

**Approved: 14 June 2020**



## Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

WVWG

Completed 12 JUN 2020

## COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for \_\_\_\_ West Virginia \_\_\_\_ Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase I, Resuming Regularly Scheduled Meetings.

Additional staffing and resources have been coordinated with Mid Atlantic Region to cover gaps in this wing's available resources.

**NOTE:** Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at [COVID-19Plans@capnhq.gov](mailto:COVID-19Plans@capnhq.gov).

Plan Coordinator and Point of Contact: Richard L. Judy, II, Lt Col, CAP

Primary Phone: \_\_\_\_\_

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Narrative Summary of Coordination and Events To-Date in WV Wing:

Teleconference calls for planning. For Phase II, there are no activities planned as of yet. WV Wing still shows amber on the Covid act now website, but that is only because of localized hotspots of the COVID-19 virus that the Wing is monitoring. None of the outbreaks are near any WV Wing Squadron. We have had requests for other activities but will await approval from NHQ before planning those activities in accordance with existing directives from NHQ for Phase II activities.

Plan Completed By: Richard L. Judy II, Lt Col, CAP

Last Updated: 12 JUN 20

WV Wing  
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COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

*NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).*

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	<b>Col Moody</b>	<b>6 Jun</b>		<b>6 Jun</b>	<b>No activities for the next 21 days.</b>
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	<b>Col McCroskey</b>	<b>6 Jun</b>		<b>6 Jun</b>	<b>Wing SAREX is on hold pending Phase II/III response</b>
2.1.2.	Task staff officers to provide input on list of events and priorities:	<b>Col Moody</b>	<b>7 Jun</b>	<b>10 Jun</b>		<b>Waiting to hear from Squadron Commanders on needed events.</b>
2.1.2.1.	Director of Aerospace Education	<b>Capt Dawson</b>	<b>7 Jun</b>	<b>10 Jun</b>		
2.1.2.2.	Director of Cadet Programs	<b>Maj Velez</b>	<b>7 Jun</b>	<b>10 Jun</b>		
2.1.2.3.	Director of Operations/Emergency Services	<b>Col Moore/Col McCroskey</b>	<b>7 Jun</b>	<b>10 Jun</b>		
2.1.2.4.	Director of Professional Development	<b>Lt Col S. Feliciano</b>	<b>7 Jun</b>	<b>10 Jun</b>		
2.1.2.5.	Plans and Programs Officer	<b>Col Moody</b>	<b>7 Jun</b>	<b>10 Jun</b>		
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	<b>Col Moody/Lt Col Judy</b>	<b>7 Jun</b>		<b>7 Jun</b>	<b>No Squadron-level events scheduled</b>
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	<b>Lt Col Judy/Maj Wheatcraft</b>	<b>7 Jun</b>		<b>7 Jun</b>	<b>Events are automatically added to our Wing calendar as they are planned.</b>
2.4.	Task the Director of Safety to coordinate with Activity Directors	<b>Capt Stephens</b>	<b>7 Jun</b>			
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	<b>Lt Col Judy/Capt Stephens</b>	<b>7 Jun</b>			
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	<b>Capt Stephens</b>	<b>7 Jun</b>		<b>7 Jun</b>	<b>Outlets for masks, gloves and hand sanitizer have been established.</b>

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	<b>Capt Hudak</b>	<b>7 Jun</b>		<b>7 Jun</b>	<b>No activities scheduled</b>
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	<b>Capt Hudak</b>	<b>7 Jun</b>			
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	<b>Capt Hudak</b>	<b>7 Jun</b>	<b>10 Jun</b>		<b>Updated directive to all members will be published by Wing HSO</b>
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	<b>Capt Hudak</b>	<b>7 Jun</b>			
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	<b>Lt Col Judy</b>	<b>7 Jun</b>			
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	<b>Lt Col Judy</b>	<b>7 Jun</b>			
2.7.1.	45 Days Prior Continuation Check	<b>Lt Col Judy</b>	<b>7 Jun</b>			
2.7.2.	14 Days Prior Continuation Check	<b>Lt Col Judy</b>	<b>7 Jun</b>			
2.7.3.	7 Days Prior Continuation Check	<b>Lt Col Judy</b>	<b>7 Jun</b>			
2.7.4.	1 Day Prior Continuation Check	<b>Activity Directors</b>	<b>TBD</b>			
2.7.5.	Day-Of Continuation Check	<b>Activity Directors</b>	<b>TBD</b>			

