



AWARD OF CAP MEDALS, RIBBONS, AND CERTIFICATES

CAPR 39-3, dated 28 December 12, as amended by ICL 18-02, is supplemented as follows:

Paragraph 18b. Approving authority for the following ribbons is delegated as indicated:

Award	Approval Authority
Cadet Advisory Council Ribbon	Unit Commander
Cadet Orientation Pilot Ribbon	Unit Commander
Cadet Special Activity Ribbon	Unit Commander
Community Service Ribbon	Unit Commander
Disaster Relief Ribbon	Unit Commander
Disaster Relief Ribbon with "V" Device	Unit Commander
Encampment Ribbon	Unit Commander
Homeland Security Ribbon	Unit Commander
Leadership Award	Unit Commander
Membership Award	Unit Commander
Recruiter Ribbon	Unit Commander
Red Service Ribbon	Unit Commander

Paragraph 42. Air Force Association Awards: There are three different types of Air Force Awards available in Minnesota Wing.

Paragraph 42e ADDED. Air Force Association Award to Outstanding CAP Cadets. This is an award that is available to each squadron, once a year. Instructions for this award are listed in CAPR39-3, para 42. The deadline for submission is 15 January of each year.

Paragraph 42f ADDED. Air Force Association Chapter Award. (Awards given by local chapters of the Air Force Association) There are two chapters in Minnesota, The General E. W. Rawlings Chapter in the Twin Cities and the General Richard Bong Chapter in Duluth. There are four additional cadet and two senior awards given by these chapters. To be considered for these awards:

Paragraph 42f(1) ADDED. No later than 15 December each year, the candidate's squadron commander must forward the name of one cadet and one senior member to his/her group commander, along with a 100-300 word summary of their accomplishments over the past year.

Paragraph 42f(1)(a) ADDED. Preference will be given to cadets who have: supported the AFA Mission by: participating in Cyber-Patriot or other Cyber-Security programs, either within CAP or outside of CAP, or supporting other Aerospace Activities or Programs (Rocketry, UAV, etc); showing an interest in an Air Force Career; having not earned an AFA award, AFSA or VFW award in the past. Grade is NOT a consideration in the nomination or selection process.

Paragraph 42f(1)(b) ADDED. Preference will be given to senior members who have supported cadets or the CAP program in general for the activities listed in para 42b(a)(a).

Paragraph 42f(2) ADDED. Group Commanders will rate all the nominations from their group and forward the list to the MNWG AFA Representative no later than 1 January. The MNWG AFA Representative will contact the top cadet from each group and notify them of their nomination. The MNWG AFA Representative will also select the top two senior members that are nominated from the wing and notify them of their nomination.

Paragraph 42f(3) ADDED. The nominee must be able to attend the annual banquet dinner (normally held in April) to accept the award. The nominees from Group 1 will attend the Gen Richard Bong Chapter Dinner and the nominees from Group 2, 3, and 4 will attend the Gen. Rawlings Chapter Dinner. If a nominee cannot attend the banquet and accept the award, the next highest nominee will be contacted.

Paragraph 42f(4) ADDED. As soon as a nominee accepts the nomination, but no later than 10 January, the MNWG AFA Representative will notify the member's squadron commander of the award and the Director of Cadet Programs. This will allow the squadron commander to select another cadet for the **Air Force Association Award to Outstanding CAP Cadets**, as listed in CAPR39-3, para 42.

Paragraph 42f(5) ADDED. Cadets who earn an **Air Force Association Chapter Award** may wear the AFA ribbon on their uniforms. Senior members are not eligible to wear the award on their CAP uniforms.

WILLIAM M. HIENZ, III, Colonel, CAP
Commander

Attachment 1 - Compliance Elements

Checklist and Tab: None

Compliance Question: Are commanders of subordinate units approving awards that have not been delegated to them.

How to Verify Compliance: Random check of CAPF2a or Personnel Authorization listing approval of awards.

Discrepancy Write-Up: (A-Discrepancy) Subordinate unit commander approved awards that he/she was not authorized to approve in violation of MNWG Supplement 1 to CAPR 39-3 para 18b.

How to Clear Discrepancy: Attach a copy of CAPF2a or Personnel Authorization with proper approving authority's signature.