Best Practices
CORPORATE LEARNING COURSE
“TEAM BUILDING” BLOCK
SEMINAR 3.6

SEMINAR OVERVIEW

SCOPE
What is a best practice? And, is it worth my time to seek them out? This seminar answers these basic questions.

This seminar has three goals: first, to help students define a best practice. The second goal is to build value in best practices for the students: to get students to want to find and use best practices. Finally, the third goal is to give the students some practical tools to use in finding and evaluating best practices for use within their units.

OBJECTIVES
1. Explain the concept of, “best practice.”
2. Discuss how using best practices can be helpful to a CAP unit.
3. Discuss a methodology for using best practices at the unit.

DURATION
50 minutes

SEMINAR OUTLINE & MAIN POINTS
I. Introduction
   What is a best practice?
   Lesson Overview
II. Concepts of Best Practices
   Definitions
III. Building and Maintaining a Best Practice Network
   Creating a System
   Understanding the challenge/opportunity
   Knowing how to research
   Having an open mind to ideas that weren’t “invented here”
   Having a methodology for evaluating best practices you want to use
IV. Potential Sources for Best Practices