

Approved: 6 Sept 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

TXWG
Completed 25 AUG 2021

Template Updated 10 February 2021

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Texas Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with N/A , to cover gaps in this wing's available resources.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

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Narrative Summary of Coordination and Events To-Date in Texas Wing:

Texas Wing has been in Phase III since 20 May 2021. Current COVID-19 statistics indicate it is prudent for the Wing to revert to Phase II on 6 SEP 2021. Current State government directives are not more restrictive than CAP directives. See excerpt from Texas Executive Order GA-38:

“There are no COVID-19-related operating limits for any business or other establishment. b. In areas where the COVID-19 transmission rate is high, individuals are encouraged to follow the safe practices they have already mastered, such as wearing face coverings over the nose and mouth wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, but no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering. c. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations, found at www.dshs.texas.gov/coronavirus.”

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	CC	23AUG21	6 SEP 21	25 AUG 21	
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	DO	21Jun20	28Jun20	28Jun20	Evaluation ongoing
2.1.2.	Task staff officers to provide input on list of events and priorities:					
2.1.2.1.	Director of Aerospace Education	AE	21Jun20	28Jun20	28Jun20	Ongoing
2.1.2.2.	Director of Cadet Programs	CP	21Jun20	28Jun20	28Jun20	Ongoing
2.1.2.3.	Director of Operations/Emergency Services	DO	21Jun20	28Jun20	28Jun20	Ongoing
2.1.2.4.	Director of Professional Development	ET	21Jun20	28Jun20	28Jun20	Ongoing
2.1.2.5.	Plans and Programs Officer	DO/XP	21Jun20	28Jun20	28Jun20	Ongoing
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	DO/CP	21Jun20	28Jun20	28Jun20	Ongoing
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	COS	21Jun20	28Jun20	28Jun20	Ongoing review
2.4.	Task the Director of Safety to coordinate with Activity Directors	SE	21Jun20	28Jun20	28Jun20	
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	HS		Completed		Completed prior to approval of Phase 1 Remobilization Plan
2.4.2.	Activity Directors identify sources for face coverings & sanitizer to use in case of a return to increased risk	HS		Completed		Completed prior to approval of Phase 1 Remobilization Plan

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	HS	21Jun20	28Jun20	28Jun20	Ongoing
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	HS	21Jun20	28Jun20	28Jun20	
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	HS	21Jun20	28Jun20	28Jun20	
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	HS	21Jun20	28Jun20	28Jun20	
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	Unit CCs	23AUG21	6 SEP 21	25 AUG 21	Units notified via Wing-wide email
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Activity Director	21Jun20	28Jun20	28Jun20	Activity Directors will monitor state and local restrictions prior to and during any activity.
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	Activity Director	21Jun20	28Jun20	28Jun20	
2.7.1.	45 Days Prior Continuation Check	Activity Director	21Jun20	28Jun20	28Jun20	
2.7.2.	14 Days Prior Continuation Check	Activity Director	21Jun20	28Jun20	28Jun20	
2.7.3.	7 Days Prior Continuation Check	Activity Director	21Jun20	28Jun20	28Jun20	
2.7.4.	1 Day Prior Continuation Check	Activity Director	21Jun20	28Jun20	28Jun20	
2.7.5.	Day-Of Continuation Check	Activity Director	21Jun20	28Jun20	28Jun20	

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Group CC Unit CC	23AUG21	6 SEP 21	25 AUG 21	Units notified via Wing-wide email
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	DA	23AUG21	6 SEP 21	26 AUG 21	
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	DA	23AUG21	6 SEP 21	25 AUG 21	Group Commanders, Unit Commanders and membership informed of intent to revert to Phase II on 6 SEP 2021
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	DA	23AUG21	6 SEP 21	25 AUG 21	Executive order GA-38 is in effect. It is not more restrictive than CAP Directives.
2.9.3.	Set date to resume one-day special activities	CC	23AUG21	6 SEP 21	25 AUG 21	Reversion to Phase II planned for 6 SEP 2021
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	CC	23AUG21	6 SEP 21		
2.10.	Publish the date that one-day special activities will resume to subordinate units	CC	23AUG21	6 SEP 21	25 AUG 21	
2.11.	Task Wing Director of Operations to communicate the following to subordinate units					
2.11.1.	Identify flight operations permitted during Remobilization Phase II	DO	23AUG21	6 SEP 21	25 AUG 21	
2.11.2.	Identify requirements (Currency, etc) for Senior members	DO	23AUG21	6 SEP 21	25 AUG 21	Ongoing review
2.11.3.	Identify cadet training requirements that may be different than Phase I requirements	CP	23AUG21	6 SEP 21	25 AUG 21	
2.11.4.	Identify cleaning standards for aircraft and vehicles before and after use	DO	23AUG21	6 SEP 21	25 AUG 21	

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Attachment 1 to Texas Wing COVID-19 Phase 2 Remobilization Plan

Texas Wing COVID-19 Phase 2 Guidelines/Approvals/Prohibitions effective 6 September 2021

Approved activities:

- Meeting/groups of 50 for a day or short time activity.
 - Units can plan on normal meetings with the following requirements:
 - Mask and Social Distancing protocols,
 - Health Check and Screening.
 - Cleaning of areas are also required.
- GT, SAREX and General ES training activities are approved.
- Cadet O-Flights can resume but limit the amount of 'hangar time' for those not flying.
- Cadet PT Times and group sessions need to take extra precautions in keeping the groups and individuals socially distanced.
- School fairs and recruiting events are approved if the venue is participating in the required cleaning.
- Activities like Airshows or Rocket Launch events are also approved with a proper ops-plan on a one-off basis.

Prohibited Activities

- Overnight activities without waiver
- Groups exceeding 50.

Members and parents are responsible for their own comfort in attending any activity. No one will be penalized for opting out of in person meetings