

Skills Evaluator Training

CAPR 60-3 states: Evaluators who are current and qualified supervisors must complete the current emergency services Skills Evaluator Training (SET). SET will be reflected on the CAPF 101 with "NO EXPIRE". The member must also have held the specialty achievement qualification in which they are to evaluate for at least one year. Exceptions to the one-year requirement can be approved by the wing commander or their designees in cases where the member's professional background meets the experience criteria. Evaluators must also be approved by their unit commander, group commander (if applicable) and wing commander or their designees to serve in each specialty they are authorized to evaluate. Commanders or their designees can limit or change what specialty qualifications a member is allowed to evaluate in Ops Quals at any time at their discretion. The "all" default authority for an evaluator being submitted for approval would allow them to evaluate in any area that they themselves have been current and qualified in for at least a year. If a commander or designee chooses to limit new specialties a member can evaluate rather than using the "all" default, then the commander will have to approve each individual specialty as it is added. Directors of wing, region, or national emergency services schools approved by NHQ CAP/DO can assign temporary SET approval to staff personnel as necessary for their specific events. NHQ CAP/DO will coordinate approval of these school directors with NHQ CAP/IT.

The purpose of SET is to provide standard guidance and education for personnel that will conduct and certify emergency services training throughout CAP. It is critical that all personnel are provided the same core training for interoperability day to day. CAP is being asked to support more and more missions where resources are being drawn from across the country. As we bring personnel in potentially from faraway places they need to be able to seamlessly be plugged in to the local operations. By providing and evaluating training in a similar fashion across the country, CAP personnel are better prepared to work together during critical operations. SET also provides tips and techniques for new evaluators so that they can benefit from the experience of other evaluators before them.

The current SET is available on-line at:

https://www.capnhq.gov/CAP.LMS.Web/Course/course_start.aspx?c=197. Completion of this training online is automatically loaded to Ops Quals online.

To remain current in SET a member must complete new SET examinations within 180 days of issuance of a new examination.

For more information on Skills Evaluator Training (SET): Contact NHQ CAP/DO at 888-211-1812, extension 301 or email DO@capnhq.gov.

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