

Navigator and Cadet Mentoring Agreement

The Navigator and Cadet Mentoring Agreement is a resource that is intended for use during Cadet Wings application through obtaining a Private Pilot Certificate (PPC). This is a reference document where the Cadet and Navigator will agree on their commitments as they work together. ***Cadet Protection guidelines must be followed.***

Purpose

The Navigator Initiative under Cadet Wings encourages senior member mentorships with cadets working towards their Private Pilot Certificate. Navigators are expected to work with the cadet during the entire process—from application to achieving their Private Pilot Certificate (PPC), to help them stay on track. The goal of this agreement is that each pair begins with a mutual understanding of their roles. This resource will help determine acceptable roles and areas of support.

Instruction

- Exchange contact information
- Establish method and frequency of communication
- Discuss program timeline and training history
- Discuss how the navigator is expected to assist the cadet in reaching goal of enrollment to PPC
- Document mutual understanding

Navigator and Cadet Mentoring Agreement Worksheet

This agreement should be completed together with both the navigator and the cadet. Once completed, it is to be used for reference throughout Cadet Wings training. ***Cadet Protection guidelines must be followed.***

Cadet:

Name: _____

Phone Number: _____

Email Address: _____

Physical Address: _____

Navigator:

Name: _____

Phone Number: _____

Email Address: _____

Physical Address: _____

Communication and Operational Expectations:

Days of check-in: (circle)

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Preferred method/s of communication: (circle) *Cadet Protection guidelines must be followed.*

Phone Calls Text Messaging Email In-Person Video Call

Are there any specific days or times that you will **NOT** be available?

Track: (circle)

FBO CAP-CFI CAP In-Residence Commercial In-Residence

Details: FBO name/location/CFI, CAP-CFI, etc.

Current Stats:

Total hours: _____

Solo: Yes or No

Have you taken the FAA Written Exam: Yes or No

Prior flight training notes:

Ways Navigator can help cadet achieve goals:

Agreement

This worksheet outlines the goals and expectations that have been agreed upon for the Cadet and Navigator partnership. Should anything change, it is recommended that this worksheet be updated and/or adjusted to fit the current needs of both parties. If at any time during the partnership if either party do not feel like they are able or willing to fulfill their commitment, please communicate that with each other and notify navigator@capnhq.gov. Please make a copy of this worksheet for both Cadet and Navigator to keep for their reference.

Signatures

Navigator: _____ Date: _____

Cadet: _____ Date: _____