PA WING SUPPLEMENT 1

CAP Regulation 132-1

4 September 2026

APPROVED/E. MANNING/CAP/LG

Logistics & Mission Resources

CAP VEHICLE MANAGEMENT

CAPR 132-1 dated 29 May 2025 is supplemented as follows:

7.3.1. PA Wing has partnered with the Pennsylvania Department of Motor Vehicles (DMV) allowing the Wing LGT to pull PA state driving records for free. Wing members who wish to obtain or renew their CAP driver's permissions need to scan and upload into Ops Quals a copy of their state driver's license and either a current MVR or MVR application (which may be used temporarily until the official record is received).

7.3.1.1. The member paid and furnished drivers record must be dated less than 30 days from the date of eServices submission.

7.3.1.2. The PennDot DL-503 is found on the Wing website. You must use your PAWG account to access this website. When using this form, you must type your information into sections C and E. Print the completed form and sign it with pen in section E. Scan the form and upload it into eServices, Ops Quals, temporarily in place of driving record.

7.3.1.3. The form must be dated and/or received at wing for processing less than 30 days from the date of request on the DL-503.

7.3.1.4**.** PA Wing LG or LGT will upload the MVR to the record upon review, before final approval.

7.5 The Wing Transportation Officer will assign a currently approved member in Ops Quals to perform towing check rides.

8.3. All squadron commanders will ensure that COV usage and a copy of the completed CAPF 132 will be uploaded into ORMS by the 5th of the following month.

8.8. Members 21 year of age or older must complete the Small Vehicle Training in Absorb and complete the SPV Endorsement on the Wing website before operating the Bobcat, Polaris, or Mini-jet in PA Wing. You must use your PAWG account to access this website. The form needs to be emailed to the Wing Transportation Officer before using any SPV.

13.2.3. Provide a copy of the current state sales tax exemption form to the repair shop prior to any work. Write the COV# on the paid receipt and on the invoice before uploading them into the ORMS Maintenance area. PDF copies of the receipt and invoice need to be emailed to PAWG/LGT for EFS card reconciliation. These actions need completed within 3 days (72 hours) of payment.

Attachment 2, Section 3. Added. As a safety precautionary measure, the monthly tire pressure checks on the CAPF 132 will be performed at the beginning of the month prior to the vehicle usage for that month.

LESLIE HERR, Colonel, CAP
Commander

Attachment 1 Compliance Elements

There are no compliance elements with this supplement.