



**CIVIL AIR PATROL**  
U.S. AIR FORCE AUXILIARY

# SiteViz Tutorial: Adding a Map

Adding an interactive squadron location  
map to a SiteViz wing website

This tutorial will help you create an interactive map such as the one displayed on the beta wing website at [okwg.cap.gov/squadrons](http://okwg.cap.gov/squadrons).

What the Wing PAO will need:

- A generic Google account for the wing PAO. If your wing is not using Google Workspace you will need to create a standard Gmail account at Google.com. Make sure this is registered in the internet operations module in eServices. This standard Gmail account should be registered simply as [wing]CAP@gmail.com, example [okwgcap@gmail.com](mailto:okwgcap@gmail.com)
- Using the generic wing PAO Google account create a map at <https://www.google.com/mymaps> for your state.

## SQUADRONS OF OKLAHOMA WING

### Oklahoma Wing is home to 17 local units

Join your fellow civic-minded community members who volunteer with the Civil Air Patrol all over the state of Oklahoma. Our volunteers make our essential missions possible. Without the more than 61,000 volunteer civilian members of Civil Air Patrol nationally, we simply could not provide our leadership-developing program to tens of thousands of youth, save hundreds of lives each year, and help make our community a better place to live.

REQUEST INFO ➤

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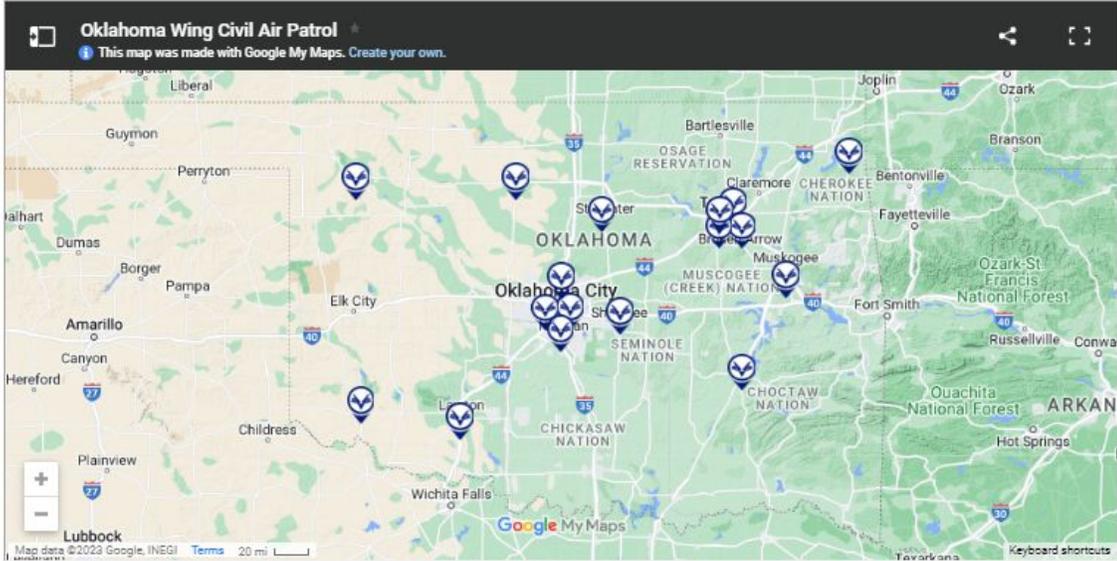
Civil Air Patrol has volunteers for people from all backgrounds and ages. You don't need to be a pilot or a member of the Armed Forces (though pilots and veterans are absolutely welcomed to share their experience). CAP volunteers can be teachers, medical professionals, public employees, engineers, machinists, truck drivers, business people, and really anybody over the age of 12.

Click on a unit near you for contact information

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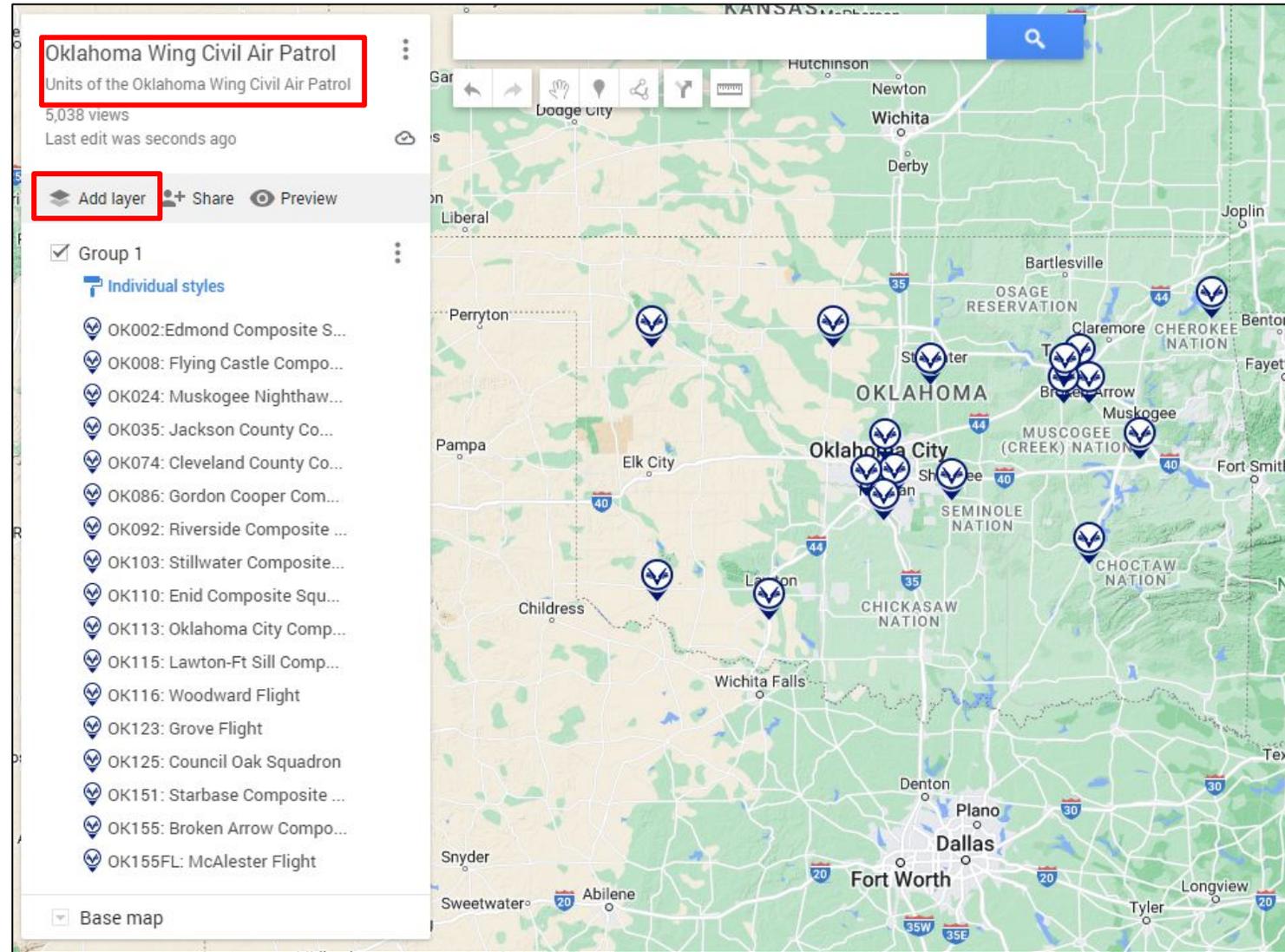
🗪 Oklahoma Wing Civil Air Patrol 🔗 🗲

This map was made with Google My Maps. Create your own.