Plan Completed By: Richard L. Judy II, Lt Col, CAP  
 Last Updated: 12 JUN 20

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Lt Col Judy	7 Jun			Will be completed via attached memos when plan is approved by NHQ.
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at <a href="mailto:COVID-19Plans@capnhq.gov">COVID-19Plans@capnhq.gov</a> , and copy the Region Commander	Lt Col Judy	7 Jun	11 Jun	12 Jun	
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	Lt Col Judy	7 Jun		12 Jun	All coordination between Wing and Region has been positive and assistance would be quick to respond if needed.
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Lt Col Judy	7 Jun		7 Jun	No Local restrictions and state restrictions are less restrictive than CAP restrictions.
2.9.3.	Set date to resume one-day special activities	Col Moody	7 Jun	10 Jun	12 Jun	Phase II opening on 15 Jun 2020 (Pending NHQ Approval)
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Lt Col Judy	TBD			
2.10.	Publish the date that one-day special activities will resume to subordinate units	Col Moody	TBD			Upon approval from NHQ to enter into Phase II



HEADQUARTERS WEST VIRGINIA WING  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
112 AIRPORT ROAD  
CHARLESTON, WEST VIRGINIA 25311-1056



**TO:** WVWG wing squadron commanders and activity directors  
**FROM:** Dr. Jason A. Hudak, MD, FAAFP  
WVWG Medical Officer  
**RE:** WVWG reopening, Phase II guidance  
**DATE:** 10 June 2020

In anticipation of progressing to Phase II of the re-opening of the West Virginia wing, please consider the following guidance to keep our membership safe. Single day activities and meetings being planned should incorporate some form of all the following recommendations, and include the participation of at least one health services officer for the purposes of implementation and monitoring of compliance and efficacy.

1. Units should set up and conduct a brief **screening** at the entrance to the meeting. Screening questions should include the following:
  - a. Has the member had any symptoms of a new fever, cough, or body aches?
  - b. In the last 2 weeks, has the member tested positive for, or currently have a test pending for COVID-19?
  - c. Has the member had a household exposure to a confirmed or suspected case of COVID-19 in the last 2 weeks?
  - d. Has the member or any member of their household traveled to a high-risk location in the last 2 weeks?

Any positive responses should be referred to the squadron commander who should recommend non-admittance to the meeting. The reporting of any active symptoms or fever should prompt a recommendation of non-admittance and an *immediate* assessment by the member's primary care provider.

Although there are some limitations to this resource, please reference the following site regarding high-risk locations:

<https://www.covidactnow.org/>

2. Units should consider screening with **no-touch thermometers** prior to entry to the meeting and/or require members to take their temperature at home prior to attending the activity. CDC defines a fever as greater than 100.4 F. Please see the guidance document at:

[https://www.gocivilairpatrol.com/media/cms/CAP\\_COVID\\_19\\_Temperature\\_Screening\\_\\_29C5E049DA530.pdf](https://www.gocivilairpatrol.com/media/cms/CAP_COVID_19_Temperature_Screening__29C5E049DA530.pdf)

3. Units should perform all appropriate public health measures including **social distancing, surface cleaning/disinfection, masks, and hand washing/sanitizing**. The wearing of masks during the meeting is **MANDATORY**. The wearing of gloves is recommended if available, but should not be considered a substitute for appropriate

hand washing/sanitizing and surface decontamination.

- a. Where surface disinfection is being conducted, please reference the list of products tested for efficacy against COVID-19.

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

4. Members considered to be “high-risk” by CDC guidelines should be encouraged to participate in the meetings **virtually**. Also, members with a household contact with any of these risks should consider participation virtually. These include:
  - People 65 years and older or live in a nursing home or long-term care facility
  - People of all ages with underlying medical conditions, particularly if not well controlled, including:
    - People with chronic lung disease or moderate to severe asthma, serious heart conditions, diabetes, liver disease, or immunocompromise
      - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
    - People with severe obesity (body mass index [BMI] of 40 or higher)
    - People with chronic kidney disease undergoing dialysis

I would like to express my appreciation for the *quality* of your ongoing efforts during this crisis. As individual requirements and concerns may vary, I would like to assure our activity directors, squadron commanders, safety officers and health service officers feel free to reach out to me any time there is a question or concern. The safety of our membership and their families continues to be the top priority. Please continue to exemplify responsible behaviors implemented to protect yourself and your families.

Please consult your unit health services officer to stay informed of any additional restrictions that your own localities may have implemented in addition to those at the National and State levels. Where discrepancies exist, it is the current practice to follow the ***most restrictive*** directives regarding gatherings.

If your unit does not currently have an HSO and you are planning a single day activity, please reach out to me directly and I will do my best to make arrangements to attend and support however I can.

We are resilient! Stay safe and stay vigilant!

**Capt Jason A. Hudak, CAP**  
WVWG Medical Officer  
jhudak@wwwg.cap.gov



HEADQUARTERS WEST VIRGINIA WING  
CIVIL AIR PATROL  
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**TO:** WVWG Squadron Commanders and Safety Officers  
**FROM:** Capt Corey Stephens  
WVWG Director of Safety  
**RE:** WVWG reopening – Phase 2  
**DATE:** 10 June 2020

In anticipation of entering Phase 2 of the West Virginia wing re-opening, please reference the following guidance to keep our membership safe during all phases of the plan. Phase 2 for in person, meetings will begin to be allowed **15 June 2020**. Prior to this date, you will need to familiarize yourself with the following guidance material:

1. Phase 2 Guidance memo to the WVWG squadron commanders from Dr. Jason A. Hudak, WVWG Medical Officer. This document provides guidance for each unit for Phase 2 of the re-opening.
2. The COVID-19 resource material that CAP National has developed for our use. This material includes Post-COVID-19 ORM forms to mitigate local risks and are available at <https://www.gocivilairpatrol.com/covid-19-information-cena>
3. The document “The “5 M’s” for Coronavirus - Special Risk Considerations During COVID-19 Crisis”. This document as well as a copy of CAPF 160F are included with this memo.

Units will also need to identify sources for face coverings, gloves, hand sanitizer, and surface disinfectant to use to both prepare meeting locations and for actual meetings and activities. Follow the guidance of the WVWG Commander and Medical Officer as to what level of protection is needed for Phase 2 of re-opening. Also ensure you adhere to attendance limits set for meetings and activities and that you have adequate supplies of PPE, sanitizer and disinfectant **PRIOR** to any activity.

Phase 2 includes the following:

- Low-risk members may resume unit day-long meetings, activities, and missions as long as <50 members, socially distancing, and the activity is one-day in length. All public health protection measure continue.
- Commanders will still make available virtual meeting technologies for those self-identified high-risk members or members who may not be high-risk, but do not feel comfortable coming to an in-person meeting.
- Metric to transition to Phase 2 will be at least 14-days of successful Phase 1 metrics, which may take several weeks to months to achieve.
- **Aviation** - face coverings, aviation gloves, and aircraft disinfection between sorties. Includes small-group local crew training, flight evaluations/check rides, crew



proficiency, dual instruction and CAP cadet orientation flights (assuming all members are low-risk and all flights are in low-risk areas).

Phase 2 Strategy:

- **Continue public health protection measures** such as: hygiene education, social distancing reminders, temperature checks, face coverings when social distancing is unable to be maintained, and common surface cleaning.
- Place seats 6-feet apart, double arm interval distancing, open air meetings, if possible.
- Food preparation should be done individually – no family style or buffet meals, due to the possibility of utensil cross-contamination.

Prior to engaging in a CAP activity, Unit Commanders, Activity Directors and Safety Officers should conduct a risk assessment. Utilize *The “5 M’s” for Coronavirus* (attached to this memo) and *CAP 160* (included as a PDF file) to facilitate the risk assessment. The instructions for completing the risk assessment can be found on page 4 of the CAP 160 PDF file.

The top priority is the safety of cadets and seniors. These requirements are enacted to help ensure safety as we begin Phase 2 of the re-opening process and are only effective if we properly adhere to them.

Please contact me if you have any questions or concerns.

Stay safe!

**Capt Corey Stephens, CAP**  
WVWG Director of Safety  
[cstephens@wvvg.cap.gov](mailto:cstephens@wvvg.cap.gov)

# The “5 M’s” for Coronavirus

## Special Risk Considerations During COVID-19 Crisis

This document is meant to supplement the [“5 M’s” Guide to Risk Assessments](#). The Coronavirus demands that we look at a new set of hazards so we can reduce the risk of being exposed to the virus or inadvertently spreading the virus. These are just a few of the areas to consider as you fill out

### Using the 5 M’s in A Risk Assessment:

Here is what you will see when you look at Steps 4 & 5 of the CAPF 160:

**Step 1: The Plan.** Look at the whole plan for the entire activity. You may want to go through in order and write down *every* task that may have a chance of exposing you to the coronavirus ... everything you touch or people you encounter.

**Step 2: The Hazards.** Using the 5 M’s, as described below, ask yourself “what can go wrong?” How does this task expose you to the virus? Then you’ll be able to apply a risk control to each of those exposure risks.

4. SUB- ACTIVITY or SPECIFIC TASK	5. HAZARD
Note: Each sub-activity or task will probably have multiple hazards/risks associated with it. Each one should be assessed.	Consider Hazards from each of the “5-M” categories in CAPP 163: <ul style="list-style-type: none"><li>- Member</li><li>- Media</li><li>- Machine</li><li>- Mission/Activity</li><li>- Management</li></ul>

**Member:** Take a look at all the information about the members themselves. A few examples:

- Is the member “mission essential?”
- Has the member been anywhere that may have exposed them to the virus?
- Is the member over the age of 65, or does them member have any health conditions like diabetes, heart disease, respiratory illness, lung problems, or anything else that may increase the risk of a bad income if they catch COVID-19?
- Does the member live with anyone who may have the conditions listed above?

**Medium:** This refers to the environment you’ll be facing.

- Will multiple members be in close proximity (in a vehicle? In an airplane?)
- Does the mission area allow for adequate social distancing?
- Has the area been sanitized? Is the area equipped with adequate hand-washing or sanitizing resources?

**Machine:** This applies to the airplane, the vehicle, the gear that will be used.

- Has the aircraft or vehicle been cleaned IAW with [CAP/LG guidelines](#)?
- Does the plan include cleaning all equipment following its use and prior to storing?

**Mission:** This looks at the plan itself and the complexity of the mission.

- Is the mission essential?
- Is the mission or activity included in CAP/CCs list of approved activities and missions?
- Is there a way of completing the activity online, on the phone, or through virtual meeting?

**Management:** This refers to the organizational factors that influence our activities and missions.

- Are you complying with the current guidance from CAP NHQ and the National Commander?
- Are you complying with all guidance from local, state, and national authorities?

**IMPORTANT NOTE:** These are just a starting point to help you look at all exposure risks. The goal through the entire activity is to actively ask, **and answer:**

