



TENNESSEE WING SUPPLEMENT 1

CAP REGULATION 39-3

5 APRIL 2018

APPROVED/S. PARKER/CAP/DP

Personnel - General

AWARD OF CAP MEDALS, RIBBONS, AND CERTIFICATES

CAP Regulation 39-3, dated 28 December 2012, is supplemented as follows:

18. c. Added. Unit commanders are authorized to approve the Activity and Service Ribbons listed in CAPR 39-3 paragraphs 20 and 21 with the exception of the National Cadet Competition, the National Color Guard Competition Ribbon, and the Command Service Ribbon to members of their units who meet the criteria for the awards established in CAPR 39-3.

18. c. (1) Added. Approval will be documented on a CAPF 2A, signed by the unit commander and placed in the member's personnel file along with documentation substantiating completion of the requirements listed in CAPR 39-3 for the award. Examples of appropriate documentation would include certificates of completion, signed letters of verification, dates of service as listed in eServices, listed participation in eServices, etc.

18. c. (2) Added. To aid commanders in approving the Search "Find" Ribbon and the Disaster Relief Ribbon with "V" Device, Wing Headquarters will publish participation letters to serve as documentation for member participation in qualifying activities.

18. c. (3) Added. Commanders may not approve awards for themselves. Authority to approve awards to commanders below the Group level is delegated to the respective Group Commander; awards for Group Commanders require Wing-level approval.

18. d. Added. Group commanders are authorized to approve the awards referenced in paragraph 18c for members of their group headquarters unit and to subordinate unit commanders. Additionally, group commanders are authorized to award the Command Service Ribbon to subordinate unit commanders. Approval of and documentation for such awards will be as described in paragraph 18 c (1).

DENT W. YOUNG II
Colonel, CAP
Commander

Attachment 1
COMPLIANCE ELEMENTS

There are no compliance elements for this supplement.