



SC WING SUPPLEMENT 1  
**CAP REGULATION 66-1**

16 July 2020

APPROVED/R.KIRKPATRICK/CAP/LG

Aircraft Maintenance

CAP AIRCRAFT MAINTENANCE MANAGEMENT

CAPR 66-1 Dated 14 September 2015, Includes ICL 17-06 28 July 2017& ICL 18-04 14 June 2018 is supplemented as follows:

4.1. **Added.** 100hr/Annual Inspections and Major Repairs will be accomplished by a single contract facility as designated by National Headquarters.

4.2. **Added.** Each unit that is responsible for operation of a CAP corporate aircraft shall designate an individual to be the Crew Chief for any aircraft stationed at their location. The unit Crew Chief will be responsible but not limited to the following:

4.2.1. **Added.** Ensure that the aircraft is being operated by the squadron in compliance with CAPR 66-1 and FAR 14 CFR Part 91.

4.2.2. **Added.** Report all maintenance discrepancies to the Wing Maintenance Officer (AMO).

4.2.3. **Added.** Maintain the Aircraft Information Folder (AIF) IAW CAP Standard 72-4.

4.2.3.1. **Added.** Keep AIF up to date with current revisions of required documents, forms, and sufficient blank forms as necessary.

4.2.3.2. **Added.** Update the front cover of the AIF (maintenance information) as required.

4.2.4. **Added.** Coordinate all maintenance activities with the AMO (i.e. inspections, oil changes, repairs, etc.) for approval and relocation arrangements to/from the maintenance facility.

4.2.5. **Added.** Perform monthly GPS navigation database updates and enter required dates in AMRAD.

4.2.6. **Added.** Coordinate aircraft wash per CAPR 66-1 requirement (every 6 months). Enter required dates in AMRAD

4.3. **Added.** Any member incurring debts for repairs or modifications to CAP aircraft without prior authorization do so at their own risk and are personally liable for the debts incurred.

4.4. **Added.** Minor maintenance, such as oil changes, may be accomplished at a local facility provided that facility meets the CAP insurance requirements (para 13 CAPR 66-1) and is approved by the AMO.

7.2.1. **Added.** All 100hr inspections will be signed off as 100hr/Annual.

7.4.6.1. **Added.** Unit Crew Chief will accomplish a yearly aircraft/glider inspection using CAPF 71/71G (CAP Aircraft/Glider Inspection Checklist) and send a copy of the CAPF71/71G to the AMO, to include any discrepancies noted.

8.3.1. **Added.** Preventive maintenance of a corporate aircraft is a specific responsibility of the unit. Preventive maintenance includes: routine servicing of oil, tires, interior and exterior cleaning and waxing. See attachment 1 of CAPR 66-1.

8.4.1. **Added.** All aircraft maintenance discrepancies will be reported to the AMO to be entered in the Aircraft Maintenance Repair and Documentation System (AMRAD). The AMO or DO are the only personnel authorized to clear discrepancies in AMRAD.

14.6. **Added.** Sorties flown to support consolidated maintenance will be flown as A9 missions. Fuel and oil consumed on A9 sorties will be charged to the NHQ credit card assigned to each aircraft. The pilot is responsible for entering flight information, to include fuel receipts, in WMIRS. All A9 sorties will be released by the AMO or DO.

Lee Safley, Colonel, CAP  
Commander

## **Attachment 1**

### **Compliance Elements**

There are no additional compliance elements due to this supplement.

