

**Approved: 15 March 2021**



**South Carolina Wing**

Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

SCWG  
Completed 4 MARCH 2021

Template Updated 10 February 2021

## COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for South Carolina Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

**NOTE:** Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at [COVID-19Plans@capnhq.gov](mailto:COVID-19Plans@capnhq.gov).

Plan Coordinator and Point of Contact: Lt Col Nikki Shaffner, CAP

Primary Phone: (330) 409 - 3834

Primary Email: [Nicole.shaffner@scwgcap.org](mailto:Nicole.shaffner@scwgcap.org)

Narrative Summary of Coordination and Events To-Date in SOUTH CAROLINA Wing:

Coordination began on 11 May under the direction of Col Lee Safley, SCWG Commander. A team has been established consisting of the SCWG Command Staff, Health Services, Safety, Cadet Programs, Operations, Aerospace Education and Emergency Services. Maj (Dr) Kimberly DeVolld, SCWG Health Services Officer, completed the initial remobilization phase 1 plan review on 11 May.

The team met on 3 June to review the status of the Wing and finalize data points to proceed to Phase I. A delay of the Phase I was requested on 5 June as the non-touch thermometers have not yet arrived at Wing. These are required to be issued and mailed out to the units ahead of Phase I. Additional meetings resulted in a Wing Covid Training video being published and issued to the units. As of August, the state is no longer restricting most activities. SCWG was approved to move to Phase 1 effective 23 August 2020.

With the worsening conditions of Covid across the state, wing leadership made the decision to cancel all face to face meetings effective 8 January. 30 of the 46 counties were at the highest levels of risk due to severe Covid outbreaks in those areas. On 23 January 2021, wing leadership made the decision to revert back, fully, to Phase Zero due to the continued level of risk that was befalling the state.

As of 10 February, it was noted that the threat level had diminished consistently over the last several weeks. The team recommended to Col Safley that we apply for Phase 1 again. This step is necessary for continued membership sustainment, meeting preparation, training, and mission planning. It was noted that a new remobilization template was issued, thus temporary delaying our resubmission for Phase 1 permissions.

The threat level (<https://covidactnow.org/?s=909180>) continues to diminish in all categories. SCWG was approved to move to Phase 1 effective 27 February.

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On 26 February, Governor Henry McMaster announced that all COVID-19 safety measures related to mass gatherings ends effective 1 March. Restaurants can resume normal activities. And events involving more than 250 people no longer require special approval. The state does still encourage people to take appropriate safety precautions which includes social distancing and the wear of masks when social distancing is not possible. ([Gov. Henry McMaster to Lift 'Last Call' Order, Large Gatherings Approval Process | S.C. Governor Henry McMaster](#))

As of 5 March, the governor announced that due to the steady decline in cases and the mass vaccine efforts, that face masks are no longer required inside state building or restaurants. He also called for all state workers to return to the office and cease working remotely. (<https://www.thestate.com/news/coronavirus/article249729698.html>)

South Carolina moved to Phase 1b of the COVID-19 vaccination plan effective 8 March. This has opened up the vaccine opportunity to include anyone over 55, frontline workers, and others who work in close proximity to people who are at higher risk. An estimated 4 million people are now eligible to receive the vaccine (<https://scdhec.gov/covid19/covid-19-vaccine>) in South Carolina.

Additionally, the threat level (<https://covidactnow.org/?s=909180>) continues to diminish in all categories. Currently 36 counties (of 46) have marked improvement and are no long classified as (red) very high risk. We are now showing some counties falling to (yellow) medium risk. **South Carolina wing respectfully requests approval to move to Phase 2 on or before 22 March 2021.**

As of 12 March, South Carolina's view is ([South Carolina \(SC\) - COVID Data & Key Metrics - Covid Act Now](#)):

### DAILY NEW CASES

● **21.7** PER 100K

Very large number of new cases

### INFECTION RATE

● **0.75**

Active cases are decreasing

### POSITIVE TEST RATE

● **6.1%**

Indicates adequate testing

### ICU CAPACITY USED

● **70%**

Can likely handle a new wave of COVID

### VACCINATED

● **18.0%** 1+ DOSE

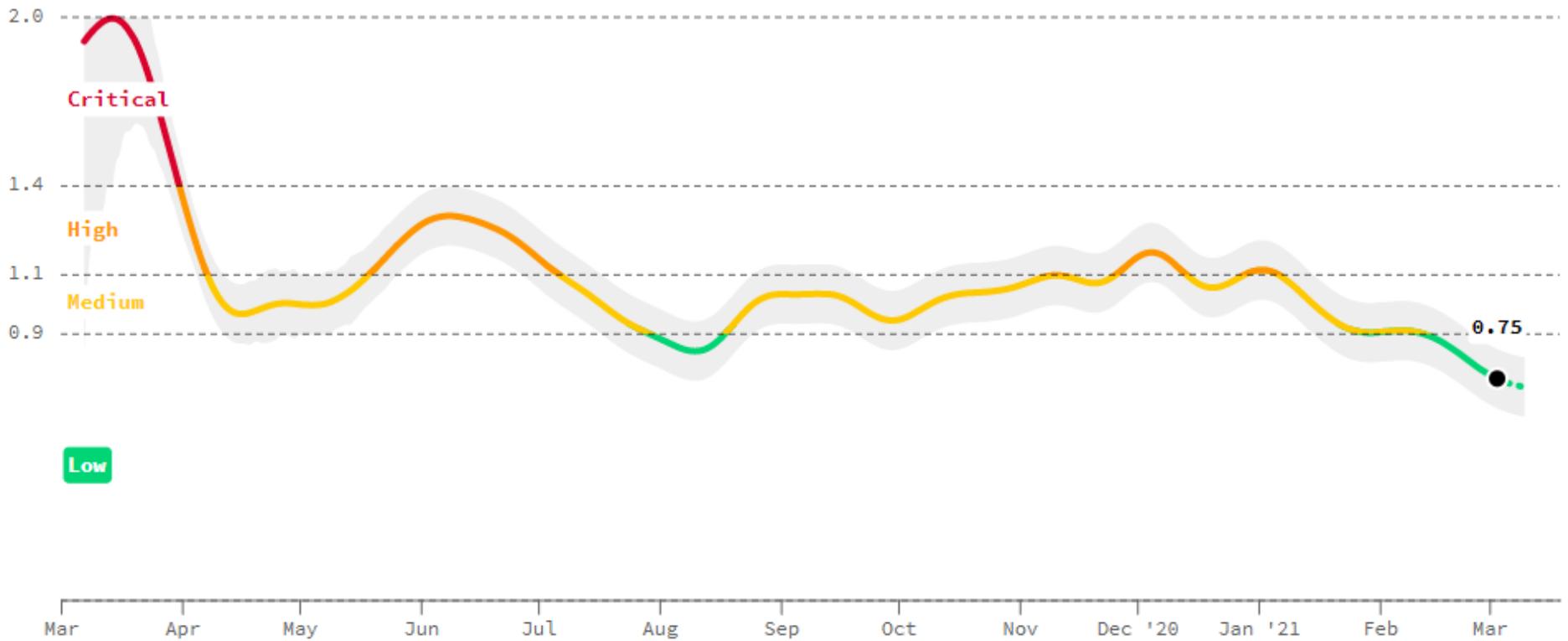
New Indicator

## Infection rate ⓘ

SOUTH CAROLINA

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On average, each person in South Carolina with COVID is infecting 0.75 other people. Because each person is infecting less than one other person, the total number of current cases in South Carolina is shrinking.



# COVID-19 Remobilization of the Membership Plan – Phase II

Cases

Deaths

Hospitalizations

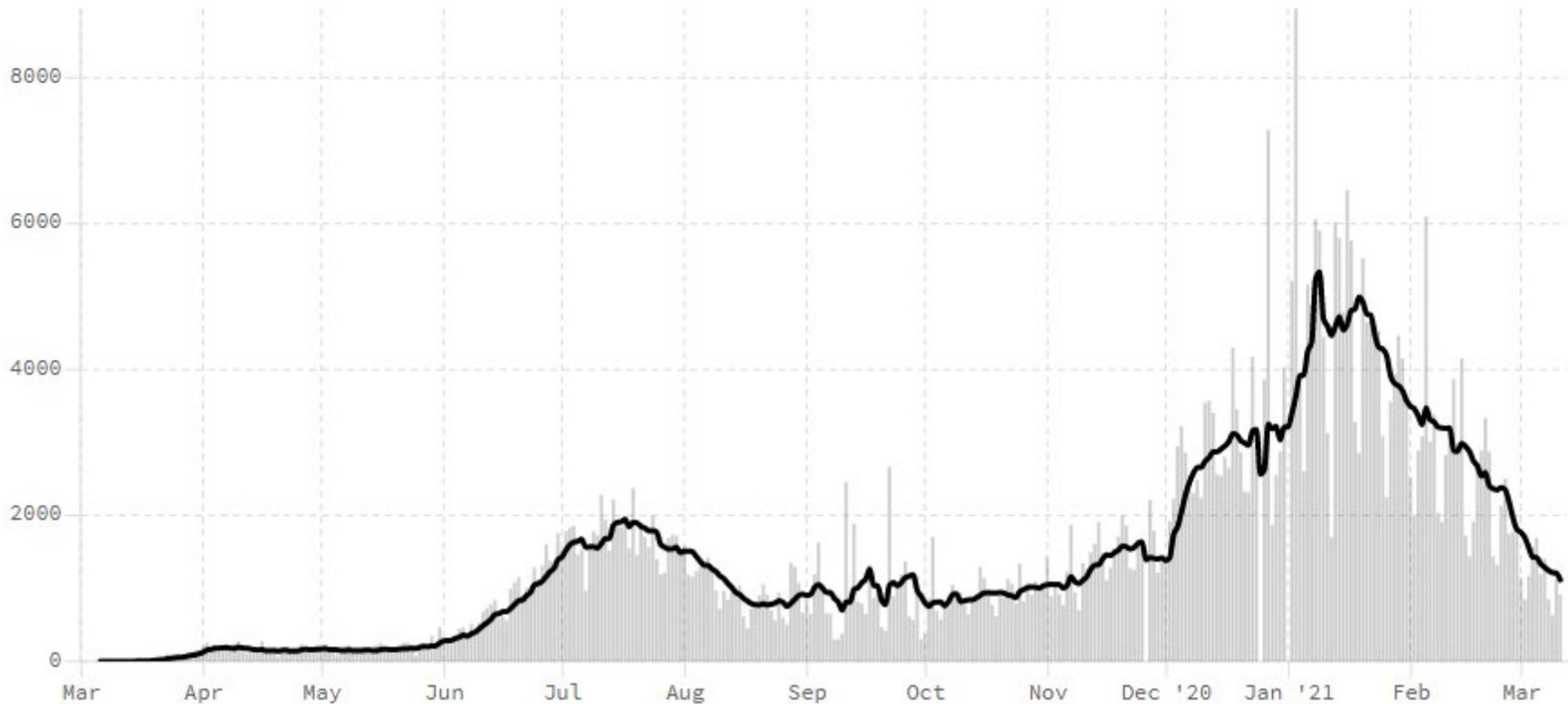
ICU Hospitalizations

COMPARE STATES, COUNTIES, OR METRO AREAS

South Carolina  + Add

▬ Cases  
▬ 7 Day Average

CASES IN SOUTH CAROLINA



COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

*NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).*

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	<b>Lt Col Nikki Shaffner</b>	<b>2 Mar 21</b>		<b>2 Mar 21</b>	
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	<b>1<sup>st</sup> Lt Billy Wilson/Group Commanders</b>	<b>2 Mar 21</b>		<b>On Going</b>	Continuous
2.1.2.	Task staff officers to provide input on list of events and priorities:	<b>Lt Col Nikki Shaffner</b>	<b>2 Mar 21</b>		<b>2 Mar 21</b>	
2.1.2.1.	Director of Aerospace Education	<b>1<sup>st</sup> Lt Bob Roberts</b>	<b>2 Mar 21</b>			Nothing currently planned; will coordinate as events are added to the calendar
2.1.2.2.	Director of Cadet Programs	<b>Lt Col George Stanley</b>	<b>2 Mar 21</b>			Nothing currently planned; will coordinate as events are added to the calendar
2.1.2.3.	Director of Operations/Emergency Services	<b>Lt Col Mark Bailey/Lt Col Chris Davidson</b>	<b>2 Mar 21</b>			Nothing currently planned; will coordinate as events are added to the calendar
2.1.2.4.	Director of Professional Development	<b>Maj Steve Hyland</b>	<b>2 Mar 21</b>			Nothing currently planned; will coordinate as events are added to the calendar
2.1.2.5.	Plans and Programs Officer	<b>1<sup>st</sup> Lt Billy Wilson</b>	<b>2 Mar 21</b>		<b>On Going</b>	Conference Plans; will coordinate as additional events are added to the calendar
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	<b>1<sup>st</sup> Lt Billy Wilson</b>	<b>2 Mar 21</b>		<b>On Going</b>	Continuous coordination as events come are added to calendar
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	<b>1<sup>st</sup> Lt David Bennett</b>	<b>2 Mar 21</b>		<b>On Going</b>	Continuous coordination as events come are added to calendar
2.4.	Task the Director of Safety to coordinate with Activity Directors	<b>Maj James Greenwood</b>	<b>2 Mar 21</b>		<b>On Going</b>	Continuous coordination as activities are added to calendar
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					