***“what can expose me to the virus, and what am I doing to prevent it?”***

**WV WING  
PHASE II OPERATIONS  
11 JUNE 2020**

- 1. WV Wing will plan to conduct a 1 day SAR Training Exercise on 27 June 2020. We will establish a Command Post at Clarksburg Squadron Headquarters and a subordinate Command Post at Wing Headquarters in Charleston. Each location will have a minimal staff of 4 to 6 members who will comply with social distancing and other public health protection measures. Aircraft will be dispatched from their home bases on local sorties which may include aerial photography, ELT practice searches, and ground crew coordination. Air crew must comply with the protection requirements contained in the Phase II reopening guidance. Upon sortie completion, the aircraft will return to home base. The Command Posts will communicate with HF as much as possible to evaluate the effectiveness of HF. Ground Team training can be conducted by individual Squadrons only and will comply with public health protection measures.**
- 2. The goal of the one day exercise is to help pilots, observers, scanners, and aerial photographers practice and regain proficiency in their specialties. Likewise, ground teams will be able to practice and regain proficiency, as well as ensure that ground vehicles are in mission ready condition.**
- 3. We will also conduct dual instruction as necessary to help pilots regain proficiency during Phase II. In addition, we will encourage all pilots to complete check rides during Phase II, if CAPF5 or CAPF91 evaluations are due. This will prevent a large number of check rides coming due on 30 September 2020. Crew proficiency flights will continue.**
- 4. Squadrons with assigned aircraft may begin conducting cadet orientation flights, as long as all required protective measures are followed. Cadet flight instruction will continue.**
- 5. During Phase II, we will initiate plans to activate glider operations by re-qualifying glider pilots and tow pilots.**

**RODNEY A. MOORE, Col, CAP  
WVWG/DO**

Squadron Commanders:

To keep cadets engaged in CAP during the Coronavirus emergency and during the phased remobilization and reopening of the WV Wing, the following accommodations for the cadet learning and promotion systems are still in effect. Make sure you are using all tools available to you and keep yourself aware of all waivers and accommodations that are being offered and suggested. Below is some guidance and references to aid you in your decisions on how to safely bring the cadet program back to a face to face program.

**Supporting cadets during the COVID-19 public health emergency.**

- Cadet Officer School, most Region Cadet Leadership Schools, and most encampments are cancelled for summer 2020. Those cancellations are beyond the cadets' control, so we will waive related promotion requirements so as not to unfairly stall their progression. The eligibility criteria identified below narrowly limits waivers to cadets who are on the cusp of earning the Mitchell and Eaker Awards.
- [https://www.gocivilairpatrol.com/media/cms/CAPR\\_601\\_Waiver\\_Memo\\_6\\_May\\_20\\_50DCAF5871E92.pdf](https://www.gocivilairpatrol.com/media/cms/CAPR_601_Waiver_Memo_6_May_20_50DCAF5871E92.pdf)

**COVID-19 Risk Management for Multi-Day Training Activities & Follow-Up Planning**

- This is the guidance that we are using to establish a process for evaluating risks relating to COVID-19 that affect multi-day training activities. We want to allow activities to continue when it is safe to do so, and to cancel, postpone, or relocate when advised by public health warnings. Further, the memo discusses follow-up plans in the event of cancellations.
- **Affected Activities.** This guidance applies to all National Cadet Special Activities, Cadet Special Activities, National Flight Academies, Encampments, multi-day Emergency Services training, multi-day Aerospace Education and Professional Development training and all other multi-day training activities until further notice.
- [https://www.gocivilairpatrol.com/media/cms/CAP\\_CC\\_Letter\\_on\\_COVID19\\_RM\\_for\\_Mul\\_B1\\_6586888A54D.pdf](https://www.gocivilairpatrol.com/media/cms/CAP_CC_Letter_on_COVID19_RM_for_Mul_B1_6586888A54D.pdf)

**Interim Change Letter – CAPR 60-1, *Cadet Program Management***

- This change is to allow local leaders maximum flexibility during the current health emergency, and to help protect our most important resource - our members - CAPR 60-1, paragraph 4.3 (Cadet Activities) is temporarily suspended.
- It establishes requirements for weekly cadet squadron meetings, monthly "Saturday" activities, and wing cadet activities once per quarter.
- Section 4.3 is temporarily suspended until further notice. It will be reinstated when the Coronavirus risk subsides.
- Commanders should explore the possibility of streaming cadet program curricula in lieu of meetings and encourage cadets to continue in their on-line testing.
- [https://www.gocivilairpatrol.com/media/cms/CAPR\\_601\\_November\\_2019\\_ICL\\_2002\\_in\\_1E43EC32566F0.pdf](https://www.gocivilairpatrol.com/media/cms/CAPR_601_November_2019_ICL_2002_in_1E43EC32566F0.pdf)

