

# THE HEART OF A VOLUNTEER

CORPORATE LEARNING COURSE

SEMINAR 3.3

## SEMINAR OVERVIEW

### SCOPE

*CAP has been a volunteer organization since its inception in 1941. A basic understanding of needs of volunteers is woven into its structure, mission and procedures. The survival of the organization is testament to its ability to meet the needs of volunteers.*

### OBJECTIVES

1. *Identify the needs of volunteers*
2. *Describe how to meet the needs of volunteers in the CAP setting.*
3. *Create a personal tool kit for giving recognition and showing appreciation*

### DURATION

*30 minutes*

## DEFINE THE NEEDS OF VOLUNTEERS

1. Recognition -
2. Appreciation –
3. Contribution –

## PEOPLE JOIN CAP TO HAVE THEIR NEEDS MET

- 1.
- 2.
- 3.
- 4.

## DESCRIBE CAP'S METHODS FOR MEETING THE NEEDS OF VOLUNTEERS

Recognition – celebrating achievements

1. Personal
2. Ceremonial

Appreciation – showing they are cared for

1. Personal
2. Ceremonial
3. Peer

Contribution – opportunities to be challenged and to serve

1. Position assignment
2. Task assignment
3. Training to enhance skills to contribute

## CREATE A PERSONAL TOOL KIT FOR MEETING THE NEEDS OF OTHERS

*Names*

*Responses*