



GREAT LAKES REGION SUPPLEMENT 1

CAP REGULATION 70-1

APPROVED/J. DESMARAIS/CAP/DO

14 JANUARY 2021

Operations CIVIL AIR PATROL FLIGHT MANAGEMENT
(BALLOONS)

CAP Regulation 70-1, dated 31 March 2020, includes ICL 20-08, 1 October 2020 is supplemented as follows:

7.6.1.2. Added. To request approval, the CAPF 5B applicant will submit a request to their wing's DOV including the name of the FAA commercial certificate holder, certificate number, and type of balloon. The DOV will coordinate with the wing commander for approval and provide the applicant a written authorization document to be uploaded with the completed CAPF 70-5B following the flight evaluation.

9.1.6. Added. Balloons. With the exception of Cadet Orientation Flights (symbol A15) conducted on the annual Cadet Orientation Ride AFAM, the Annual C Mission with Mission Symbol C99 will be utilized for all GLR Balloon Operations unless specifically directed or authorized otherwise by GLR/CC. The annual C Mission will be established to accommodate all balloon flights and associated ground movement sorties. This mission request should be submitted in line with the fiscal year change over to keep mission dates in aligned with other annual missions.

9.11.2.3.2. Added. CAP Balloons will utilize "CAP BALLOON xxxx" as its air radio call sign when communicating with ATC to ensure other stations understand it is a balloon and not powered aircraft. CAP Balloon Pilots and assisting ground crew members may utilize non-CAP radios for crew related communications. Crew call signs may be determined by the working crew and have no specific requirements.

9.11.3.3.1.1. Added. Balloon Risk Management. Added. Until a WMIRS based electronic Risk Assessment Worksheet (RAW) process is implemented that aligns with balloon operations, CAP Balloon Pilots will complete the electronic *Pre-Flight Risk Assessment Worksheet* (CAPF 70-1) in WMIRS. If WMIRS is not available, then complete the paper version of the RAW form and upload the form to the sortie files section. Copies of this form are available from the NHQ Publication Library at <https://www.gocivilairpatrol.com/members/publications/forms>.

9.11.3.4.5.1. Added. Tethered Flights. If a series of tethered flights will occur during the same event, during the same day, then a single sortie entry is authorized. The pilot must be entered in the WMIRS sortie crew field. All passengers flown will be recorded on the CAPF 70-2 so that WMIRS can be updated to reflect the passengers on each flight. The CAPF 70-2 must be uploaded to the sortie files section within 72 hours of sorties completion.

9.11.3.4.5.2. Added. Un-tethered Flights. Each un-tethered flight must have its own sortie with the pilot and passenger(s) on the sortie prior to the flight release.

9.11.11.2 Added. The balloon PIC must ensure all sortie data, to include actual costs, are entered in WMIRS within 72 hours of sortie completion. For the sortie closeout, Hobbs and Tach information may be entered if there is an equivalent time keeping equipment installed on the balloon. In the absence of installed time keeping equipment, these fields will be left blank. The use of "ATD" and "ATA" will be utilized for all flights and in the absence of installed time keeping equipment will reflect the official flight times for the sortie and balloon. The receipt for propane will be uploaded for fuel tracking. At events where a receipt is not available, the pilot will include in the sortie remarks field a narrative response detailing how and by whom fuel was provided.

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Commander