

California Wing Form 11 – Disbursement Request

Charter Number: CA –		Aircraft Tail Number: N	
Invoice Number		Invoice Date:	
Pay to:			
C/O or Attention:			
Street Address:			
City:		St:	Zip Code:
Description or Explanation	Chart of Accounts Number	Amount	
		TOTAL:	
Attach original receipts or scanned copies. Include serial number in description for equipment purchases			
FINANCE COMMITTEE APPROVAL? YES <input type="checkbox"/> Attach Minutes, Date of approval: NO <input type="checkbox"/>			Copy for: LG <input type="checkbox"/>
Wing expenditures in excess of \$1,500.00 or Unit expenditures in excess of \$500, MUST be approved in advance by the Finance Committee. Units shall retain original copies of this document IAW CAPR 10-2.			
Approved by Project Officer (if applicable):	Signature:	Title:	Date:
Approved by Finance Committee Member:	Signature:	Title:	Date:
Approved by Second Finance Committee Member (if applicable):	Signature:	Title:	Date: