



NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
105 S. Hansell St.
Maxwell Air Force Base, Alabama 36112

8 February 2019

MEMORANDUM FOR ALL CAP WING AND REGION COMMANDERS

FROM: CAP/CC

SUBJECT: CAP Teacher Orientation Program (TOP) Flights

1. I am pleased to announce that the USAF has approved teacher orientation flights as an Air Force Assigned Mission (AFAM). CAP-USAF played a major role in securing approval and additional funding for TOP, and we are grateful for their support.
2. The Air Force's support for this initiative continues to demonstrate their trust in CAP and in our ability to accomplish our missions. Designating TOP flights as an AFAM permits the use of appropriated dollars to allow our pilots to fly many more teachers, who will in turn influence more youth toward aviation. This is a win for CAP and our growing impact in schools and aviation as a whole.
3. Air Force funded TOP flights will now be flown under the A19 mission symbol. Beyond the benefit of appropriated funds being available for this mission, the greater benefit is that more of our pilots can now fly these missions. This mission is now covered by one of our FAA exemptions allowing private pilots to fly the missions; commercial pilots with a class 2 medical are no longer required. However, we require pilots desiring to fly these missions to be qualified cadet orientation pilots.
4. Significantly more funding has been made available than we have had previously. Wing commanders are highly encouraged to consult with their DAEs to identify teachers, so we can maximize TOP flight opportunities. Most if not all wings should be able to participate in this program; however, there is not enough funding to make large allocations to each Wing, and mission requests will not be approved for greater than one month in duration. Wings desiring to fly teachers under this program should enter mission requests into WMIRS for specific planned events. Because of how the funding has been provided to get this program started, budget requests need to include both aircraft fuel and aircraft maintenance at the CAPR 173-3 Table 2 rates.
5. I am excited that this initiative has finally come to fruition, and I know you will support this with your resources. I believe this program will increase CAP's aerospace and aviation footprint and positively impact our nation's youth. For questions, please contact the National Operations Center at opscenter@capnhq.gov, 888-211-1812 x 300 or Dr. Jeff Montgomery, Director of AE, at 877-227-9142 x 415.


MARK E. SMITH
Major General, CAP

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