Recommended Reading List

This list contains valuable reading material for the new squadron commander. Some are instructive, others situational, and still others give biographical insight into what it takes to be an effective commander. Many publications on this list were used in the formulation of the course. All can be obtained either in your local bookstore, library, CAP, or Air Force channels. Reading selections from this list will further sharpen the concepts you explored in the Unit Commanders’ Course. Happy reading!

CAPR 1-1, CAP Ethics Policy
CAPR 20-1, Organization of Civil Air Patrol
CAPR 35-4, Overseas Cadet Squadrons
CAPR 35-8, Membership Action Review Board
CAPR 39-2, CAP Membership
CAPR 50-4, Test Administration and Security
CAPR 50-17, Senior Member Professional Development Program
CAPR 52-10, CAP Cadet Protection Policy
CAPR 52-16, Cadet Program Management
CAPR 60-1, CAP Flight Management
CAPR 60-3, CAP Emergency Services Training & Operational Missions
CAPR 62-1, CAP Safety Responsibilities and Procedures
CAPR 62-2, Mishap Reporting and Investigation
CAPR 123-2, Complaints
CAPR 173-1, Financial Procedures and Accounting
CAPR 173-4, Fundraising/Donations
CAPR 174-1, *Property Management and Accountability*

CAPR 900-5, *The CAP Insurance/Benefits Program*

CAPP 50-2, *CAP Core Values*

CAPP 50-3, *CPPT Student Guide*

CAPOBC, *CAP Officer Basic Course*

*Air Force Core Values*


*Commanding an Air Force Squadron*, Timothy T. Timmons, Colonel, USAF, AU Press

FM 22-103, *Leadership and Command at Senior Levels*, US Army

*George S. Brown, USAF*, Edgar F. Puryear, Presidio Press


*Lincoln on Leadership*

*Listening Effectively*, John A. Kline, AU Press


*My American Journey*, Colin L. Powell, Random House,

*Speaking Effectively*, John A. Kline, AU Press

*Rules and Tools*, Perry M. Smith, Avery Publishing Group

*The Pentagon Wars*, James Burton, Naval Institute Press
Bibliography

CAPR 1-1, Ethics Policy
CAPR 5-4, Publication and Forms Management
CAPR 10-2, Files Maintenance and Records Disposition
CAPR 20-1, Organization of Civil Air Patrol
CAPR 35-1, Assignment and Duty Status
CAPR 35-4, Overseas Cadet Units
CAPR 35-8, Membership Action Review Panel
CAPR 36-1, Civil Air Patrol Nondiscrimination Program
CAPR 39-2, CAP Membership
CAPR 50-4, Test Administration and Security
CAPR 50-17, Senior Member Professional Development Program
CAPR 52-10, CAP Cadet Protection Policy
CAPR 52-16, Cadet Program Management
CAPR 60-1, CAP Flight Management
CAPR 60-3, CAP Emergency Services Training & Operational Missions
CAPR 62-1, CAP Safety Responsibilities and Procedures
CAPR 62-2, Mishap Reporting and Investigation
CAPR 77-1, Operation and Maintenance of CAP Vehicles
CAPR 123-2, Complaints
CAPR 173-1, Financial Procedures and Accounting
CAPR 173-4, Fundraising/Donations
CAPR 174-1, *Property Management and Accountability*

CAPR 900-5, *The CAP Insurance/Benefits Program*

CAPP 50-2, *CAP Core Values*

CAPP 50-3, *CPPT Student Guide*

CAPP 110-1, *Federal Statues Affecting Civil Air Patrol*

CAP Adverse Membership Actions Handbook

CAPOBC, *CAP Officer Basic Course*

*Leadership: 2000 and Beyond*, Civil Air Patrol

*Air Force Core Values*


FM 22-103, *Leadership and Command at Senior Levels*, US Army

Paul Hersey and Kenneth H. Blanchard, Prentice-Hall