COVID-19 Remobilization of the Membership Plan – Phase II

2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	<b>Maj James Greenwood</b>	<b>2 Mar 21</b>		<b>On Going</b>	Continuous coordination as activities are added to calendar
2.4.2.	Activity Directors identify sources for face coverings & sanitizer to use in case of a return to increased risk	<b>Maj James Greenwood</b>	<b>2 Mar 21</b>		<b>On Going</b>	Continuous coordination

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	<b>Maj Kimberly DeVold</b>	<b>2 Mar 21</b>			Continuous coordination
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	<b>Maj Kimberly DeVold</b>	<b>2 Mar 21</b>		<b>On Going</b>	Continuous coordination as events come are added to calendar
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	<b>Maj Kimberly DeVold</b>	<b>2 Mar 21</b>		<b>On Going</b>	Reminders sent out every couple of months
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	<b>Maj Kimberly DeVold/Group Commanders</b>	<b>2 Mar 21</b>			HSO to work with Group Commanders to ensure compliance
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	<b>Lt Col Mitch Monroe/Group Commanders</b>	<b>2 Mar 21</b>			Squadron CCs with more than 50 members will submit plans to their Group CC prior to first Phase II meeting. The vice commander is the approving authority.
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	<b>1<sup>st</sup> Lt Billy Wilson</b>	<b>2 Mar 21</b>		<b>On Going</b>	To occur upon AD appointment
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public	<b>Maj James Greenwood/</b>	<b>2 Mar 21</b>		<b>On Going</b>	To occur upon AD appointment

COVID-19 Remobilization of the Membership Plan – Phase II

	health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	Activity Directors (AD)				
2.7.1.	45 Days Prior Continuation Check	AD	2 Mar 21			This process will begin once the activity is identified
2.7.2.	14 Days Prior Continuation Check	AD	2 Mar 21			This process will begin once the activity is identified
2.7.3.	7 Days Prior Continuation Check	AD	2 Mar 21			This process will begin once the activity is identified
2.7.4.	1 Day Prior Continuation Check	AD	2 Mar 21			This process will begin once the activity is identified
2.7.5.	Day-Of Continuation Check	AD	2 Mar 21			This process will begin once the activity is identified