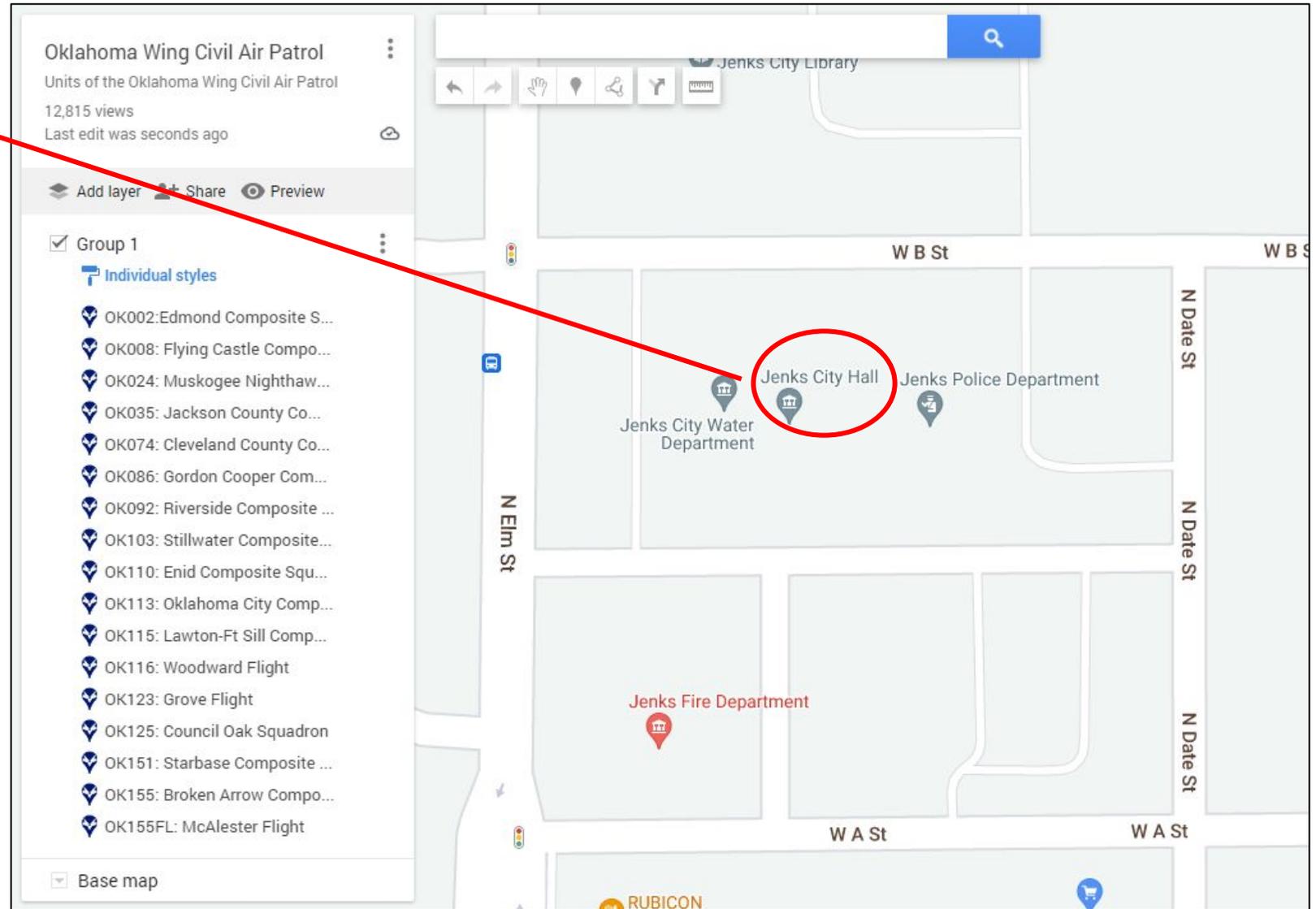


Name your map and give it a description as shown here.

Click on Add Layer and create a layer

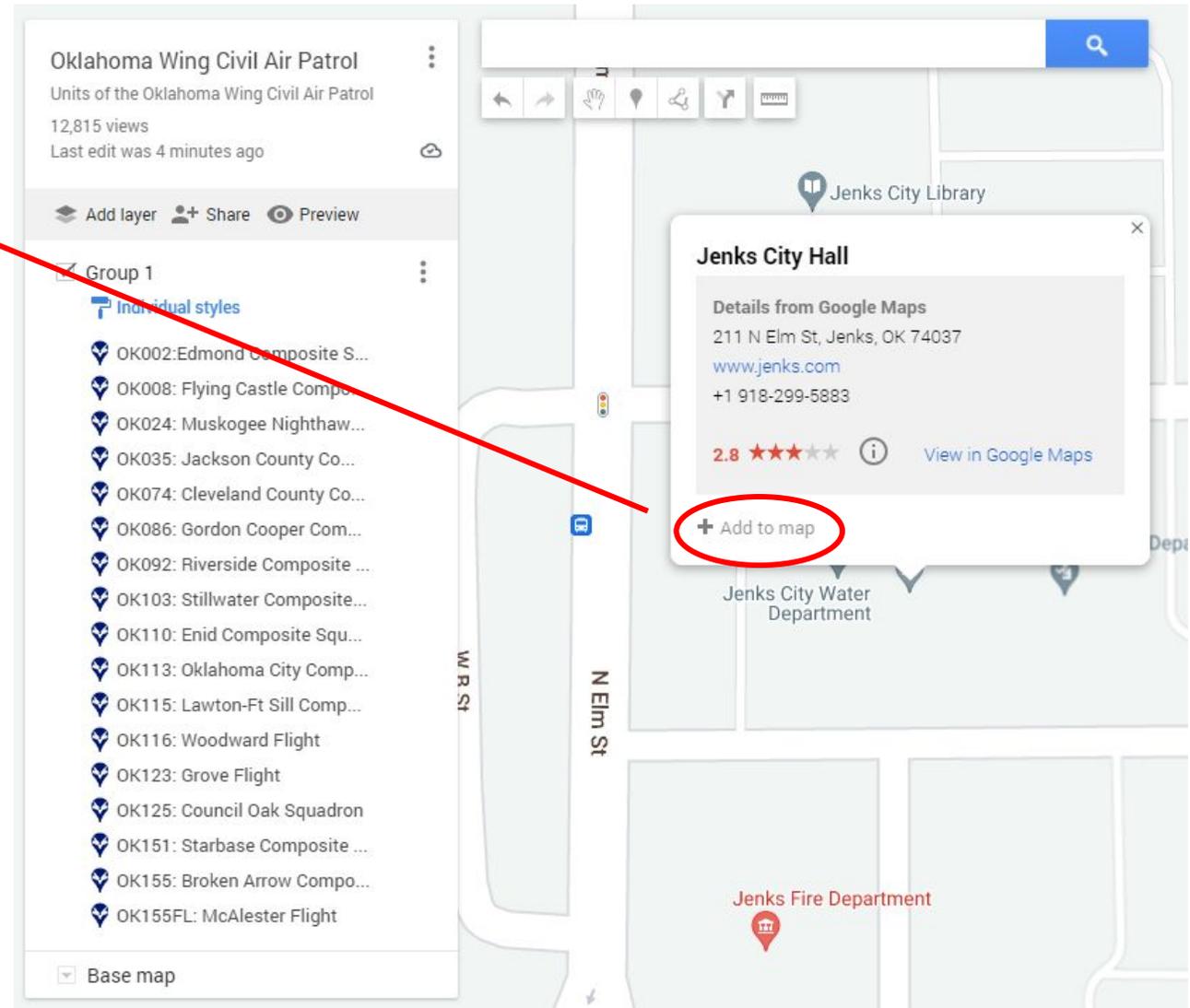
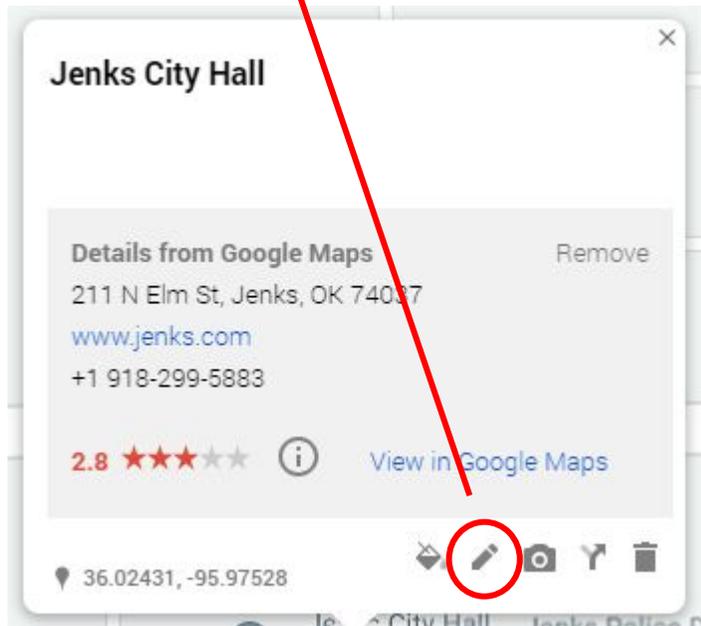


Find the squadron meeting location on your map and select it.

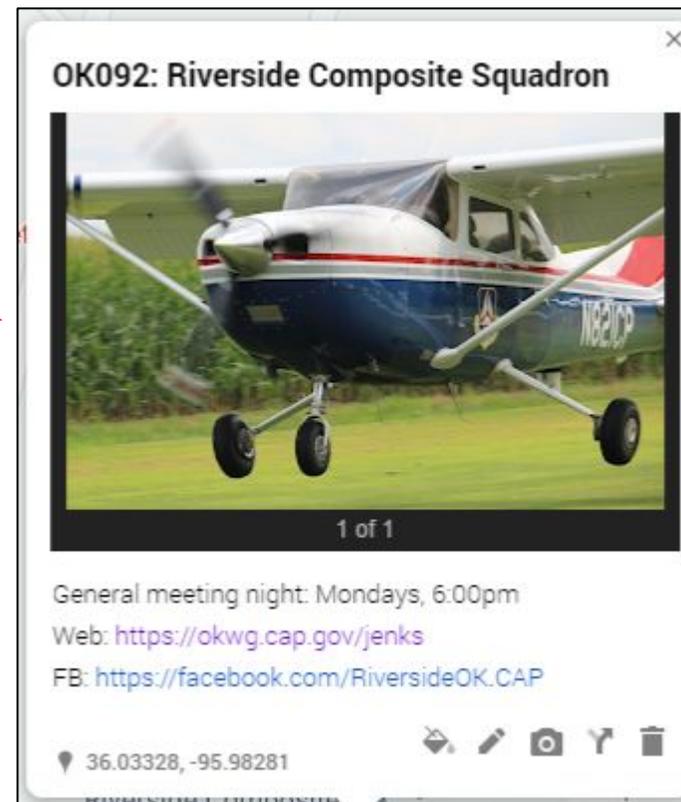
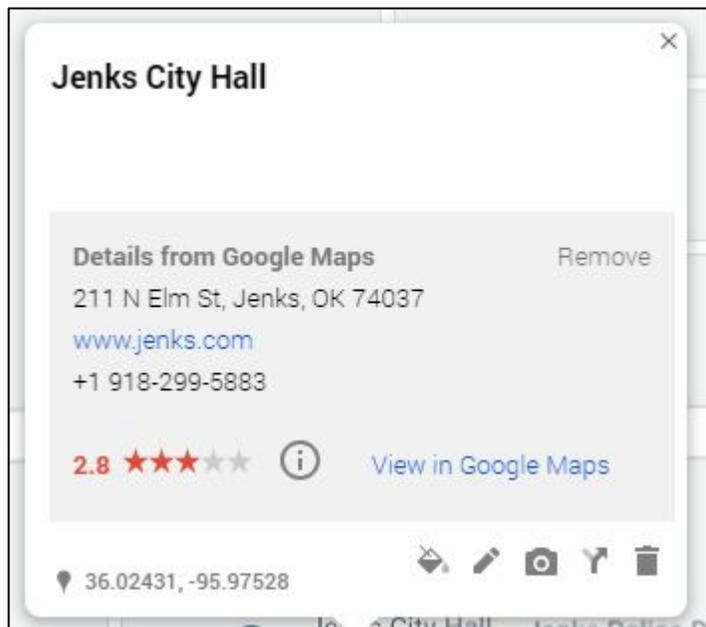


Click on the Add to Map button to add the location to your list of squadrons.

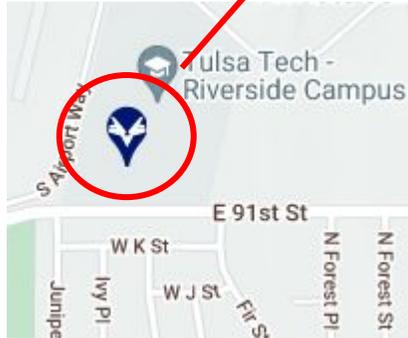
You'll need to click the edit button to edit the details of the location.



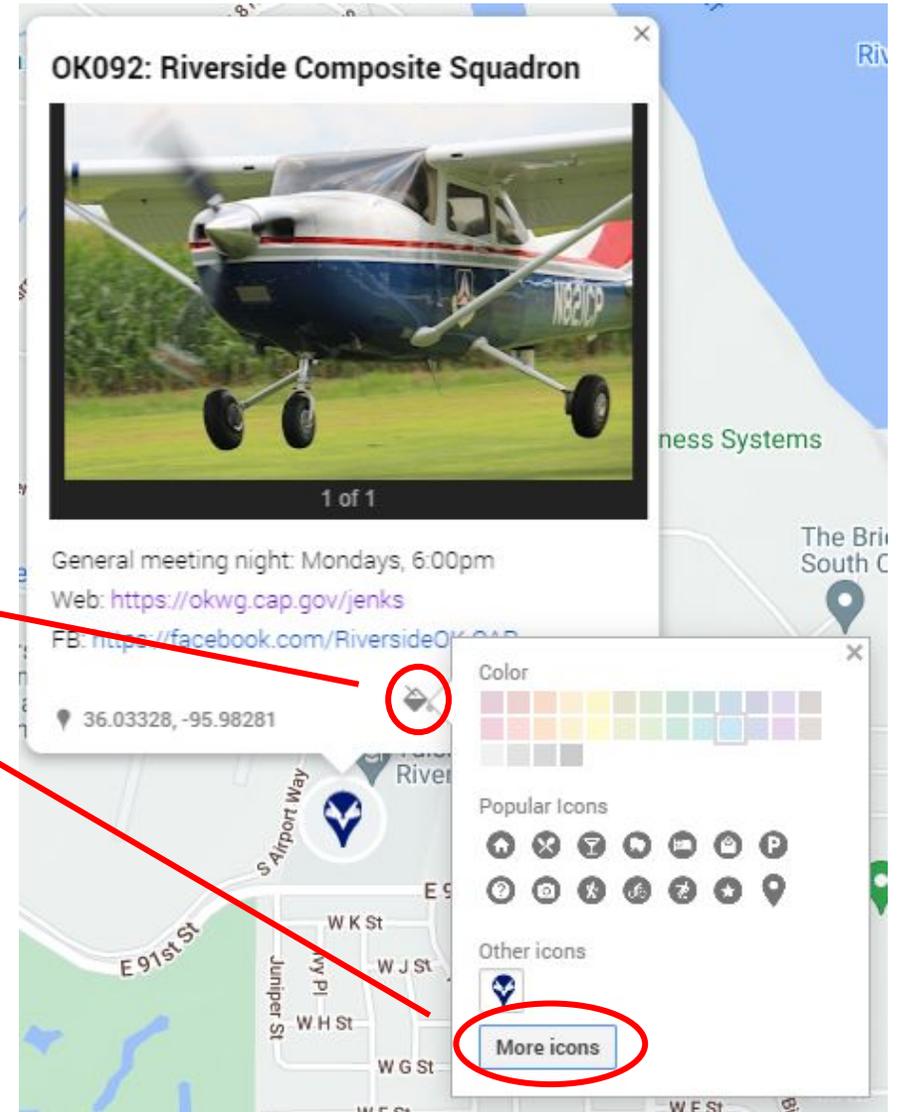
It is recommended that you use the same image and detail template when you set up all of the map entries for all squadrons on the map. Consistency is key.



