft and must be left with a responsible adult member on the ground, not taken on the flight.

b. While using military aircraft for travel, senior members and cadets may wear either appropriate civilian attire (no shorts, sandals, etc.) or any CAP uniform (except flight suits) described in CAPM 39-1, *CAP Uniform Manual*. For a military aircraft orientation flight, members will wear one of the uniforms described in CAPM 39-1, appropriate to the mission. The dress requirement for IACE airlift travel is as published in the *IACE Guide for Participants*.

4. Orientation and Opportune Airlift Request Procedures.

a. All orientation and opportune airlift requests must be entered into WMIRS at least 14 days prior to the date of travel except for national events which must be entered 90 days prior to

travel. If WMIRS is unavailable, a CAPF 72, *CAP Military Airlift Flight Request*, will be submitted via e-mail to au.airliftvalidator@maxwell.af.mil or faxed to CAP-USAF/XOO. CAP-USAF/XOO is responsible for obtaining and coordinating DoD airlift for CAP national events. Airlift for all other events will be obtained and coordinated by CAP wings or a designated CAP-USAF airlift coordinator. CAP-USAF/XOO validates all airlift requests.

b. For locally coordinated airlift, CAP project officers will:

(1) Determine passenger eligibility before requesting airlift based on *the DoD Airlift Passenger Eligibility for FY99 CAP Programs Memorandum*.

(2) Ensure necessary arrangements are coordinated at the host facility for ground transportation, quarters, etc.

(3) Submit orientation and opportune airlift requests through WMIRS for validation by CAP-USAF/XOO.

(a) CAP-USAF liaison region airlift coordinators approves/disapproves airlift requests via WMIRS. CAP-USAF/XOO will approve/disapprove airlift requests for CAP overseas squadrons via WMIRS.

(b) HQ CAP-USAF/XOO validates and forwards requests to TRANSCOM for approval/disapproval. HQ CAP-USAF/XOO records approved NRA numbers in WMIRS.

5. Transportation Authorizations (TA) and Military Support Authorizations (MSA).

a. All TAs for military airlift and MSAs for CAP activities on military installations will be prepared in accordance with CAPR 10-3 and must bear the signature of a HQ CAP-USAF or CAP-USAF liaison region member.

b. TAs and MSAs are not required for orientation flights; however, passengers must be manifested for each flight.

c. TAs and/or MSAs are required for Airlift.

d. Separate MSAs are not required when use of facilities and services are in conjunction with military airlift support and individuals possess a TA which lists the facilities and services authorized.

e. TAs and MSAs must be submitted to the CAP-USAF approving official as far in advance of the travel or activity as possible.

f. The CAP unit requesting military airlift or military facility support will be responsible for reproducing and distributing approved TAs and MSAs to participating/attending members.

CHARLES L. CARR, JR.
Major General, CAP
Commander

Attachment 1 – Recommended Parental Consent Statement

 (Date)

 Name (Last, First, MI) , CAPID
 is hereby granted permission to travel by military or CAP-USAF government contract aircraft for
 the purpose of participating in Civil Air Patrol's

 .
 Activity Name

I understand that military airlift and facilities are provided at the convenience of the military and that my dependent may be required to defray the cost of commercial transportation to or from the activity location and/or quarters should they become unavailable.

 (Signature of Parent of Legal Guardian)

 (Typed or Printed Name of Parent or Legal Guardian)

NOTE: Written parental approval is required for CAP cadets under 18 years of age before they will be permitted to fly on military or CAP-USAF government contract aircraft.