**Accommodations for the cadet learning and promotion systems are effective immediately and shall continue until further notice.**

Item No	Standard Cadet Promotion Requirement	Reasonable Accommodation
1	Open-book leadership achievement test	Ops normal
2	Open-book aerospace achievement test	Ops normal
3	Drill & ceremonies performance tests	Virtual* or waived at Unit CC discretion
4	Essay (Ach. 8 & Eaker Award)	Ops normal
5	Speech (Ach. 8 & Eaker Award)	Virtual*
6	Staff Duty Analysis – Technical Writing	Ops normal
7	Staff Duty Analysis – Oral Presentation	Virtual*
8	Staff Duty Analysis – Feedback	Virtual*
9	Cadet Physical Fitness Activity	Honor system
10	Cadet Physical Fitness Test	Pass CPFT as verified by a parent or other adult
11	Character Development Forum	Virtual*
12	Active participation, positive attitude, proper uniform, oath, etc.	Waived until further notice
13	Maintain current membership	Ops normal
14	Leadership Feedback Meeting	Virtual* or waived at Unit CC discretion
15	Closed-book milestone award exam (except Spaatz)	Virtual*, if practical, or unit emails PDF to parent or other trusted adult proctor
16	Spaatz Award exam	Not permitted per Coronavirus precautions; age waivers will be considered if needed

**Virtual:** any convenient technology such as Zoom, Skype, Facetime, Microsoft Teams, Google Hangouts, teleconference, etc.

**Achievement 1 Uniform Requirement.**

- Ordinarily, cadets must possess a CAP uniform and wear it properly to earn Achievement 1, the Curry (CAPR 60-1, 5.2.3). That requirement is hereby waived, immediately, for the duration of the COVID-19 emergency.

*As we move into Phase II of the remobilization plan, I encourage all Cadets (to the extent possible) to get out and attend their local Squadron meetings. The amendments to the Cadet program outlined above are still in effect and will be in effect until directed otherwise by NHQ.*

*The biggest thing in Phase II is that we can resume Cadet Orientation Rides (both powered and glider)! So if you want to go flying, make that request up through your chain of command to the Wing Director of Operations (Col Rod Moore) and he will see that your Cadets get their O-Rides.*

As County, State, Nation, and CAP HQ puts out new guidance we will reevaluate our approach to cadet activities and pass information along to you.

If you have any questions or concerns, feel free to contact me.

Maj Sixto Velez

WV Wing Director of Cadet Programs

Dear Parent,

As many of you are being notified of the strategic reopening of the WV Wing, I want to reassure you that the safety of your cadet is our top priority. I want everyone to understand that in the next weeks and months it is imperative everyone takes responsible actions to prevent further spread of COVID-19. Have a conversation with your cadets on the way that they feel, if possible, take their temperature, and if anyone in your home is exhibiting COVID-19 symptoms, seriously consider keeping your cadet home and not allow them to attend the meeting that day. If you are not aware of what the symptoms are please visit the CDC's site by clicking this link ([Symptoms of Coronavirus link](#)). Your cadet Squadron Commander will be notifying you of their approach to creating a safe environment for all.

On the subject of State and National cadet activities. Cadet Officer School, most Region Cadet Leadership Schools, and most encampments, including the WV Wing encampment, are canceled for summer 2020. Those cancellations are beyond the cadets' control, so we will waive related promotion requirements so as not to unfairly stall their progression. If your cadet applied for these activities and was accepted, you will have to reapply for them again when it is announced that the activity has a new date.

As we move into Phase II of the CAP remobilization plan, the requirements that were previously waived are still waived. However, now Squadron meetings are opened to groups of less than 50, while still keeping all CDC requirements in place and Cadet Orientation Rides (for both airplanes and gliders) can resume. I would encourage you to have your Cadet come back to their Squadron meetings as soon as you feel it is safe to do so.

If you have any questions or concerns, feel free to contact me.

Maj Sixto Velez, CAP

WV Wing Director of Cadet Programs