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	<b>Lt Col Mitch Monroe/Group Commanders</b>	<b>2 Mar 21</b>	<b>Prior to start of Phase II</b>	<b>On Going</b>	Group CCs to refresh with units as new activities are set up
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at <a href="mailto:COVID-19Plans@capnhq.gov">COVID-19Plans@capnhq.gov</a> , and copy the Region Commander	<b>Lt Col James Brogan</b>	<b>2 Mar 21</b>			Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at <a href="mailto:COVID-19Plans@capnhq.gov">COVID-19Plans@capnhq.gov</a> , and copy the Region Commander
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	<b>Lt Col James Brogan</b>	<b>2 Mar 21</b>			
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	<b>Lt Col James Brogan/Group Commanders</b>	<b>2 Mar 21</b>			In coordination with the group and unit commanders as we move forward
2.9.3.	Set date to resume one-day special activities	<b>Lt Col Nikki Shaffner</b>	<b>2 Mar 21</b>		<b>10 Mar 21</b>	<b>22 March</b>
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	<b>Lt Col Nikki Shaffner</b>	<b>2 Mar 21</b>			Pending submission and national approval
2.10.	Publish the date that one-day special activities will resume to subordinate units	<b>Lt Col Nikki Shaffner</b>	<b>2 Mar 21</b>			Pending national approval
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	<b>Lt Col Mark Bailey</b>	<b>2 Mar 21</b>		<b>2 Mar 21</b>	
2.11.1.	Identify flight operations permitted during Remobilization Phase II	<b>Lt Col Mark Bailey/ Lt Col Tim Coolidge</b>	<b>2 Mar 21</b>			See details below
2.11.2	Identify requirements (Currency, etc) for Senior members	<b>Lt Col Mark Bailey</b>	<b>2 Mar 21</b>			See details below
2.11.3	Identify cadet training requirements that may be different than Phase I requirements	<b>Lt Col Mark Bailey</b>	<b>2 Mar 21</b>			See details below

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2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	<b>Lt Col Tim Coolidge/Maj James Greenwood</b>	<b>2 Mar 21</b>			Refresher communicated ahead of each Phase Rollout
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**Task 2.11.1 - Flight Operations Permitted During Remobilization Phase II**

SC Wing Phase I COVID-19 Remobilization of the Membership Plan, dated 15 Feb 21 will be modified in the Operations Plan arena as shown below in order to support projected Phase II status

The following mission priorities, not in order of importance, are established for South Carolina Wing for in person air, ground, and UAS operations Under Phase II:

\*A-0/A-24 - Onboarding, Return to Flight

A-1 –SAR or DR

A-5 - Training (DO Coordinated Training - Individual or Unit Level only - aircrew training SAREX, Air and Ground Training) crews identified in advance, 3 person aircrew and maximum of 25 people at a single training event

A-6 – AFROTC Flight (1 cadet, 1 pilot)

A-8 - AFJROTC Flight (1 cadet, 1 pilot)

A-7 -CAPF5/91

A-9 -Aircraft Maintenance (2 person maximum)

A-12/B-12 Proficiency (2 person maximum)

A-15 -Cadet Orientation Flights (1 cadet, 1 pilot)

A-18 - Fertile Keynote exercises (3 person crew)

A-19-TOP Flights (1 teacher, 1 pilot)

A-96 - Low Level Route Surveys (3 person crew)

A-25 through 28 Individual Flight Training (1 trainee, 1 IP)

A-40 and 42 - Cadet Wings (though no cadets presently enrolled in this part of the program)

A-98 Chaplain

A-99 COVID-19 Mission Support

C-8 Meetings

C-17 Proficiency

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## COVID-19 Remobilization of the Membership Plan – Phase II

Training opportunities will be Small SAREX, Air and Ground Training (UDF/GTM/MO/MS/AP etc....) and Local Monthly Training (squadron sized activities only). No overnight activities

(\* ) To include B and C mission equivalents or any other activity that provides for Support to Local, State, or Federal Government with CAP NHQ-NOC Approval (Disaster Relief, etc.), Flight Operations

For all CAP Ground Training and Flight Operations the following General Precautions shall be adhered to:

- Wash hands
- Mask
- Temperature below 100.4 F
- No travel to high probability locations and no interaction with people who have or may be suspected to have COVID
- Not [self] identified as high risk unless performing completely solo operations
- Sanitize aircraft or vehicle or classroom after each use by new crews, following NHQ established procedures under the Remobilization of the Membership web page