MAC has provided a map pin image on the Brand Portal for your use. You'll find it in the file library



- Click on Style
- Click on More Icons
- Click on Custom Icon
- Upload the approved CAP pin



Once all of your squadrons have been added to your map it's time to add it to the website.

- Click on the three dot menu
- Click on "Embed on my site"
- Copy the iframe you see.

Embed this map

To embed this map in your own website, copy the following HTML and paste it in the source code for your page:

```
<iframe src="https://www.google.com/maps/d/u/0/embed?mid=1fFSbTmX-scpaDThooRfrJMj88-hrPGL1&ehbc=2E312F" width="640" height="480"></iframe>
```

OK

Oklahoma Wing Civil Air Patrol

- New map
- Copy map
- Open a map
- Move to Trash
- Set default view
- Embed on my site
- Export to KML/KMZ
- Print map
- View in Google Earth

OK086: Gordon Cooper Com...

OK092: Riverside Composite ...

OK103: Stillwater Composite...

OK110: Enid Composite Squ...

OK113: Oklahoma City Comp

## Adding your map to your website

- Navigate to the page you wish to add the map to in SiteViz

The screenshot shows the SiteViz administration interface for the Oklahoma Wing website. The top left features the Civil Air Patrol logo and the text "CIVIL AIR PATROL U.S. AIR FORCE AUXILIARY". The main header displays "Oklahoma Wing" and "Edit Page". The interface is divided into several sections:

- General:** Includes fields for Name (Squadrons of Oklahoma Wing), Type (Static Page), and Enabled (Yes).
- Navigation:** Includes options for Show in Navigation (Yes), Breakpoints (mobile, tablet, desktop), Navigation Name (Local Squadrons), Show in Sitemap (Yes), Show in Search (Yes), and Default Page (No).
- Page Content:** Features a rich text editor with a toolbar and a preview area. The preview shows a heading "Oklahoma Wing is home to 17 local", a paragraph of text, a red "REQUEST INFO" button, another paragraph, and a link "Click on a unit near you for contact information".

The left sidebar contains navigation menus for Websites, Items Pending Approval, Content Modules, Memberships, Tools, and Organizations Management. The URL at the bottom is <https://admin.cap.gov/manage/menus/183>.

## Adding your map to your website

- Navigate to the page you wish to add the map to in SiteViz.
- Note the section after your text where you want to put the content.
- In the example of OKWG's website it is after the "Click on a unit near you..." and the horizontal line beneath it.

**CIVIL AIR PATROL**  
U.S. AIR FORCE AUXILIARY

Oklahoma Wing  
Edit Page

General | Approval | Permissions | Links | Documents | Page Content Boxes

\* Name: Squadrons of Oklahoma Wing

\* Type: Static Page

Enabled: Yes

Navigation

Show in Navigation: Yes

Breakpoints: [Mobile, Tablet, Desktop]

Navigation Name: Local Squadrons

Show in Sitemap: Yes

Show in Search: Yes

Default Page: No

Page Content

Format | Styles | B | I | U | T | [List Icons] | [Link Icon] | [Image Icon] | [Media Icon] | [Table Icon] | [Tablet Icon] | [Phone Icon] | [Source Icon]

