

Approved: 19 June 2020



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

SDWG

Completed 15 June 2020

Template Updated 14 May 2020

SD Wing COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for South Dakota Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

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Narrative Summary of Coordination and Events To-Date in South Dakota Wing:

Several emails and phone calls between Wing Staff Members, Squadron Commanders, and the COVID-19 team. Single Day SAREX is being planned that will keep members to their local areas while allowing training across the State. Other activities such as AE weekend, NRA marksmanship weekend, and more SAREXs are still in discussion.

According to the covidactnow.org website, SD has been at an infection rate of 0.94, positive test rate of 3.8%, and Contact Traced is at 100%. Infection rate has been below the 1.1 requirement since May 12. Reviewing SD Department of Health data, active cases have been on downward trend since May 12. Currently there are 87 hospitalized and 924 active cases. Staffed hospital bed capacity with COVID-19 patients is at 4% with 52% of bed available. Staffed ICU bed capacity has 5% of ICU beds with COVID-19 patients and 39% available ICU bed. 80% of ventilators are available with only 5% being used for COVID-19 patients. This data is up to date as of 14 June 2020.

SDWG'S PLAN IN BRIEF: Given that the number of cases have been decreasing in South Dakota and the lack of any legal restrictions on groups meeting or what individuals can or cannot do, the SDWG proposes allowing CAP activities and units to meet, following the Phase 2 guidelines of no more than 50 people in a room until further notice. If a meeting has more than 50 people, the additional people can participate via online or meetings maybe staggered to limit the amount of people meeting to 50 members or less. The same would apply to training activities, aerospace activities, recruiting activities, and most other CAP activities. All members will take their temperature at home or by a no-touch thermometer before entering the meeting place. Wearing of masks and gloves will be optional if social distancing (>6 foot separation) can be maintained. In all

Plan Completed By: Col Nicholas Gengler SD

Last Updated: 15 June 2020

Template Updated 14 May 2020

Wing

Page 1 of 8

SD Wing COVID-19 Remobilization of the Membership Plan – Phase II

cases, members will practice social distancing. When considering masks in aircraft, we reference to the FAA handbook; “... elements or factors affecting individuals are different and profoundly impact decision-making. These are called human factors and can transcend education, experience, health, physiological aspects, etc.” Aircrew wear of masks and gloves will be highly encouraged while in the aircraft. Aircrew will have a discussion with each other before entering the aircraft about mask and glove wear and any safety concerns. In SD Wing, many members live together, see each other all day, work together, and live in areas with little to no COVID-19 cases. Personnel in vans will practice social distancing within the vehicle and are highly encouraged to wear masks *and, optionally, gloves* while in the vehicle. Members will be required to wash their hands or apply hand sanitizer at all venues, vehicles, or aircraft. Anyone over the allowed temperature will be sent away. Members that are of high risk as defined by the CDC (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>) will be asked to continue to participate remotely and not travel in any CAP vehicles or aircraft.

(Complete below, and on additional pages as-needed.)

SD Wing COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	Col Gengler	5 June		14 June	Currently coordinating activities with Wing Staff and Squadron Commanders. Events being added to Wing Calendar for monitoring.
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	Col Gengler	5 June		14 June	See 2.1 above
2.1.2.	Task staff officers to provide input on list of events and priorities:	Col Gengler	5 June		14 June	Tasking Chief of Staffs and DO for input
2.1.2.1.	Director of Aerospace Education	Maj Tim Modde	14 June		17 June	Check in with Units on status of proposed events.
2.1.2.2.	Director of Cadet Programs	Lt Col Buechler	5 June		14 June	Phone call with DCP to discuss upcoming activities.
2.1.2.3.	Director of Operations/Emergency Services	Capt Richard Rezac	5 June		14 June	Emails exchanged with priorities activities
2.1.2.4.	Director of Professional Development	Col Mary Donley	5 June		14 June	Emails exchanged with priorities activities
2.1.2.5.	Plans and Programs Officer	Lt Col Todd Epp (acting)	5 June		14 June	Coordinated with DCP and DO
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	Col Nicholas Gengler	5 June		14 June	See 2.1 above
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	Col Nicholas Gengler	14 June		14 June	done
2.4.	Task the Director of Safety to coordinate with Activity Directors	Col Nicholas Gengler	14 June		14 June	See email below
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					

