



WV WING SUPPLEMENT 1

CAPR 173-4

27 MAY 2020

APPROVED/L.Campbell/CAP/FM

Finance

FUND RAISING/DONATIONS

CAPR 173-4, 16 December 2014, is supplemented as follows:

3(a). Subordinate units will obtain the required prior written approval from the wing commander or designee using the online WVF 31 Activity Request (with fundraising activity; see WVWG webpage MEMBERS/Admin-Personnel) before initiating a fundraising project. All required permits or licenses must be identified in the WVF 31 Activity Request (with fundraising activity) and, if the fundraising activity is approved, secured prior to the start of the fundraising activity. Otherwise, the approval of the fundraising activity is automatically void and the unit may not engage in the fundraising activity.

3(c). Subordinate units will obtain review of all fundraising projects by the *wing legal officer* prior to seeking written approval of the project from the wing commander in accordance with Paragraph 3(a).

7. All proposed donations of property must be reviewed by the *wing legal officer* prior to acceptance by the appropriate individual according to the donation's value level.

12(b). Fundraising activities in which the subordinate unit retains a percentage of the selling price of a product require the approval of the *wing legal officer* before submission by the *wing commander* to *NHQ/GC and NHQ/DEV* for their approval.

CONNIE S. MOODY, Colonel, CAP
Commander

Attachment 1

COMPLIANCE ELEMENTS

There are no additional compliance elements for this supplement.