Oklahoma Wing is home to 17 local

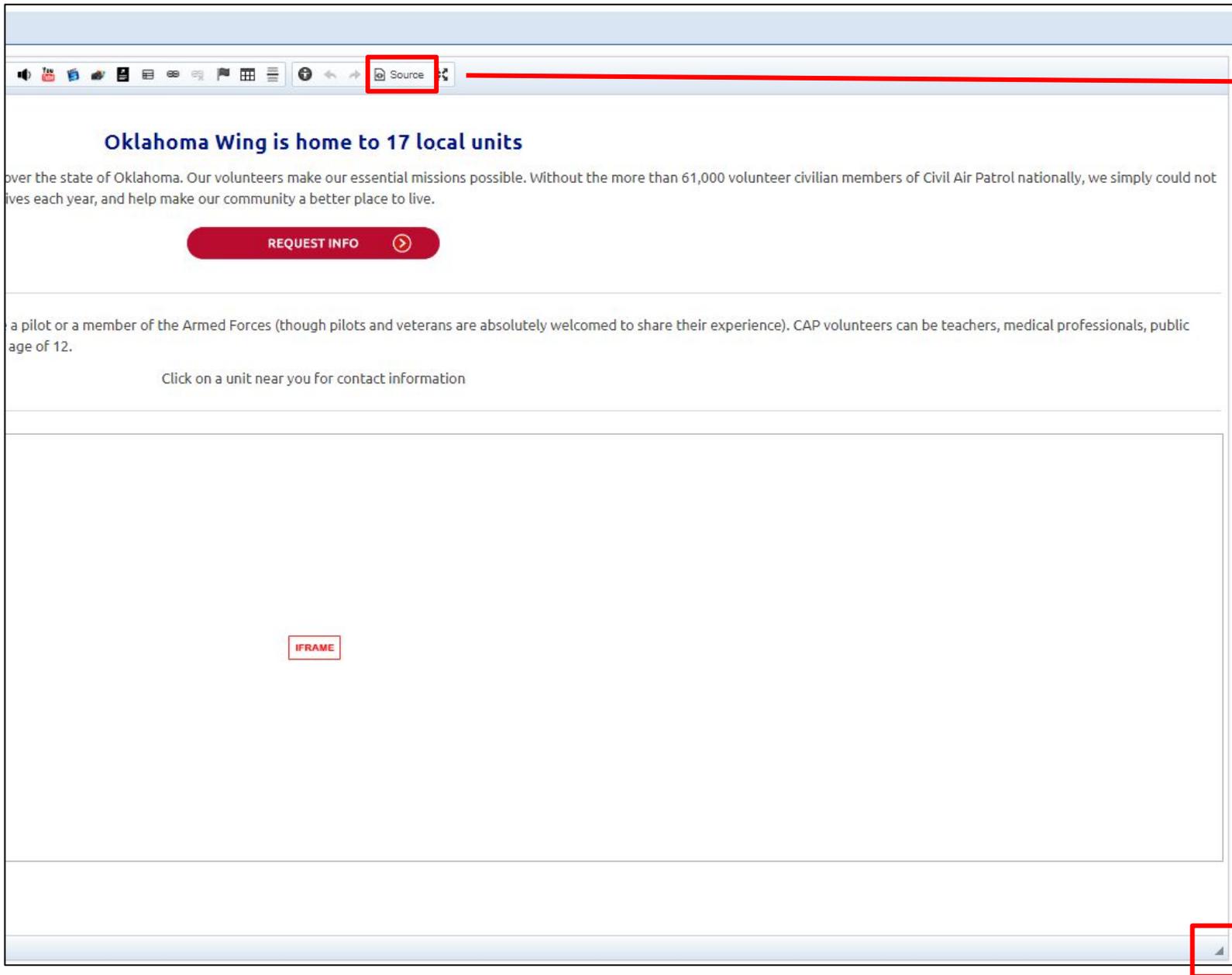
Join our fellow civic-minded community members who volunteer with the Civil Air Patrol all over the state of Oklahoma. Our volunteers make our essential mission not provide our leadership-developing program to tens of thousands of youth, save hundreds of lives each year, and help make our community a better place to live

REQUEST INFO

Civil Air Patrol has volunteers for people from all backgrounds and ages. You don't need to be a pilot or a member of the Armed Forces (though pilots and veterans employees, engineers, machinists, truck drivers, business people, and really anybody over the age of 12.

Click on a unit near you for contact information

https://admin.cap.gov/manage/menus/183



(Continued)

- Click on the “Source” button

To expand your working area you can click on this button and drag the section down.

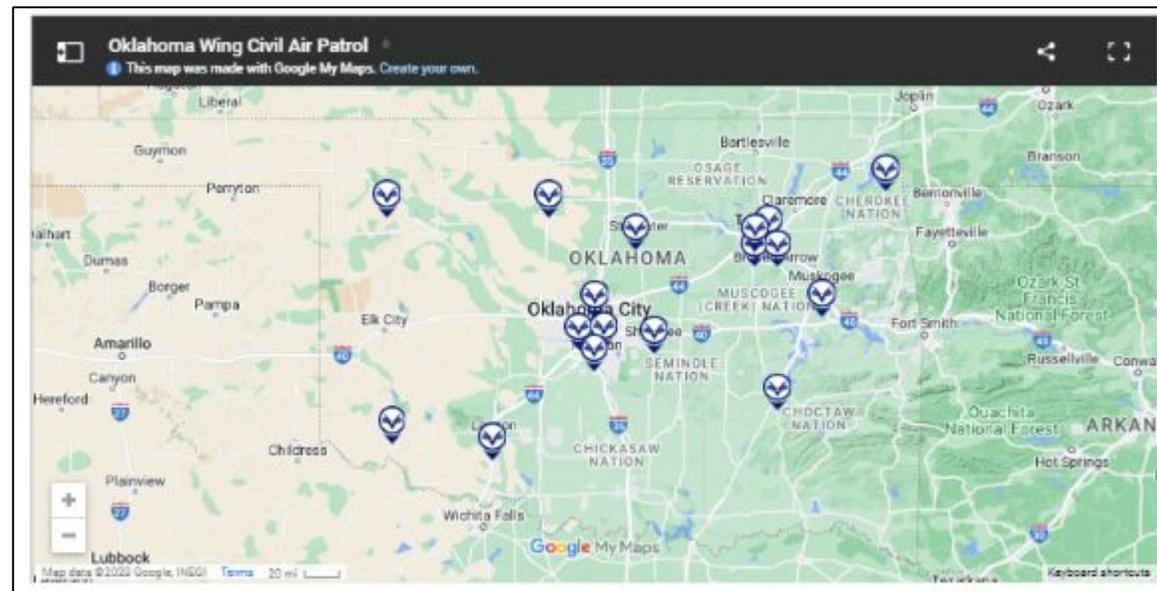
In the example of the OKWG website the “<hr />” on line 12 is the horizontal line underneath the “Click on a unit” section.

