



SOUTHWEST REGION SUPPLEMENT 1  
**CAP REGULATION 160-2**

4 MAY 2020

APPROVED/G.VOGT/CAP/SE

Safety

SAFETY REPORTING AND REVIEW

CAP Regulation 160-2, dated 30 September 2019, is supplemented as follows:

**5.3.4. Added.** In the event of a mishap involving CAP member death, serious injury or illness, the senior member in charge will notify the National Operations Center (NOC), 24/7, at 888-211-1812 extension 300.

**5.3.5. Added.** All mishaps must be reported immediately to the respective Wing Commander and Activity Director (if applicable). "Immediately" means as soon as possible after personnel needing immediate emergency treatment are cared for and mishap events have stabilized. Squadron and Group Commanders should be notified for mishaps occurring in their respective units or unit led activities, but notification to the wing should not be delayed if intermediate commanders are not readily available.

**5.3.5.1. Added.** Contact information can be found in eServices. The preferred method of notification is telephonically; however text or email may be used if unable to call.

**5.3.6. Added.** The Wing Commander will ensure the Wing Director of Safety and Region Commander are promptly notified of all mishaps.

**5.3.7. Added.** The Region Commander will ensure the respective CAP-USAF Liaison Region and National Operations Center (NOC) are contacted as required IAW CAPR 35-2 and CAPR 160-2. The Region Commander must be informed by the Wing if the Wing has already performed the notification.

**5.3.7.1. Added.** The Region Commander will ensure the Region Director of Safety is promptly notified of all mishaps.

**5.3.8. Added.** In the event of a mishap at a region activity or involving Southwest Region Headquarters assigned members, vehicle, aircraft, or equipment, the Region Commander will be the first level of notification.

**5.3.9. Added.** The designated activity Safety Officer or senior member in charge will ensure that as much documentation of the mishap as possible (to include witness statements, photos of the equipment involved or relevant damage, etc.) is preserved for the mishap review process.

**5.3.10. Added.** CAPP 170-1 *CAP Comprehensive Response Plan* and the associated *Consolidated Response Plan Checklists* are available resources that, while not required, may be useful for senior members handling mishaps.

A handwritten signature in black ink, appearing to read "Joe R. Smith". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

JOE R. SMITH, Colonel, CAP  
Commander

**ATTACHMENT 1**

**COMPLIANCE ELEMENTS**

<b>OPR</b>	<b>#</b>	<b>Compliance Question</b>	<b>How to Verify Compliance</b>	<b>Discrepancy Write-up</b>	<b>How to Clear Discrepancy</b>
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There are no additional compliance elements for this supplement.