### Mission Activation

In the event of a mission activation during current and transition phases, the following rules of engagement will be followed as possible:

The minimum number of personnel required for safe and effective mission operations will be employed and no more

Missions will be centrally planned and de-centrally executed

A defined mission base will not be established unless the mission becomes so large as to require such. Planning and command and control activities will be performed from home station using collaborative processes such as TEAMS, texts, and phone calls. A permissive environment is needed or C2 + operations will need to be conducted well away from the affected area

Crews and teams will be dispatched, tracked, and recovered remotely and electronically. Crews will be responsible for preparing their assets, servicing them, recovering them, and reporting task status via WMIRS or download of pictures to a central collection site as may be needed

Crews and teams will follow all precautionary procedures appropriate for current Phase (face masks and disinfection between sorties)

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If an operating location, a sub-base, or a full mission base is established, the location will be disinfected prior to use, post use and during use (such as morning and afternoon cycles). Member will be masked as conditions dictate

Members, crews, and teams will have to provide their own personal protective equipment and disinfection materials because Wing does not have a supply and it is not logistically feasible to distribute a supply. Wing will obtain disinfectant material for mission base locations only. If a member is unable to provide needed personal materials, then they cannot participate. If disinfection materials are not available, then mission base or location cannot be established. The IC will specifically designate personnel to conduct disinfection operations for a mission location

Operations will develop and maintain a list of self-identified high-risk personnel so they can be pre-identified and not unnecessarily tasked or have at risk exposure

### **Task 2.11.2 - Identify Requirements (Currency, etc) for Senior Members**

Senior members must be current IAW FAA requirements, recalling that being current does not equate to being proficient. If an individual does not meet FAA currency requirements, an A0/24 flight with an instructor is appropriate until the instructor pilot concurs with member's return to service. For ground operations, the individual and the person in charge (activity director, incident commander etc) will make a determination as to ability to appropriately perform duties. Additional training can be provided or the member can be replaced in that duty capacity

### **Task 2.11.3 - Identify Cadet Training Requirements That May Be Different Than Phase I Requirements**

None, as there are no cadets undergoing any type of flight training under CAP auspices within SC Wg at this time. Any ground training will follow general training needs for small unit training

COVID-19 Remobilization of the Membership Plan – Phase II

**LETTER TO MEMBERS AT START OF PHASE 2:**

MEMORANDUM FOR ALL UNIT SOUTH CAROLINA WING MEMBERS

SUBJECT: COVID-19 Remobilization Plan – Phase 2

1. Effective XX March 2021, South Carolina Wing will transition to Phase 2 of the national COVID-19 remobilization plan. This will allow us to hold one-day events and activities and to meet with fewer restrictions.
2. Phase 2 National Allowances and Safety Requirements:
  - a. Meetings and activities are limited to a maximum of 50 persons.
  - b. Face masks are required.
  - c. Health checks upon entry to meeting or activity
    - i. Temperature (below 100.4 F), can be taken at home and reported
    - ii. Cough or shortness of breath/difficulty breathing
    - iii. Chills, headache, muscle pain, sore throat, loss of taste/smell
    - iv. Exposure to anyone who may have Covid
  - d. Self-identifying High-Risk Personnel, who have not been vaccinated, are not recommended to attend meetings in person
  - e. No travel to high probability locations and no interaction with people who have or are suspected to have COVID
  - f. Cleaning and sanitization measures in place
  - g. All activities that involve more than 10 individuals will require an activity director who:
    - i. Is familiar with the Phase 2 remobilization procedures and limitations
    - ii. Will complete risk management forms (CAPF 160)
    - iii. Will coordinate with the wing health services officer, safety officer, and plans and programs officer (as needed)
3. Command Options:

This policy is subject to change based upon additional policies and information becoming available. The wing commander or unit commanders have the authority to further restrict meetings and activities based upon local conditions or changes in the state health metrics.

Col. W. Lee Safley, CAP  
South Carolina Wing Commander