Paste the iframe you copied previously here.

```
Format Styles B I U T_x [List Icons] [Text Icons]
[Navigation Icons] Source [Refresh]
1 <h3 style="text-align: center;">Oklahoma Wing is home to 17 local units</h3>
2
3 <p>Join your fellow civic-minded community members who volunteer with the Civil Air Patrol all
volunteers make our essential missions possible. Without the more than 61,000 volunteer civili
nationally, we simply could not provide our leadership-developing program to tens of thousands
year, and help make our community a better place to live.</p>
4
5 <p style="text-align: center;"><a href="https://docs.google.com/forms/d/e/1FAIpQLSc4BT-2sgZJEp
eZtu1ugD4vqfDZZhpGVj7tpsMD0Vh0aWVQ/viewform" target="_blank"></a></p>
6
7 <hr />
8 <p>Civil Air Patrol has volunteers for people from all backgrounds and ages. You don&rsqu
Armed Forces (though pilots and veterans are absolutely welcomed to share their experience).&n
medical professionals, public employees, engineers, machinists, truck drivers, business people
</p>
9
10 <p style="text-align: center;">Click on a unit near you for contact information</p>
11
12 <hr />
13 <p><iframe height="480" src="https://www.google.com/maps/d/u/4/embed?
mid=1DF439u__Zt9qCIaQ5g8PGXLaY5KjXXg&amp;ehbc=2E312F&amp;z=7&amp;ll=35.64862, -97.45901" width
14
```

Tip:

- If you notice in the OKWG example the map is at a specific zoom level.
- This will take some editing, proofing to get it to the look that you want.
- On your Google My Maps map, left click and drag the map so you are somewhat centered. You'll notice in the URL the longitude and latitude change.
- You'll also notice a "Z=" with a number, that is the zoom level.
- Position your map, try a zoom level, recopy the updated embed code, and paste it in your source on your webpage. You'll need to do this a few times to exactly position the map so it shows how you want it to look on your webpage.



```
13 ▾ <p><iframe height="480" src="https://www.google.com/maps/d/u/4/embed?mid=1DF439u__Zt9qCIaQ5g8PGXLaY5KjXXg&ehbc=2E312F&z=78&ll=35.64862, -97.45901" width="100%"></iframe></p>
```

## SQUADRONS OF OKLAHOMA WING

### Oklahoma Wing is home to 17 local units

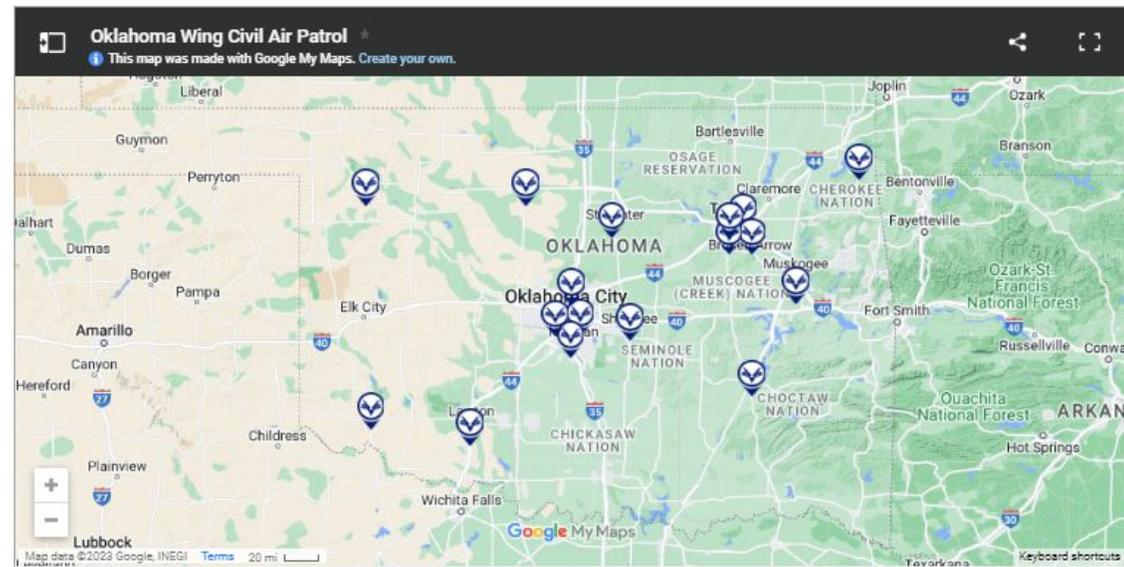
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Click on a unit near you for contact information



Congratulations! You've created your own interactive wing squadron location map!

If you have further questions please contact us at [capwebsites@capnhq.gov](mailto:capwebsites@capnhq.gov)