SD Wing COVID-19 Remobilization of the Membership Plan – Phase II

2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	Col Nicholas Gengler	14 June		14 June	Will send out with email. . https://www.gocivilairpatrol.com/members/cap-national-hq/safety/covidrm
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	Col Nicholas Gengler	14 June		14 June	Include on email

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	Lt Col Linda Buechler	14 June		14 June	Phone call with HSO. Reviewed upcoming activities. Will email staff to ensure future coordination.
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Lt Col Linda Buechler	14 June		14 June	HSO has a thermometer and several Squadron have them as well.
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Lt Col Linda Buechler	14 June		14 June	See below email.
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Lt Col Linda Buechler	14 June		14 June	See below email.
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Col Nicholas Gengler	14 June		14 June	See below email.
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any	Col Nicholas Gengler	14 June		14 June	Will continue to coordinate

SD Wing COVID-19 Remobilization of the Membership Plan – Phase II

	other information that may lead to event cancellation (Continuation Check)					
2.7.1.	45 Days Prior Continuation Check					As needed
2.7.2.	14 Days Prior Continuation Check					As needed
2.7.3.	7 Days Prior Continuation Check					As needed
2.7.4.	1 Day Prior Continuation Check					As needed
2.7.5.	Day-Of Continuation Check					As needed

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Col Nicholas Gengler	5 June		14 June	See email below
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	Col Nicholas Gengler				
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)					
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Lt Col Todd Epp	5 June		14 June	No limitation currently.
2.9.3.	Set date to resume one-day special activities	Col Nicholas Gengler	5 June		14 June	19 June 2020
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Col Nicholas Gengler	15 June			Awaiting
2.10.	Publish the date that one-day special activities will resume to subordinate units	Col Nicholas Gengler	14 June			Will as soon as plan is approved.

SD Wing COVID-19 Remobilization of the Membership Plan – Phase II

Draft Message to all SD Wing CAP Members (will be sent after approval of Phase II)

We are currently approved to move to Phase II of the COVID-19 Remobilization Plan. Phase II allows for one day events, such as meetings and one day SAREX's. The size of any group is limited to fifty or less. Phase II allows, small-group local crew training, flight evaluations/check rides, crew proficiency, dual instruction and CAP cadet orientation flights (assuming all members are low-risk and all flights are in low-risk areas). Any SAREX's and other activities will be local or operated as a distributed SAREX in order to meet these criteria.

Please be sure to re-familiarize yourselves with the information on the links provided. Please note that distancing is still needed. **Masks at every activity are highly encouraged and should be worn in most instances when distancing cannot be maintained.** Aircrew and vehicle personnel will have a discussion with each other before entering any CAP aircraft or vehicle about mask and glove wear and any safety concerns. A reminder that wearing of masks is for the safety of others, not just ourselves. This matters because about half of those infected will have no symptoms and don't realize that they are potentially risking the life of their cockpit mate. **Sanitizing and cleaning of surfaces is required.** If masks or cleaning supplies are needed, please look for local supplies. If more are required, request through the Wing Commander. Alcohol wipes have been purchased by the Wing and placed in every aircraft and vehicle to use for sanitizing before and after use. Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks. <https://www.gocivilairpatrol.com/members/cap-national-hq/safety/covidrm>

Health Service Officers, Activity Directors, & Squadron Commanders consider screening with no-touch thermometers at events (if such equipment is available and practical) or ask each member to take their temperature before arriving at the event. All personnel shall continue daily temperature checks and monitor for symptoms. If a no-touch thermometer is available, a designated senior member shall be assigned to take temperatures of members prior to entrance to unit events. A temperature of 100.4 or higher shall be considered a fever. Members presenting with fever or other symptoms shall not attend events. Follow all current CAP/CDC guidelines. Be aware that these guidelines may change rapidly. <https://www.whitehouse.gov/openingamerica/> <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Health Service Officers, Activity Directors, & Squadron Commanders remind members that identify as High-risk to remain home but participate virtually. Health Service Officers shall be aware of high-risk conditions associated with increased mortality in patients with Covid-19. Members who identify as high risk should be encouraged to stay home and participate virtually. h <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>

SD Wing COVID-19 Remobilization of the Membership Plan – Phase II

Health Service Officers, Activity Directors, & Squadron Commanders ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan. Health Service Officers shall ensure there is a unit plan to minimize the spread of Covid19. Current CAP/CDC guidelines shall always be followed. If guidelines differ, the most stringent guideline shall be followed. The Health Service Officer shall refer to guidelines often as they are likely to change rapidly. <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

CAP COVID-19 “Remobilization of the Membership” Graphic

