



**ALASKA WING SUPPLEMENT 1**

**CAP REGULATION 173-4**

**12 January 2023**

**APPROVED/L. MYRICK/CAP/COD**

**Finance**

**FUNDRAISING**

CAP Regulation 173-4, dated 16 December 2014 is supplemented as follows.

**3.a. Added.** Alaska Wing Fundraising Form. AKWG Form 173-4 is required for use within the Alaska Wing for all fundraising. The form is available on the Alaska Wing website in fillable format. All fundraising and donation requests are to be prepared on AKWG Form 173-4 by the Unit Commander and sent electronically to the Alaska Wing Commander for review and approval at least 30 days in advance of the event. The Wing Commander will review the request and may request additional information or may reject the request. If the Wing Commander initially approves he will forward the request for review to the wing Legal Officer and wing Safety Officer before giving final approval.

If a contract of any kind is required for the Fund Raising event then the contract for signature and a copy of the unit's Finance Committee Minutes approving it, must be forwarded to the wing for submission to NHQ for review and approval.

The wing commander will return the signed AKWG 173-4 back to the wing if either approved or denied.

KEVIN MCCLURE, Col, CAP  
Commander



**Attachment 1****Compliance Elements**

There are no additional compliance elements for this supplement.